

SHORELAND ALTERATION PERMIT APPLICATION

WHO MAY USE THIS APPLICATION FORM?

This application form may be used for shoreland alterations other than the activities listed below:

- Dock reconstruction
- Shoreline stabilization
- Rock Relocation
- Water intake pipe (residential) or Dry Hydrant (public)
- Time extension of previously issued Expedited SA permits
- Other amendment of previously issued Expedited SA permits (The

activities listed above may be able to use the Expedited Shoreland Alteration Application form.)

However, activities involving the construction, repair, removal, or expansion of a dam or impoundment, may not use this form.

WHERE CAN I GET HELP TO COMPLETE THIS FORM?

Call the LUPC office that serves your area and ask to speak to one of our regional representatives (see below for office locations and contact information). Also, go to the LUPC website at www.maine.gov/dacf/lupc/ to browse through our rules and regulations, recent publications and newsletters, Commission meeting agendas, and other valuable information.

MAILING YOUR APPLICATION

Submit your completed application and all required attachments, including the appropriate application fee, exhibits and supplements (see instructions for details) to the LUPC office serving your area. (see the LUPC website at www.maine.gov/dacf/lupc/about/AgencyContactSheet.pdf)

**THIS FORM IS NOT A VALID PERMIT.
NO CONSTRUCTION ACTIVITIES MAY BEGIN PRIOR TO YOUR RECEIPT OF A PERMIT.
THE LUPC MAY REQUIRE ADDITIONAL INFORMATION NOT ENCOMPASSED IN THIS APPLICATION.**

WHO NEEDS A SHORELAND ALTERATIONS PERMIT?

Anyone who proposes any land use activity which alters an inland or coastal wetland or shoreland area, either at, adjacent to or below the normal high water mark of any surface water body or wetland boundary, including but not limited to lakes, ponds, streams, brooks, and rivers, or any identified wetland within the plantations, unorganized townships and certain towns which remain under Maine Land Use Planning Commission's jurisdiction.

Such shoreline or wetland alterations include, but are not limited to:

- a) The installation of riprap or similar stabilization measures at or below the normal high water line of any waterbody or wetland boundary;
- b) dredging and/or removal of materials (including rocks) within an identified wetland, at or below the normal high water line of any waterbody, or within 250 feet of any waterbody or wetland;
- c) the deposit of dredged materials, spoils or other types of fill within an identified wetland, at or below the normal high water line of any waterbody, or within 250 feet of any waterbody or wetland;
- d) the installation, construction and/or reconstruction and repair of docks, wharfs, bridges, retaining walls and any other permanent structures within an identified wetland, or at or below the normal high water line of any waterbody;
- e) activities which cause additional intrusion of an existing structure into or over the wetland or water body; and
- f) the installation of utility cables within an identified wetland or at or below the normal high water line of any waterbody.

For purposes of this application, permanent structures shall mean any structure, including but not limited to, causeways, wharfs, piers, docks, concrete or similar slabs, bridges, boat ramps or ways, piles, marinas, retaining walls, riprap, buried or submarine utility cables and lines, permanent docking and mooring structures, permanent anchoring devices and water lines. A structure which is not fixed in or over the water or below the normal high water mark for more than seven months in any calendar year is not considered a permanent structure.

The normal high water mark of a body of water is defined as that line on the shores and banks of non-tidal waterbodies that is identifiable because of the different character of the soil or vegetation due to the influence of surface water. In places where the shore or bank is of such character that the normal high water mark cannot be easily determined, the normal high water mark shall be estimated from places where it can be determined by the above method. The normal high water mark is not necessarily the actual water's edge at any point in time.

Freshwater wetlands include swamps, marshes or bogs or other similar areas that are inundated or saturated by surface or ground water at a frequency and for a duration sufficient to support a prevalence of wetland vegetation typically adapted for life in saturated soils. Coastal wetlands include tidal and subtidal areas with vegetation that is tolerant of salt water and occurs primarily in a salt water habitat and any swamp, marsh, bog, beach, flat or other contiguous lowland which is subject to tidal action during the highest astronomical tide.

Further, all areas enclosed by the normal high water mark of flowing waters and standing waters are also considered to be and are zoned as wetlands.

No shoreline alteration activities should be started until such time as a Maine Land Use Planning Commission approved Shoreland Alterations Permit has been obtained.

	SA		\$
Tracking No.		Permit No.	Fee Received

Application for Shoreland Alteration Permit

1. APPLICANT INFORMATION

Print the names and contact information of all persons or companies with right, title or interest in the property associated with this application OR the persons or companies with prior legal authority to represent the landowners in land use matters (e.g., land managers). Persons with "right, title or interest" are those listed on any deed, lease or sales contract for the property. If a designated agent without prior legal authority will be representing the applicant, see Question 2.

Applicant Name(s)*	Daytime Phone	FAX or Email (if applicable)	
Mailing Address	Town	State	Zip Code

*If the applicant listed above is NOT the landowner, please complete the landowner information below and then explain on what legal authority you are able to apply for permits on the landowner's behalf: _____

Landowner Name(s)	Daytime Phone	FAX or Email (if applicable)	
Address	Town	State	Zip Code

2. APPLICANT SIGNATURES AND AGENT AUTHORIZATION

If you have a designated agent, print his/her legal name and contact information below. Agents are persons acting on the applicant's behalf (such as realtors, attorneys, or contractors). If you have a designated agent, provide the requested information.

All applicants utilizing an agent must sign and date the signature box below. Agents may not sign for the applicant!

Agent Name	Daytime Phone	FAX or Email (if applicable)	
Mailing Address	Town	State	Zip Code

All persons listed on the deed, lease or sales contract as owners or lessees of the property must read the statement and sign below.

I hereby authorize the above-listed individual to act as my legal agent in all matters relating to this permit application. I have personally examined and am familiar with the information submitted in this application, including the accompanying exhibits, and to the best of my knowledge and belief, this application is true and accurate. I understand that I am ultimately responsible for complying with all applicable regulations, conditions and limitations of any permits issued to me by the LUPC.

I have personally examined and am familiar with the information submitted in this application, including the accompanying exhibits and supplements, and to the best of my knowledge and belief, this application is complete with all necessary exhibits. I understand that if the application is incomplete or without any required exhibits that it will result in delays in processing my permit decision. The information in this application is a true and adequate narrative and depiction of what currently exists on and what is proposed at the property. I certify that I will give a copy of this permit and associated conditions to any contractors working on my project. I understand that I am ultimately responsible for complying with all applicable regulations and with all conditions and limitations of any permits issued to me by the LUPC. If there is an Agent listed above, I hereby authorize that individual or business to act as my legal agent in all matters relating to this permit application.

Please check **one** of the boxes below: (see "Accessing the Project Site for Site Evaluation and Inspection" just prior to the application form)

- I authorize staff of the Land Use Planning Commission to access the project site as necessary at any reasonable hour for the purpose of evaluating the site to verify the application materials I have submitted, and for the purpose of inspecting for compliance with statutory and regulatory requirements, and the terms and conditions of my permit.
- I request that staff of the Land Use Planning Commission make reasonable efforts to contact me in advance to obtain my permission to fully access the project site for purposes of any necessary site evaluation and compliance inspection.

Caution: The person(s) signing below must demonstrate that they have a legal right to apply for this permit, either as the landowner, lease holder, or via a legal agreement or other written contract with the landowner (See Exhibit A).

Signature(s) _____ Date _____

_____ Date _____

3. PROPERTY LOCATION.

Provide the following details about your property location. Tax plan and lot numbers are listed on your property tax bill. Book and page numbers are listed on your deed. If you lease your property, check your lease to find out whether any unique lease lot numbers have been assigned to the property.

Township, Town or Plantation	County
Tax Plan and Lot Numbers <i>(check tax bill)</i>	Deed or Lease Information <i>(check deed or lease)</i> Book: _____ Page: _____ Lease #: _____
Lot size <i>(in acres, or in square feet if less than 1 acre)</i>	
All Zoning on Property <i>(check the LUPC Guidance map)</i>	Zoning at Development Site
Road Frontage. List the name(s) and frontage(s) (in feet) for any public or private roads, or other right-of-ways adjacent to your lot: Road #1 _____ Frontage _____ ft. Road #2 _____ Frontage _____ ft.	Water Frontage. List the name(s) and frontage(s) (in feet) for any lakes, ponds, rivers, streams, or other waters on or adjacent to your lot: Waterbody #1 _____ Frontage _____ ft. Waterbody #2 _____ Frontage _____ ft.
If there is no road frontage, describe how you access your property.	

 **Exhibit:** Attach, as **EXHIBIT B-1**, a copy of your right, title or interest in all of the land associated with your project.

 **Exhibit:** Attach, as **EXHIBIT B-2**, a copy of your submerged lands lease, easement or letters of permission from the owners of any submerged lands to be affected by your proposal.

4. PROJECT DESCRIPTION

A. Provide a detailed summary of your proposal. (For example: install 12 feet by 100 feet of rock riprap to stabilize eroding shoreline; removal, by hand, of a 10 foot wide strip of rocks (average size 6" to 2' in diameter) below the normal high water line to facilitate the landing of a boat).

 **Certain project may require review by the Commission as Special Exceptions.** These include:

- * filling, grading, draining, dredging, or alteration of the water level in a wetland or below the normal high water line of any body of water;
- * any permanent docking or mooring facilities; and
- * installation of utility facilities in wetlands or below the normal high water line of any body of water or within any wetland.

If you are proposing any of these activities, please provide, on a separate sheet of paper attached to this application, the following:

a) substantial evidence to show there is no alternative site which is suitable for the proposed use and reasonably available for that use; and

b) a detailed description of how the proposal will be buffered from other uses and resources with which it is incompatible.

If you are proposing permanent docking facilities, you must also provide, on a separate sheet of paper attached to this application, demonstration, by substantial evidence that:

a) It is not feasible to use a temporary docking facility due to unusual or extraordinary conditions of the site; or

b) In the case of public or institutional activities, a permanent structure is necessary to provide for public safety; and

c) In the case of commercial or industrial activities, a dock is a necessary accessory structure, and a temporary dock is not feasible or adequate to provide for public safety.

B. What are the dimensions of the total area of shoreline or wetland that will be affected by your proposed activity?

Length along the wetland or shoreline: _____ horizontal feet

Distance from the normal high water line or wetland boundary out into the waterbody or wetland: _____ horizontal feet

Distance from the normal high water line or wetland boundary back landward beyond the shoreline or wetland boundary: _____ horizontal feet

Maximum height above the bottom of the waterbody or wetland: _____ vertical feet

 **Exhibit:** Attach, as **EXHIBIT D-1 through D-3**, site plans which show what the project will look like when completed. The site plans must be drawn to scale and must include both an accurate overhead view and a side view of the project.

- C. What is the purpose of the work to be accomplished (why is the project needed, what will be the use of the area once the project is completed, and similar information): _____

- D. What equipment do you propose to use **below** the normal high water line or wetland boundary? _____

- E. What equipment do you propose to use **above** the normal high water line or wetland boundary? _____

- F. What is the estimated cost of your proposed project? \$ _____

5. CURRENT NATURE AND CONDITION OF SHORE AREA.

Describe the present nature of the wetland or shore area (e.g., sandy, rocky, mud, marsh, forested, steep). _____

6. ACCESS AND SITE PREPARATION.

- A. Describe how the project area will be reached by equipment and vehicles required for construction (for example, by an existing road or path, through an area that will be cleared, etc.).

- B. Describe any site preparation that will be required, including access for materials and equipment: _____

- C. Will the project require the clearing of any trees or other vegetative cover? YES NO
If YES, explain and indicate the type and amount of clearing anticipated: _____

7. MATERIALS (FILL AND REMOVAL).

A. Explain, in detail, the quantity and type of materials that you propose to use in the project, and how those materials are anticipated to be used.

B. If fill is to be used, describe the type of fill: _____

C. How much fill do you propose to use? _____ cubic yards

D. If dredging or removal of materials, describe the materials to be removed: _____

E. How much material do you propose to remove from upland areas? _____ cubic yards

F. How much material do you propose to remove from below the normal high water line or wetland boundary? _____ cubic yards

G. Where would the materials to be removed be disposed of? _____

8. LAND AND WETLAND ALTERATIONS.

A. Will your proposal alter a total of one acre or more of land area, whether upland or wetland? YES NO

 **Exhibit:** *If YES, you must also complete Exhibit G: Erosion and Sedimentation Control Plan and Supplement S-3: Requirements for Wetland Alterations.*

B. Will your proposal alter any amount of land that is mapped P-WL Subdistrict, or any ground below the normal high water mark of any lake, pond, river, stream, or intertidal area? YES NO

 **Exhibit:** *If YES, you must also complete Supplement S-3: Requirements for Wetland Alterations.*

9. PROJECT TIMELINE.

A. Will any portion of the proposed project be in place on a seasonal basis? YES NO

If YES, for how many months each year and otherwise please explain: _____

B. What is the anticipated starting date of the project: _____

C. What is the estimated completion date? _____

D. Is there normally a low water period of the year for the water body on which your project is proposed? YES NO

If YES, when _____

If YES, and your project is not proposed to be undertaken during the normal low water period of the water body, explain why _____

10. STRUCTURES.

A. Are there any structures on the property? YES NO
If YES, continue below; **If NO**, go to Question 11.

B. What type of principal structure is presently on the lot? Dwelling RV
 Commercial structure(s) (explain) _____
 Other _____

C. When was the principal structure constructed or placed on the lot (month and year)?
 If a Maine Land Use Planning Commission (formerly Maine Land Use Regulation Commission) permit was obtained for the structure, what is the permit number?

D. Are there any structures presently existing along the shoreline? YES NO
If YES, describe and provide date(s) of construction or installation.

11. SHORELAND CRITERIA.

If your proposed development is adjacent to any lakes or ponds, explain in detail how your proposal is consistent with each of the following shoreland criteria:

- a. The proposal will not adversely affect any significant or outstanding natural and cultural resource values, as identified in the Commission’s Wildland Lakes Assessment;
- b. The proposal will not have an undue adverse impact on water quality, alone or in conjunction with other development;
- c. The proposal will not have an undue adverse impact on traditional uses, including non-intensive public recreation, sporting camp operations, timber harvesting, and agriculture;
- d. The proposal will not substantially alter the diversity of lake-related uses available in the area;
- e. Adequate provision has been made to maintain the natural character of shoreland;
- f. The proposal is consistent with the management intent of the affected lakes classification; and
- g. Where future development on a lake may be limited for water quality or other reasons, proposed development on each land ownership does not exceed its proportionate share of total allowable development.

📌 Refer to Section 10.25,A of the Commission’s *Land Use Districts and Standards*, as well as the “Review Criteria for Shoreland Permits” in the Commission’s *Comprehensive Land Use Plan* (Appendix C, p 4-5) for standards for shoreland development.

12. DEVELOPMENT IN FLOOD PRONE AREAS.

Is your proposed activity located within a mapped P-FP (Flood Prone Area Protection) Subdistrict, a mapped FEMA (Federal Emergency Management Agency) flood zone, or an unmapped area prone to flooding?

{	P-FP Subdistrict	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	FEMA Flood Zone.....	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	Unmapped Area Prone to Flooding.....	<input type="checkbox"/> YES	<input type="checkbox"/> NO

If you answer YES to any of these questions, you must complete Supplement S-4: *Development in Flood Prone Areas*. Contact the LUPC office serving your area or download at www.maine.gov/dacf/lupc/application_forms/index.shtml.

13. ADDITIONAL INFORMATION.

State any additional facts regarding this application that you feel may further explain your proposal or assist the Commission in its review of your application. (If you need additional space, use a separate 8 1/2" by 11" sheet of paper.)

For office use:

SA

Tracking No.

Permit No.

EXHIBIT D-1: SITE PLAN

Prepare a bird's-eye view site plan that shows your entire property and includes all the elements described for **Exhibit D**. Do not use colors.

A large grid for drawing a site plan. The grid consists of 20 columns and 20 rows of squares, providing a space for a bird's-eye view site plan.

Notes/Legend:

For office use:

SA

Tracking No.

Permit No.

EXHIBIT D-3: SITE PLAN CROSS-SECTION

Prepare a profile or cross-section view site plan that shows the launch and includes all the elements described for **Exhibit D**. Do not use colors.

A large grid for drawing a site plan cross-section. The grid consists of 20 columns and 20 rows of squares, providing a structured area for the user to draw their profile or cross-section view.

Notes/Legend:

CHECKLIST OF REQUIRED FEES, EXHIBITS, AND SUPPLEMENTS

Please check off the following for the application fee, exhibits, and supplements. Use the requirements based on certain questions and the instructions in Required Fees, Exhibits and Supplements to determine which are required for your application. Please check off if the exhibit is required and if it has been provided, and note that the supplements may also require additional exhibits. Please check with Commission staff if you have any questions.

Required*		Provided		Exhibit	*Required
YES	NO	YES	NO		
√	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Application Fee	Required unless a waiver is granted by the LUPC Director in very specific and limited circumstances.
√	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit A – Location Map	Required unless already on file with the LUPC.
√	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit B-1 – Deed, Lease or Sales Contract – Upland Areas	Required unless already on file with the LUPC and no changes have been made to the lot or covenants/restrictions or easements from what is on file.
√	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit B-2 – Deed, Lease or Sales Contract – Submerged Land Areas	Required unless already on file with the LUPC and no changes have been made to the lot or covenants/restrictions or easements from what is on file.
√	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit C – Site Photographs	Required unless already on file with the LUPC and photos are representative of current conditions.
√	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit D-1 –Site Plan	Required. Show all existing and proposed structures and features.
√	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit D-2 – After Site Plan	Required if all proposed changes cannot be clearly shown on Exhibit D-1.
√	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit D-3 – Profile Plan	Required.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit E – Phosphorus Control	Required if you propose to create a disturbed area of one acre or more within the direct watershed of a lake or pond as indicated in Question 8.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exhibit F – Erosion and Sedimentation Control Plan	Required if you will alter, disturb or fill a total of one acre or more of land, whether upland or wetland.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supplement S-3: Requirements for Wetland Alterations	Required if the answer to either part of question 8 is YES.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supplement S-4: Requirements for Development in Flood Prone Areas	Required if the answer to question 12 is YES.

REQUIRED FEES, EXHIBITS AND SUPPLEMENTS

APPLICATION FEE (nonrefundable). Submit a check or money order payable to "Treasurer, State of Maine" for the appropriate fee:
Shoreland Alterations: Base fee \$100 plus \$0.40 per square foot (footprint) structures or disturbed areas (includes areas within 25 feet of shoreline and wetland impact areas).

EXHIBIT A: LOCATION MAP. Submit a LUPC Land Use Guidance Map or another equivalent map (such as a U.S.G.S. topographic map or a tax parcel map) on which you have clearly marked the boundaries of your property.

EXHIBIT B-1: DEED, LEASE OR SALES CONTRACT – UPLAND AREA. Submit complete, signed copies of all deeds or leases that demonstrate the applicant's right, title or interest in all of the land addressed in this application. Or submit a current binding option to purchase all necessary interest in the land, or a similar contractual agreement that establishes terms for future title and provides a description of the property. If you are submitting a contractual agreement, you must also submit complete, signed copies of all deeds or leases that demonstrate the current land owners right, title or interest in all of the land addressed in this application.

 *If you are leasing your property, read your lease carefully and contact the lessor before submitting this application to LUPC. You may need to get written permission from the lessor for your proposal first.*

EXHIBIT B-2: DEED, LEASE OR SALES CONTRACT – SUBMERGED AREAS. Submit a complete, signed copy of:

- A complete, signed copy of a submerged lands lease; or
- A complete, signed copy of a submerged lands easement; or
- A complete, signed copy of a letter of permission from the owner of the submerged land which establishes terms under which the project can be undertaken and describes the area included in the letter of permission.

If your proposal involves a natural lake greater than 10 acres in size, the State Bureau of Public Lands controls the submerged lands. You will need to contact the Bureau of Public Lands for a lease or easement, at (207) 287-3061.

If your proposal involves a dammed or flowed lake greater than 30 acres in size, the area between the natural high water line and the flowed or dammed high water line is privately owned, usually by the upland land owner. You will need to contact the owner for a lease or easement.

Should you have problems identifying the owner of the dammed or flowed lake, contact the Maine Land Use Planning Commission staff for assistance.

EXHIBIT C: SITE PHOTOGRAPHS. Attach a series of photographs taken within the past two years that show:

- the existing shoreline as taken from the waterbody to show vegetation and shoreline characteristics as seen from the water;
- the existing shoreline as taken from the waterbody to show existing development on the applicant's property;
- the existing shoreline as taken from the applicant's property looking toward the waterbody; and
- side views of the existing shoreline as taken from each side property boundary line.

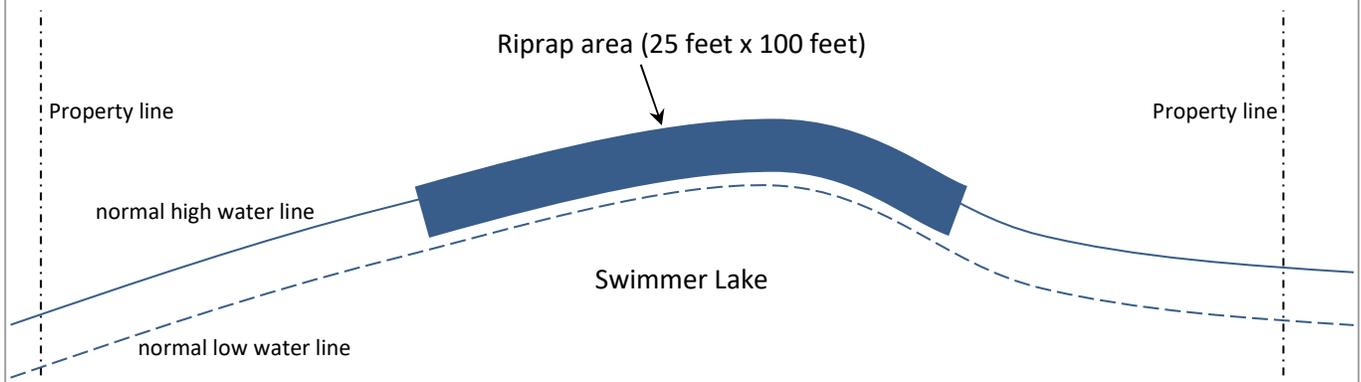
Photographs should be mounted on 8 1/2" by 11" paper, and each page clearly identified with the applicant's name and address. Each photograph should include the date taken and be clearly identified (*i.e.*, shoreline taken from boat, shoreline taken from south property boundary line, etc.). All photographs are considered part of the application and, as such, cannot be returned.

EXHIBIT D: SITE PLAN. Prepare a bird's-eye view site plan that shows your entire property. Draw the plan on an 8½ x 11 inch sheet of paper or on the attached grid paper. Do not use colors as they do not photocopy. Refer to the site plan below as a general example. Include the following features:

- Property boundary lines and dimensions (including road and water frontage).
- Wooded areas, open fields, rivers, streams, lakes, ponds, wetlands, and other natural features.
- Existing and proposed structures and features (including dwellings, garages, decks, walkways, driveways, parking areas, signs, etc.):
 - Identify the distances of each structure from the nearest property line, road, lake, pond, river, stream and wetland.
 - Mark all proposed structures that will be expanded, reconstructed, removed, relocated or otherwise altered.
- Areas that are or will be stripped, graded, grubbed, filled, or otherwise result in exposed soil, their dimensions and distances from waterbodies, roads and property lines.
- Areas below the high water mark that will be modified or otherwise altered as part of this shoreland alteration, their dimensions and distances from the high water mark.
- Areas that are or will be cleared of vegetation, their dimensions and distances from waterbodies, roads and property lines.
- Proposed erosion, sedimentation and drainage control measures (hay bales, silt fencing, level spreaders, culverts, water bars, etc.)

Submit three site plans – one showing the existing lot layout (as Exhibit D-1), one showing the proposed layout (as Exhibit D-2), and one showing a cross-section of the launch (as Exhibit D-3). For this purpose, three blank site plans are provided as part of this application form

Sample Site Plan: Proposed Conditions



Sample Profile Site Plan: Proposed Conditions

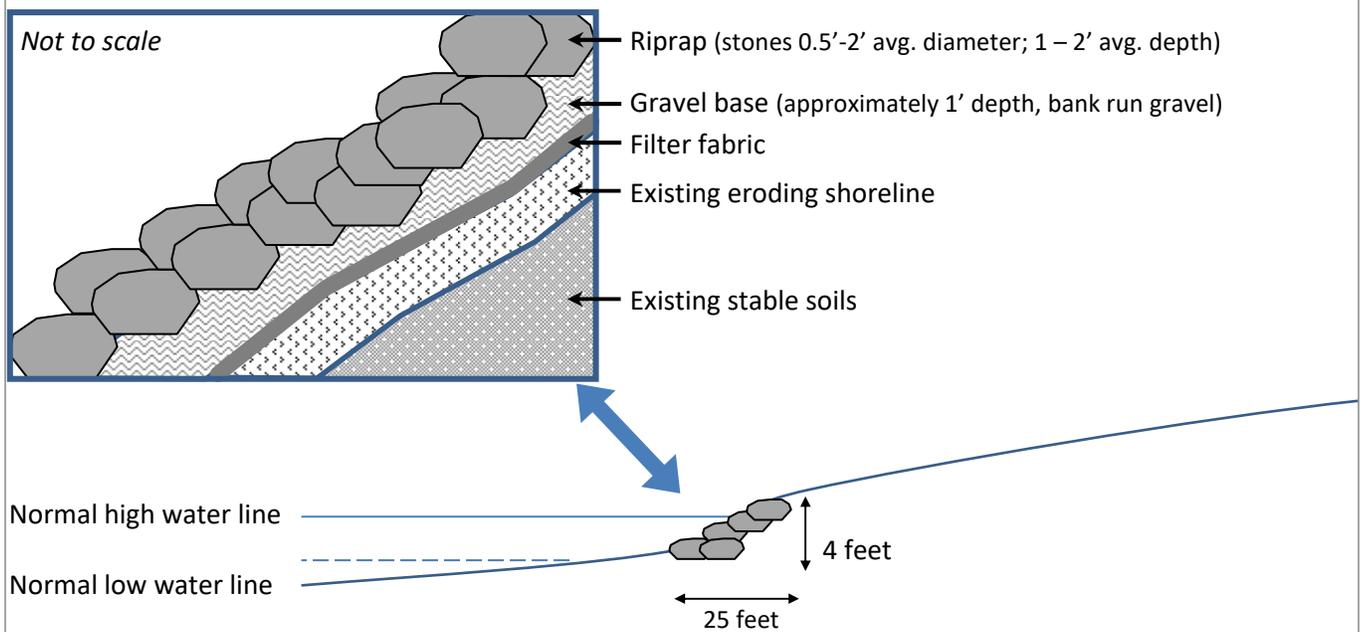


EXHIBIT E: PHOSPHORUS CONTROL.

If your development creates a disturbed area of one acre or more within the direct watershed of a lake or pond, you must submit a phosphorus impact analysis and control plan using the methods and procedures set forth in the booklet "Phosphorus Control in Lake Watersheds: A Technical Guide to Evaluating New Development" (DEP, 2008). The booklet is available from the Department of Environmental Protection by calling (207) 287-3901. This exhibit must include plans for long term maintenance of any proposed phosphorus control measures, including vegetative buffers, infiltration systems and wet ponds.

EXHIBIT F: EROSION AND SEDIMENTATION CONTROL PLAN. If the total area of soil disturbance on your property will be one acre (43,560 square feet) or more, or if soil disturbance will occur when the ground is frozen or saturated, you must submit an erosion and sedimentation control plan that includes the following information:

SUPPLEMENT S-3: REQUIREMENTS FOR WETLAND ALTERATIONS. If you answered yes to either of the wetland questions (see Question 9 of this application), you must submit this supplement with your LUPC permit application. You may be required to hire a qualified professional to determine whether and what types of wetlands exist within your project area. Contact the [LUPC office that serves your area](#) for additional information and to obtain a copy of this supplement.

SUPPLEMENT S-4: REQUIREMENTS FOR DEVELOPMENT IN FLOOD PRONE AREAS. If you answered yes to question 10, you must submit this supplement with your LUPC permit application. You may be required to hire a qualified land surveyor, architect, or professional engineer to determine the elevation of your property or of a proposed or any existing structure. Contact the [LUPC office that serves your area](#) for additional information and to obtain a copy of this supplement.