If you experience any issues creating an account, staff are happy to assist you. Contact us at pesticide@manine.gov or call 207-287-2731.
Enter user id and password to access account.
Click on ‘My Profiles’ and Select Your Company Name

Note: You must be set up as an Administrator with the BPC to access company profiles. Contact the BPC office if you need to be made an Administrator for your company.
Click on ‘Upload Documents/Reports’
Select ‘General Use Pesticide Dealer Sales Report’
Select ‘Year of Report’, Answer Question About Plant-Incorporated Protectants, and Click the ‘Next’ Button

Click ‘Create Account’ and Follow Prompts to Complete.
Select Yes or No Regarding Receiving Pesticides From Other Companies

If ‘No’ is selected, then click the ‘Next’ button at the bottom of the screen.
If ‘Yes’ Is Selected Enter Below Info About Companies Pesticides Are Received From

If the company is already in the BPC database the required information will autofill.
Continue Until All Companies Have Been Entered and Then Select ‘Next’
Select Yes or No Regarding Distributing Pesticides To Other Companies

If 'No' is selected, then click the 'Next' button at the bottom of the screen.
Continue Until All Companies Have Been Entered and Then Select ‘Next’

Do you distribute pesticides to other companies?
- Yes
- No

Please list ALL companies to which you distribute pesticides

Company Name:
Address line 1:
Address line 2:
Address line 3:
City:
State:
Country:
United States
ZIP Code:
Primary Phone:
Secondary Phone:
E-Mail:
Website:

Click to Add Additional Companies
Answer Whether or Not Your Company Had Reportable Sales

If ‘No’ is selected, click ‘Next’ button at the bottom of screen
Enter Information About Products That Were Sold

If valid EPA Registration # is entered, then Pesticide Trade Name will autofill.
Enter Information About Products That Were Sold

If invalid EPA Registration # is entered, then Pesticide Trade Name must be manually entered and user must also check box verifying that EPA Reg. # is correct.
Enter Information About Products That Were Sold

If product sold was a 25b product select ‘Yes’ and fill out below fields

What is a 25b product?
- Products exempted from federal registration; determined minimum risk by the EPA.
- Product will have no EPA registration number on the container
- Product is not tested for content of ingredients or efficacy against labeled pests

When all products have been entered click ‘Finish’ at bottom of screen
After ‘Finish’ is Clicked the Below Screen Will Display. The Report is Automatically Sent to the BPC Document Review Basket

Click link to open PDF document of the submitted sales report

If assistance is needed submitting report contact the BPC office at pesticides@maine.gov or 207-287-2731