



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
8 STATE HOUSE STATION
AUGUSTA, MAINE 04330-0008

KIRSTEN LC FIGUEROA
COMMISSIONER

GREGORY R. MINEO
DIRECTOR

Memorandum

JANET T. MILLS
GOVERNOR

To: All Liquor Licensees
From: Tim Poulin, Deputy Director
RE: Expiring or Expired Liquor Licenses; granting temporary extensions
Date: March 26, 2020

The Bureau recognizes that the on-going CoVID-19 crisis is having a dramatic impact on many of our liquor licensees. To assist our licensees during this time, the Bureau is granting temporary extensions of all licenses for a license that expired or will expire from March 1, 2020 to April 30, 2020.

This extension is granted for the following reasons:

1. For on-premises licenses, municipalities must approve these licenses and many offices are closed to the public due to the virus and staffing at those office may be impacted by the closure, and
2. Licensees are focused on keeping their business running, paying their employees and their bills, so spending funds on your license cost should not be a concern at this time.

For Maine based non-on-premises licensees and Maine licensed manufacturers, if your license has expired or will expire during this timeframe, please send your application for renewal with the proper fee by the expiration date of your license. The Bureau will hold your application and not process your payment until at least April 30th or on the day after the Emergency Declaration has ended whichever is the latest. The Bureau will contact you at that time to let you know that your application and payment are being processed.

For Certificate of Approval licensees, please send an email to Patricia.Wiggin@Maine.gov to let the Bureau know that you intend to renew your license. You will not be required to renew your license or existing label registrations until after this date, however, you **will still be required to register any new label registrations and pay the associated fee** using the web-based system at <https://www1.maine.gov/cgi-bin/online/bablo/liquor/index.pl>.

For Direct Shippers of Wine licensees, if your license has expired or will expire during this timeframe, please send your application for renewal with the proper fee. The Bureau will hold your application and not process your payment until at least April 30th or on the day after the Emergency Declaration has ended whichever is the latest. The Bureau will contact you at that time to let you know that your application and payment are being processed.

Licensees will be required to renew their licenses within 30 days after Governor Mills' Emergency Declaration has ended.

The Bureau will not be issuing temporary licenses to impacted licensees so please print and retain this memo as your evidence that you are permitted to continue operations.

We will update this memo as needed. If you have any questions on this matter, please contact me at 207-287-6750 or at Tim.Poulin@maine.gov.