Disaster Relief Grant-In-Aid Program

Presented by:
Dept. of Agriculture, Conservation and Forestry
Bureau of Parks and Lands
Off Road Recreational Vehicle Office
Disaster Relief Grant-in-Aid Program

- The program’s purpose is to provide financial aid to clubs and municipalities for repairing damage due to a catastrophic weather event.
Application Process

- Application can be submitted after August 15th of any given year and within 60 days of the weather event.
- Applications will be processed and reviewed in the order they are received by the Bureau.
- Grants will be awarded for unforeseen, catastrophic weather events on state funded trails.
- **Grants will not be awarded for routine maintenance or damage resulting from substandard maintenance, including damage due to beaver activity.**
Eligible - Catastrophic bridge failure due to weather event

Hurricane Irene - 2011
Eligible - Erosion Remediation due to storm damage
Eligible - Vegetation management due to storm damage
NOT Eligible - Crown not maintained on trail surface.
NOT Eligible - Flooded trail due to beaver activity trail not crowned.
NOT Eligible - bridge failure due to lack of maintenance
NOT Eligible - inadequately sized and installed bridge.
Applications must include:

• A description of the catastrophic event.
• A project description.
• Estimated cost of materials, equipment, labor, etc.
• Copies of all required federal, state and local permits.
• Pictures of damage.
• Map showing the location of the project.
• Written permission of any landowner impacted by bridge and erosion repair projects.
Documentation of weather event

Ice Jam St. John River
Disaster Relief Grant-in-Aid Program

Application 2015-2016

Club/Municipality/County: ____________________________

Address: __________________________________________

City: __________________________ Zip: __________

County: __________________________

Postmarked after August 15, 2015

The Trail Master or Project Director is appointed by the club/municipality/county. All inquiries about the disaster relief grant application are directed to this person.

Name: __________________________ Title: __________________________

Address: __________________________________________

City: __________________________ Zip: __________

Home #: __________________________ Work #: __________________________ Cell #: __________________________

Email: __________________________

Description of Catastrophic Event (include dates): __________________________________________

________________________________________________________________________________________

Project Description: __________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Attach a map showing the location, pictures of the damage, and any copies of permits and bids.

Estimated ______ or actual ______ administrative cost for processing land use permits and grant administrative labor. $

Estimated ______ or actual ______ cost of vegetation management or erosion repair. $

Estimated ______ or actual ______ cost of bridge repair/replacement. $

Total Estimated/Actual Cost of Project $
THIS IS TO CERTIFY that the __________________________ (Club/Municipality/County) has authorized and hereby authorizes __________________________ (Trailmaster/Project Director) to make application for financial assistance under the provisions of the Off-road Recreational Vehicle Office, Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3) for the repair of the __________________________ (Club/Municipality/County) state funded snowmobile trails.

THIS FURTHER CERTIFIES that the above named Project Director are Trail Masters familiar with the terms and conditions of the Disaster Relief Program administered by the Off-road Recreational Vehicle Office and has authorized and hereby authorizes __________________________ (Club/Municipality/County) to enter into said agreement between the __________________________ (Trailmaster/Project Director) and the State of Maine upon approval of the above identified project by the Off-road Recreational Vehicle Office.

THIS FURTHER CERTIFIES that the __________________________ (Club/Municipality/County) has been legally constituted and is responsible for planning for and carrying out the program and __________________________ (Trailmaster/Project Director) will be responsible, on behalf of the __________________________ (Club/Municipality/County) for the continued operation and maintenance of the completed project in accordance with the terms and conditions of the Disaster Relief Program. Attached is true and correct information relating to the establishment and organization of the municipal agency or department.

AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given, or promised under other State or Federal programs.

By signing this document we have reviewed, understand and are in compliance with the Information and Guidelines for the Disaster Relief Program 2015-2016 and utilizing the Trail Maintenance Labor Rate Guidelines for 2015-2016.

CLUB/MUNICIPAL/COUNTY APPROVAL

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<tr>
<th>Date</th>
<th>Name of Organization</th>
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<td>Club/Municipality</td>
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<tr>
<th>Club President / Town Official</th>
<th>Trailmaster / Project Director</th>
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<td>Signature</td>
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<th>Title (e.g. Club President, Chairman of the Board, Selectman, Municipal or County Manager)</th>
<th>Witness Signature</th>
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State Use Only

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<tr>
<th>VC #:</th>
<th>Approved Amount:</th>
<th>% of approved cost:</th>
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Date: __________________________

Director, Off-Road Recreational Vehicle Office

Date: __________________________

Commissioner, Department of Agriculture Conservation and Forestry

Version 8/24/15
Grant Review

- Grants will be reviewed in the order received and awarded by the Snowmobile Advisory Council Review Committee within 60 days of submission.
- The Committee submits their recommendations to this Office.
- Approved applications will be funded up to 70% (not to exceed $20,000), for this year, until the money in the Disaster Relief fund is exhausted.
- If it is decided that the work should be completed prior to the application process, keep in mind that the application may not be approved.
Reimbursement documentation due in this Office by **April 15th**

- Administrative costs incurred in obtaining land use permits, preparing grant material, reimbursement requests, etc.
- Materials, equipment and labor costs for bridge replacement, repairing erosion or vegetation management due to storm damage.
Have a great season!!!

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For more information:

- www.parksandlands.com