

Maine Statewide Wood Energy Assistance Team
DRAFT Agenda – 25 January 2017
James W. Sewall Company Headquarters
136 Center Street, Old Town

- 0900: Welcome; introductions of all participants; review ground rules for meetings (Dave)
- 0910: Review meeting agenda; adjust if necessary (Dave)
- 0920: Review progress on assignments from 29 November 2016 meeting (all)
- Bill and Lisa – Efficiency Maine outreach
 - Lisa – Governor’s Energy Office website revisions and survey for fuel pricing
 - Dave – contact list
 - Charlie – work product from NH, VT, NY
 - Don – Share Biomass Commission policy recommendations and report
 - Dave – Share State Energy RFP
 - Maura – Get Maura’s association networking list
 - Charlie – Get N.H. Technical Coaches RFQ
 - Doug/Don – Other team membership
- 1015: 15-minute break (max)
- 1030: Leftover task: How to coordinate with EDAT CHP Team coming to Maine – Who? When: by early 2017 (all)
- 1100: Next big task: Allocation of the grant money across the initiatives, plus gap analysis for the remainder of the “wants.” [Who: Don on the former. Team on the latter.]
- 1130: Continue to review and discuss grant deliverables, how to accomplish, who is going to do what, timeline, etc. – discussion by all
- 1200: Working lunch – Continue to review and discuss grant deliverables, how to accomplish, who is going to do what, timeline, etc. – discussion by all
- 1330: Mike Stoddard, Efficiency Maine Trust – Past projects; current programs; incentives; possibilities for future activities – presentation and discussion
- 1430: Recap; homework assignments; set future meeting dates; next steps
- 1500: Adjourn