



STATE OF MAINE  
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY  
DIVISION OF ANIMAL AND PLANT HEALTH  
28 STATE HOUSE STATION  
AUGUSTA, MAINE 04333

JANET T. MILLS  
GOVERNOR

AMANDA E. BEAL  
COMMISSIONER

February 3, 2020

Dear Outdoor Hemp Applicant,

Enclosed is an application for a license to grow hemp **outdoors**. Copies of the hemp licensing law (7 MRS Chapter 406-A § 2231) and Departmental rules (Chapter 274) concerning growing hemp in Maine can be found on our website [www.maine.gov/dacf/php/hemp](http://www.maine.gov/dacf/php/hemp)

Please read the application carefully. Be sure to complete all sections and include any additional required information (growing area maps, landowner affidavits) before returning the application with the appropriate fee.

Please keep in mind when completing the application that a Hemp License is non-transferrable, and the application fee is not refundable. The Hemp License covers the growing of hemp through harvest. We do not license processing activities or processed products.

Below is some information that you may find useful while filling out your application.

### Explanation of Fees

Maine law requires that the Department cover the costs of operating the industrial hemp program by charging an application fee, license fee and a per acre fee. These fees are as follows:

- \$100 application fee – this fee must be submitted with the application.
- \$500 license fee – this fee is due after approval of the application and must be submitted with the signed licensing agreement.
- \$50/acre fee – this fee is due after approval of the application and must be submitted with the signed licensing agreement.

Please note that license and application fees charged must cover all program costs. This includes travel cost for all inspections, all necessary analysis fees, and salaries for all hemp program personnel.

### Seeds, Seedlings and Clones

Documentation showing that the strains or varieties of seeds, seedlings and clones you planted meets the definition of hemp (0.3% or less THC content) is no longer required with your

E. ANN GIBBS, DIRECTOR  
DIVISION OF ANIMAL AND PLANT HEALTH  
32 BLOSSOM LANE, DEERING BUILDING



PHONE: (207) 287-3891  
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WWW.MAINE.GOV/DACF

application. However, once you have been approved for a license, this documentation does need to be submitted within 14 days after planting. It is therefore important that you obtain documents identifying the supplier/breeder/propagator as well as THC test results for the mature parent material giving rise to the seeds or clones for all the hemp varieties that you planted. Keep these for your records. Outdoor hemp growers can start plants in an indoor structure without obtaining an indoor hemp license. Once plants are hardy enough, we expect them to be transplanted outdoors. Be advised that indoor cultivation of plants taller than 12” or plants with flowers will be considered an indoor hemp operation and will require a separate indoor license application and fees.

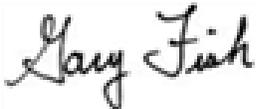
### **Deadlines and Duration of License**

We no longer have an application deadline. If you wish to grow hemp, you should complete an application no later than 30 days before you intend to plant. Hemp licenses expire 365 days after their date of issuance and **do not** automatically renew. It can take up to 30 days to generate a license agreement once a license is accepted. To avoid delays in the review of your application, double check your forms and make sure all additional documents like maps are attached. Keep a copy of your application for your records. If you grow hemp again next year, you must complete a new license application.

For additional information about our hemp licensing program, be sure to read the FAQ section of our hemp web page.

If you have any questions, please contact me at 207-287-7545 or email [gary.fish@maine.gov](mailto:gary.fish@maine.gov)

Sincerely,

A handwritten signature in cursive script that reads "Gary Fish".

Gary Fish  
State Horticulturist



**Maine Department of Agriculture, Conservation and Forestry**  
 Division of Animal and Plant Health  
 28 State House Station  
 Augusta, Maine 04333  
 207-287-3891  
[www.maine.gov/dacf/php/hemp](http://www.maine.gov/dacf/php/hemp)



## OUTDOOR Hemp License Application

**Please Type or print clearly** (incomplete or illegible forms will be returned). Maine law requires all growers of hemp obtain a license. (7MRS Chapter 406-A § 2231)

<u>Licensee Information</u>		
Licensee Name: _____	Title (if applicable): _____	
Company/Business Name (if applicable): _____		
Legal status of business: <input type="checkbox"/> sole proprietorship <input type="checkbox"/> corporation <input type="checkbox"/> trust/non-profit <input type="checkbox"/> LLC <input type="checkbox"/> cooperative <input type="checkbox"/> legal partnership <input type="checkbox"/> other _____		
Mailing Address: _____		
City: _____	State: _____	Zip: _____
Physical address of principal business location: _____		
Phone(s): _____		
Email: _____		
Website: _____		

<u>Authorized Alternate Contact Information</u>	
List any additional persons authorized to receive correspondence either by mail, email or phone, and/or accept legal notices. Use an additional sheet if necessary. It is the licensee's responsibility to keep the list of authorized contacts current.	
Name: _____	Phone: _____
Email: _____	
Address: _____	
City: _____	State: _____ Zip _____
Title or Relationship to Applicant/Business: (e.g., manager, co-owner, family member...) _____	
<b>License History.</b> List any previously held hemp license numbers and year of issuance, attach a separate sheet if necessary.	
License Number: _____	Year Issued: _____ Was this license revoked or suspended? _____
License Number: _____	Year Issued: _____ Was this license revoked or suspended? _____

Continued on next page

<u>Office Use Only</u>	
Date Received: _____	Check Amount: _____ Check Number: _____
Date Reviewed: _____ Reviewed By: _____	
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No If No, Reason: _____	
If Yes: Date License Agreement Sent: _____	License Number: _____

**Outdoor Grow Site Information.** Please identify each outdoor grow site using the format below. Attach additional pages as needed. Non-contiguous growing areas separated by more than 50 miles require a separate application and application fee. GPS coordinates for each site must be provided in decimal degrees (include at least 5 decimal places). In addition, please attach aerial photos/maps to provide inspectors with the details they need to safely navigate to your grow sites. Your application will not be approved unless this information is provided. Maps and GPS coordinates can be found on websites such as [www.google.com/maps](http://www.google.com/maps).

Outdoor Grow Site ____	Outdoor Grow Site ____
Address	Address
City	City
County	County
Latitude (decimal degrees)	Latitude (decimal degrees)
Longitude (decimal degrees)	Longitude (decimal degrees)
Total acreage	Total acreage
List anticipated markets for crop & harvest dates	List anticipated markets for crop & harvest dates
Property Owner*	Property Owner*

Outdoor Grow Site ____
Address
City
County
Latitude (decimal degrees)
Longitude (decimal degrees)
Total acreage
List anticipated markets for crop & harvest dates
Property Owner*

**Application Fee and Affidavit.** A non-refundable application fee of \$100 is due with this application. Make checks payable to **“Treasurer, State of Maine”**.

I declare that all the information provided on this application is true and correct. I understand that providing false, misleading or inaccurate information is grounds for license denial. I further understand that I am not licensed to grow hemp until the Department has approved my application and I have signed and returned a licensing agreement and paid the licensing fee of \$500 plus \$50.00/acre of hemp to be planted outdoors.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

*Make a copy of this application for your records.*

**\*Statement of Property Ownership:** Are you (licensee applicant) the owner of all the above properties used to grow hemp?  yes  no  
 If **No**, attach signed & dated statements from each property owner giving consent to use their property to grow hemp.