To: Maine Board of Pesticides Control  
From: John Pietroski, Manager of Pesticides Programs  
RE: Proposed Guidelines for Approving Online Recertification Courses  
Date: July 15, 2020

In light of the ongoing pandemic, applicators will likely need alternatives to in-person group presentations for recertification credits. Board staff have developed the following guidelines for on-line recertification courses. In addition to these guidelines, approved courses must also meet or exceed all existing recertification course requirements in Chapters 31, 32 and 33.

1. Webinars
   a. The webinar must have at least an hour of presentation on appropriate topics.
   b. The organization must be able to verify the applicants seeking credits by:
      1. Offering a quiz after the presentation
         a. The passing score must be 80 percent or greater
      2. Visual verification monitoring all applicant participation
   c. The organization must provide the BPC with a verified list of applicants which includes the applicants name, Maine pesticide applicator license number, and email address of all applicants within 2 weeks of the presentation.
   d. The organization must offer BPC staff free access to the webinar.

2. Videos
   a. The organization must provide a copy of the video to the BPC for review
   b. The video must have at least an hour of presentation on appropriate topics.
   c. The organization must be able to verify the applicants seeking credit by;
      1. Offering a quiz after the video.
         a. The passing score needs to be 80 percent or greater
   d. The organization must provide the BPC with a verified list of the applicants which includes the applicants name, Maine pesticide applicator license number, and email address of all applicants.

This is a request to add these guidelines to current policy for on-line recertification courses.