

MODIFICATION

State of Maine**Master Agreement****Effective Date:** 10/04/17**Expiration Date:** 10/03/19**Master Agreement Description:** Red Cedar & Red Oak Hardwood for MSP Industries**Buyer Information**William Allen 207-624-7871 **ext.** NULL WJE.Allen@maine.gov**Issuer Information**Melissa Gallace 207-273-5336 **ext.** melissa.j.gallace@maine.gov**Requestor Information**Melissa Gallace 207-273-5336 **ext.** melissa.j.gallace@maine.gov**Authorized Departments**03A CORRECTIONS
03B ME STATE PRISON**Vendor Information****Vendor Line #:** 1**Vendor ID**

VS0000009431

Vendor Name

MacDonald & Owen Veneer and Lumber Company

Alias/DBA**Vendor Address Information**

PO Box 856963

Minneapolis, MN 55485-6963

US

Vendor Contact Information

Erik Skjervem

800-657-6990 **ext.**

erik@hardwoodlumber.net

Commodity Information

Vendor Line #: 1

Vendor Name: MacDonald & Owen Veneer and Lumber Company

Commodity Line #: 1

Commodity Code: 54023

Commodity Description: Red Cedar & Red Oak

Commodity Specifications: As per the specifications attached and made part of this Master Agreement

Quantity 0.00000	UOM	Unit Price \$0.00
Delivery Days 21	Free on Board FOB Dest, Freight Prepaid	
Contract Amount \$0.00	Service Start Date	Service End Date
Catalog Name Macdonald Owen	Discount 0.0000 %	
	Discount Start Date 10/04/17	Discount End Date 10/03/19

TERMS& CONDITIONS

MA 171004-043

COMMODITY ITEM: Hardwood for MSP Industries – Red Cedar & Red Oak Hardwood

CONTRACT PERIOD: Through October 3, 2018. The State of Maine with vendor approval can opt to issue up to two (2) one (1) year extensions. **First extension through October 3, 2019**

CONTACT PERSON: The contact person will help consumers place orders, inquire about orders that have not been delivered, all shipping issues, quality issues, and any issues pertaining to this Master Agreement. All orders not submitted through a DO will be sent through the contractor's contact person. The contact person will be: Erik Skjervem **Tel:** 608-269-4417, **Email:** erik@hardwoodlumber.net

EXTENSION OF CONTRACT: The Director of Procurement Services may, with the consent of the contractor extend the Contract period beyond the indicated expiration date.

CANCELLATION OF CONTRACT: The Division of Procurement Services reserves the right to cancel a contract with a thirty-day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

PRICES: Prices shown are to be net including transportation charges fully pre-paid by the contractor FOB destination. Prices are to remain firm for the duration of the contract.

QUANTITIES: It is understood and agreed that the contract will cover the **actual quantities** required by State Agency over the length of the contract.

ORDERING PROCEDURE: Delivery orders (DO) will be created in AdvantageME for all orders over \$5000.00. If a DO is used, the DO will be e-mailed to the email address set up in AdvantageME by the Vendor as a .pdf file. Orders less than \$5000.00 can be ordered using a P-Card.

DELIVERY: The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

INVOICE PAYMENT: Payments are subject to the Provider's compliance with all items set forth in this Agreement and subject to the availability of funds. The Department will process approved payments within 30 days.

QUARTERLY REPORT: The Division of Procurement Services **requires a quarterly report of sales** be faxed to 207-287-6578 within 30 days of the end of each calendar quarter. It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments.

PROCUREMENT CARD: State policy requires vendors to accept the State of Maine Procurement Card (P-Card) as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

DOC Delivery Requirements -

- 1) The DOC requires minimally day before confirmation call on all deliveries.
- 2) Delivery Orders (DO) cannot be for an amount larger than the requested order amounts.

Example:

The DOC submits an order for 8,000 board feet (bdft), the vendor cannot send more than the requested 8,000 bdft. Just below the requested amount is fine. But, not over the requested amount.

7,999 bdft is acceptable

8,001 bdft is not. The additional bdft will be rejected and cannot be invoiced.

NOTE: The product specifications below include an estimated annual purchase amount. These are just estimates, the actual amount purchased may be more or less than these figures. These amounts will not be ordered in one time orders, they will be spread out over the course of the year in smaller orders.

PRODUCT SPECIFICATIONS LUMBER

4/4 Red Cedar, Aromatic Lumber: #1 common or better, kiln dried with moisture content of 6-8%, 4" and up in widths to no longer than 10' board lengths. Lumber shall be delivered rough with no planed surfaces and at least 1" or better in thickness for delivery. Each lift will be banded and wrapped for protection.

4/4 Red Oak Lumber: #1 common or better, kiln dried with moisture content of 6-8%, 4" and wider widths and 6' to 10' lengths. Lumber shall be delivered rough with no planed surfaces and at least 1" or better in thickness for delivery. Each lift will be banded and wrapped for protection.

MANUFACTURER PART NUMBER	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
4/4 Aromatic Red Cedar	4/4 Aromatic Red Cedar 4 inch and Wider Widths	Min No. 1 common KD, min 1 in rough thick, 4 in width or wider, max 10 ft length, rough, no planed surfaces	BDFT	\$2.09	21
4/4 Red Oak	4/4 Red Oak 4 inch and Wider Widths	Min No. 1 common KD, min 1 in rough thick, 4 in width or wider, max 10 ft length, rough, no planed surfaces	BDFT	\$1.69	21

Bureau of Business Management – Division of Procurement Services
State of Maine – Department of Administrative and Financial Services
9 State House Station
Augusta, Maine 04333-0009

Contract Number
MA 171004*043

Tel. (207) 624-7340
Fax.# (207) 287-6578

EXTENSION OF ANNUAL CONTRACT

Commodity Item: Red Cedar & Red Oak Hardwood

Contractor: MacDonald & Owen Veneer and Lumber Company

Contract Period Extended To: 10/03/19

New Lower Pricing: At Same current pricing

Extension Clause: The State reserves the right to extend this contract for a period of one year, with the consent of the contractor.

Agreement to Extend Contract:

In accordance with the above referenced Extension Clause, the undersigned agrees to continue in effect said Contract No # MA 171004*043 through Oct. 3, 2019 with all terms, conditions remaining as shown in the original contract.

Quarterly Report: The Division of Purchases requires a quarterly report of sales be faxed to 207-287-6578 within 30 days of the end of each calendar quarter. It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments.

By: (Print Name) Erik Skjervem

By: (Signature) [Signature]

E-mail Address: erik@hardwoodlumber.net

Date: 10/2/18

Dollar value the State has spent on this contract from 10/04/17 **to present: \$** 29,966.42

Appendix D

STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PURCHASES

Municipality Political Subdivision and School District
Participation Certification

RFQ # 03A17090500000000000140

Hardwood for MSP Industries

The Division of Purchases is committed to providing purchasing opportunities for **municipalities, political subdivisions and school districts** in Maine by allowing them access, through our vendors, to our contract pricing. A bidder's willingness to extend contract pricing to these entities will be taken into consideration in making awards.

Will you accept orders from political subdivisions and school districts in Maine at the prices quoted?

_____ Yes

x Yes with conditions as follows: (needs to be shipped in full TL volumes (13,000 BF) to 1 location

_____ No

Name of Company:

_____ MacDonald & Owen Veneer and Lumber Company

Address:

1900 Riley Road, Sparta, WI 54656 _____

Signature: _____ 

Date: _____ 9-18-17 _____