

Maine Statewide Wood Energy Assistance Team April 2017 Update on Assignments from January meeting

Assignments:

- Maura to send Don her association networking list to be used as an example: **DONE.**
- Don M. to get Lisa the list of major firewood producers: **DONE.**
- Bill to get Lisa list of major manufacturers in the state for bulk pellets: **DONE.**
- A sub-team of Charlie, Don, and Bill will work with Lisa on the details of how to track these prices.
- Lew to send examples to Michael of some projects they have done and see what qualifies under Efficiency Maine.
- Doug to check for additional funding for a program manager.
- Doug to see if the process of hiring a program manager can be expedited.
- Don: develop RFP for program manager/coach, get reviewed by team and put it on the street asap: **DRAFT RFP ABOUT TO BE CIRCULATED FOR TEAM REVIEW.**
- Don/Dave - ensure that the NH coaches' information, EDAT report, (and other docs discussed today) are posted on the website: **DONE.**
- Dana Doran said he would provide a list to Lisa of biomass and chip suppliers who can be polled.
- Left unassigned: track down the match sources (in-kind or cash) - 6 organizations.
Don - get PLC match letter to team: **DONE.**
- Left unassigned: is there an opportunity to go after an MTI cluster enhancement award to expand this body of work?
- Left unassigned: Get URL for website that can be shared with public: **DONE.**
- List of boilers: **SEE ATTACHED FROM DEP.**
- When are annual meetings of MSMA? MMA?
 - **MMA Municipal Technology Conference - 11 May 2017: Look to next year.**
 - **MMA Annual Convention - 04-05 October 2017**
 - **MSMA Annual Fall Conference - 26-27 October 2017**