

# REQUIREMENTS FOR NON-RESIDENTIAL DEVELOPMENT

## Supplement S-2

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### WHO NEEDS TO SUBMIT THIS SUPPLEMENT?

You must submit this supplement if you are proposing any type of commercial, industrial, public, institutional or other non-residential type of development or use that requires LUPC permit approval. Specifically, this supplement form must be submitted with the following application forms: Bridge Construction, Gravel Extraction, Utility Line, Road Construction, and Impoundments. This supplement is also used when a particular proposal does not come under any of LUPC's other specific permit applications.

### WHAT LUPC REQUIREMENTS APPLY TO NON-RESIDENTIAL DEVELOPMENT?

All applications submitted to LUPC must satisfy the general approval criteria of Section 10.24 of the Commission's *Land Use Districts and Standards*. The Commission's development standards of Section 10.25 identify additional requirements for non-residential structures and uses. These include review standards for structures adjacent to lakes, standards for technical and financial capacity, vehicular circulation, scenic character, noise and lighting, soil suitability, phosphorus control, erosion and sedimentation control, and others. For additional details, or to obtain a copy of these requirements, contact the [LUPC office that serves your area](#).

### WHERE CAN I GET HELP TO COMPLETE THIS SUPPLEMENT?

Call the LUPC office that serves your area and ask to speak to one of our regional representatives. Also, visit LUPC's web site at [www.maine.gov/dacf/lupc/](http://www.maine.gov/dacf/lupc/) to browse through our rules and regulations, meeting agendas, and other valuable information.

### GENERAL INSTRUCTIONS

 Before you start filling out this supplement, contact LUPC for guidance on how to proceed. Due to the varied nature of non-residential developments, some applicants may not need to respond to all of the questions in this supplement. For large-scale proposals, a pre-application meeting with LUPC is strongly encouraged. Contact the [LUPC office that serves your area](#) to set up an appointment.

**Use separate sheets of paper to answer all questions in this supplement.** List the applicant name(s) and the project location (township and county) on each sheet. Submit this supplement and any required exhibits (see instructions) with your permit application to the [LUPC office that serves your area](#). Important references are made throughout this supplement to the Commission's rules and regulations, including sections within Chapter 10, the Commission's [Land Use Districts and Standards](#). You may obtain a copy of these standards by contacting our offices, or by visiting the LUPC website at [www.maine.gov/dacf/lupc/](http://www.maine.gov/dacf/lupc/).

 No construction activities or other development activities (including vegetation clearing, filling, grading, and installation of driveway) may be started until you obtain an approved LUPC permit!

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# Supplement S-2

Requirements for Non-Residential Development

For office use:

Tracking No.

Permit No.

**Applicant Name(s):**

**Project Location (Township and County):**

## TECHNICAL AND FINANCIAL CAPACITY

1. Will you hire any consultants, contractors or staff to design and construct the proposed development? If YES, summarize the previous experience and training of your staff. If no, summarize your own previous experience and training in construction.
2. What is the estimated total cost of the proposed development (including all proposed improvements, structures and facilities)? How will the development be financed (e.g. by the applicant, bank, state government loan, etc.)?

 Refer to Section 10.25,C of the Commission's *Land Use Districts and Standards* for rules relating to technical and financial capacity.

## IMPACT ON SERVICES

3. Will your proposed development involve any sources of potential contamination (such as junkyards, auto repair, gas stations, and bulk storage of petroleum)? If so, will the project site be located at least 300 feet from any existing private and public water supplies?
4. If your proposed development will use an existing or new well, where will the well be sited and how will it be constructed to prevent infiltration of surface water and contaminants?
5. Will the project site have electric power? If YES, how will the power be generated (on site, by power company, etc.)? How far is the project site from the nearest existing utility pole?
6. What state-approved landfill will you use for the regular collection and disposal of site-generated solid wastes? Provide the name and location of the dump. How will you dispose of construction debris, stumps, brush, wood wastes, asphalt and pavement products?
7. Who will provide fire protection to your project site? Provide the name and distance to the nearest fire station.

## VEHICULAR CIRCULATION, ACCESS AND PARKING

8. How will you provide safe, uncongested vehicular access to and circulation within your project area? Will you limit the number and width of entrances and exits onto a roadway to that necessary for safe entering and exiting? Will access be designed so that vehicles can exit the site without backing onto a roadway or shoulder? Will shared access be implemented? If not, describe why shared access is not possible.
9. At what angle will access between the roadway and property intersect the roadway? What curb radius will the access way have? How will sight triangles be designed and maintained on each side of the intersection of the access way and the roadway?
10. If you are proposing to use any existing or new parking areas, explain how such parking will meet the needs of the development and how such parking areas will be designed.
  - a. Are you proposing to use on-street or off-street (on-site) parking? If using on-street parking, will parking be parallel or diagonal? If using off-street parking, will parking be located to the side or rear of the principal structure? If not, explain why side or rear parking is not possible.
  - b. How will parking areas be visually buffered from the roadway? If your project area is adjacent to residential structures or uses, how will parking areas be visually buffered from such development?
11. If you are proposing to build or upgrade any roads to be used to access your project site, explain how any existing or proposed roadways will meet the needs of the development and describe how such roadways will be designed. Describe what site-specific best management practices will be used to ensure that the roadways will not cause erosion or safety problems.
  - a. Provide the following information about each road you propose to build or upgrade:
    - Length and travel width of roadway
    - Right-of-way width
    - Average and maximum sustained grade
    - Number of culverts and/or water crossings
    - Type and depth of wearing surface
    - Type and depth of base
  - b. How will the roadways be designed to minimize the use of ditching, cuts and fills. How will the roadways be designed to protect any scenic vistas?
  - c. Who will be responsible for continued maintenance of any proposed roadways? If any roadway will be dedicated to a town, plantation, county or other government, will its design comply with that government's roadway construction standards?
  - d. If any proposed roadways will be co-utilized for forest management purposes, explain how and where turnouts will be installed to accommodate wood haulers and other large vehicles.

 Refer to Section 10.25,D; Section 10.27,D; and Section 10.27,H of the Commission's *Land Use Districts and Standards* for LUPC's traffic management and road construction requirements.

## NOISE AND LIGHTING

<p>12. Except for day-time construction activities, will any continuous, regular or frequent source of noise be generated by the development? If yes, describe the source and frequency of such noise and explain how you will ensure that such noise will not exceed LUPC's maximum permissible sound pressure levels.</p> <p>13. If your development will use any new or existing lighting, will all non-essential lighting be turned off after business hours? What will be the hours of operation for your development?</p>	<p>📌 Refer to Section 10.25,F of the Commission's <i>Land Use Districts and Standards</i> for noise and lighting requirements.</p>
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## WATER AND AIR QUALITY

<p>14. If your property or development area is adjacent to any water bodies, what measures will you use to ensure that point and nonpoint sources of water pollutants (including sediment) generated by your development do not affect the surface water quality of the water bodies?</p> <p>15. How will you ensure that your development will not pose an unreasonable risk of polluting a groundwater aquifer?</p> <p>16. Will your development generate any air emissions other than ordinary fireplace smoke or heating furnace exhaust? If so, describe the type and amount of emissions.</p>	<p>📌 Refer to Section 10.25,K; Section 10.25,N; and Section 10.25,O of the Commission's <i>Land Use Districts and Standards</i> for surface water, groundwater and air quality requirements.</p>
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## SCENIC CHARACTER, NATURAL AND HISTORIC FEATURES

<p>17. How will your development be located, designed and landscaped to minimize visual impacts on the scenic character of the surrounding area? Will structures and other features be visible from existing roadways or shorelines? If on a ridge, how will the natural character of the ridgeline be preserved?</p> <p>18. If any portion of your project site includes S1 or S2 natural communities or plant species, how will you ensure that there will be no undue adverse impact on the community/species and how will you preserve the values that qualify your site for such designation?</p> <p>19. If any portion of your project site includes archeologically sensitive areas, structures listed in the National Register of Historic Places or is likely to contain a significant archaeological site or structure, how will you ensure that there will be no undue adverse impact on such features and how will you preserve the values that qualify your project site for such designation?</p>	<p>📌 Refer to Section 10.25,E of the Commission's <i>Land Use Districts and Standards</i> for scenic character and natural &amp; historic features requirements.</p>
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## SHORELAND CRITERIA

<p>20. If your proposed development is adjacent to any lakes or ponds, explain in detail how your proposal is consistent with each of the following shoreland criteria:</p> <ol style="list-style-type: none"><li>The proposal will not adversely affect any significant or outstanding natural and cultural resource values, as identified in the Commission's Wildland Lakes Assessment;</li><li>The proposal will not have an undue adverse impact on water quality, alone or in conjunction with other development;</li><li>The proposal will not have an undue adverse impact on traditional uses, including non-intensive public recreation, sporting camp operations, timber harvesting, and agriculture;</li><li>The proposal will not substantially alter the diversity of lake-related uses available in the area;</li><li>Adequate provision has been made to maintain the natural character of shoreland;</li><li>The proposal is consistent with the management intent of the affected lakes classification; and</li><li>Where future development on a lake may be limited for water quality or other reasons, proposed development on each land ownership does not exceed its proportionate share of total allowable development.</li></ol>	<p>📌 Refer to Section 10.25,A of the Commission's <i>Land Use Districts and Standards</i>, as well as the "Review Criteria for Shoreland Permits" in the Commission's <i>Comprehensive Land Use Plan</i> (Appendix C, p 4-5) for standards for shoreland development.</p>
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## BUILDING LAYOUT IN PROSPECTIVELY ZONED AREAS

<p>21. If your proposed development is located in a D-GN, D-GN2, D-GN3, D-RS or D-RS2 subdistrict within a prospectively zoned area, answer the following questions.</p> <ol style="list-style-type: none"><li>Will your development be substantially similar in building height, bulk, and roof lines to neighboring development? Describe the features that makes your development is substantially similar.</li><li>What will you do to facilitate pedestrian access between adjacent sites and nearby residential neighborhoods? What will you do to facilitate automobile access?</li><li>Do you propose any windowless walls facing a public road?</li><li>If you are proposing new development adjacent to development in a "Main Street" setting (see instructions), will your buildings be configured so that at least 80% of the road frontage to be developed remains devoted to buildings?</li></ol>	<p>📌 Refer to Section 10.25,B of the Commission's <i>Land Use Districts and Standards</i> for additional rules for prospectively zoned areas.</p>
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# REQUIRED EXHIBITS

Supplement S-2: Requirements for Non-Residential Development

**All proposals for non-residential development must include Exhibits S-2A through S-2D. Depending on the nature of your proposal, you may also need to submit some or all of the additional exhibits described below.**

 If you are unsure about what to submit with your application, contact the [LUPC office that serves your area](#) for assistance.

## **S2-A. FINANCIAL CAPACITY.**

To demonstrate that you have adequate financial resources to undertake the proposed development, submit the following:

Exhibit E1: a breakdown of costs for any proposed or unfinished construction. Projects that include or require monitoring or other routine expenses for project operation may also need to include documentation on such elements. Contact the [LUPC office that serves your area](#)

Exhibit E2: at least one of the following:

- Submit a letter from a financial institution, government agency or other funding source indicating a commitment to provide a specified amount of funds and the uses for which those funds may be utilized. In cases where there can be no commitment of money until approvals have been received, submit a letter of Intent to Fund from the funding institution indicating the amount of funds and their specified uses.
- Submit the most recent corporate annual report indicating availability of sufficient funds to finance the development, along with explanatory materials to interpret the report.
- If you will personally finance the development, submit copies of bank statements or other similar evidence indicating availability of funds necessary to complete the development, including all proposed improvements, structures and facilities.

## **S2-B. SOLID WASTE DISPOSAL AUTHORIZATION.**

To confirm that the solid waste facility you propose for use by your development is available and can accommodate the additional wastes anticipated to be generated by your development, submit a letter of authorization from the owner of the solid waste facility which states both availability and acceptability of the facility to accept wastes from your development. If you have a contract with an individual or firm for the collection and/or transfer of solid wastes from the project area to the approved solid waste facility, provide a signed copy of such contract.

## **S2-C. SOIL SUITABILITY AND MAPPING.**

Submit an on-site soil survey, conducted by a Maine certified soil scientist according to the "Guidelines for Maine Certified Soil Scientists for Soil Identification and Mapping" Maine Association of Professional Soil Scientists, 2009. Use a Class A high intensity soil survey to identify soils within areas on your project site that will be disturbed. Disturbed areas include areas that are stripped, graded, grubbed or otherwise result in soil exposure at any time during the site preparation for, or construction of, a project. If the project is linear, or has linear components that involve soil disturbance, such as road construction, fairway construction or trail construction, and have little or no adjacent development, use a Class L soil survey for those disturbed areas. Use a Class C soil survey to identify soils elsewhere within the project area.

 In certain cases, LUPC may revise the soil survey class requirements, or waive certain provisions of a soil survey class (for instance, the contour mapping requirement). Before you conduct your soil survey, contact the [LUPC office that serves your area](#) for guidance on how to proceed.

With the results of your soil survey, identify the development potential rating for each soil type within your project area using the Natural Resources Conservation Service's soils potential ratings for low density development. If any soils within your project area have a low or very low development potential rating, explain what measures will be used to overcome the limitations that resulted in such a rating. All map units on the project site with hydric (frequently flooded or waterlogged) soils, or with a low or very low development potential rating for low density development must be identified on the soil survey map.

If any soils within your project area have a low or very low development potential rating, explain what measures will be used to overcome the limitations that resulted in such a rating.

Be sure to review Chapter 10, Section 10.25,G prior to conducting the soil survey or designing a sewage disposal system; section 10.25,G includes specific requirements regarding the location and number of test pits.

## **S2-D. NOTICE OF FILING.**

Within the same week that this application is filed with the Commission, you must provide by certified mail a completed copy of the attached Notice of Filing Form to the following persons: (1) all persons owning or leasing property abutting or within 1,000 feet of the property involved in the proposal (as shown on the records of the Maine Revenue Service or plantation or town tax assessors); (2) plantation assessors or town selectboard; and (3) county commissioners. You must also send a complete copy of the application to Town or Plantation, and County officials. The written notice must either be provided using the attached form or contain the information, exactly as stated on the attached form.

Submit to the Commission a copy of the written notice that was sent and a complete listing of all persons to whom notice was provided (including names and mailing addresses) and the date such notice was provided.

**IMPORTANT:** Additional notice requirements will apply where the LUPC Director deems the application to be of general public interest due to their nature, location, or size (Chapter 4, Section 4.05,(4)(c)). Contact the [LUPC office that serves your area](#) to determine whether these additional requirements apply to your application.

**Note:** Names and addresses of abutting property owners are available from town and plantation public officials or, in unorganized townships, from the Maine Revenue Service at (207) 624-5611 or at [www.maine.gov/revenue/](http://www.maine.gov/revenue/).

## **S2-E. CONTRACT FOR PRIVY MAINTENANCE OR APPLICATION FOR SUBSURFACE WASTE WATER DISPOSAL**

If you propose the temporary installation and use of portable privies during construction activities, you must submit, as EXHIBIT S2-E, a copy of the contract for installation, on-going maintenance and eventual removal of such portable privies, which is binding for the duration of your proposed construction activities.

Alternatively, if you propose to construct or install any structures such as offices and or temporary bunk-houses, which will include water and/or plumbing facilities, you must hire a licensed site evaluator to test your soils and design a sewage disposal system, including sink drains and pit privies. You must then submit, as EXHIBIT S2-E, the HHE 200 Application for Subsurface Waste Water Disposal as completed by your site evaluator. If you anticipate installation of a sink drain and a pit privy, a minimum of two soils tests must be conducted and reported; one for the sink drain location and one for the privy location.

## **S2-F. WATER SUPPLY.**

If you plan to install a well, submit at least one of the following:

- A letter from a geologist, hydrogeologist or well driller knowledgeable with the area, describing the project area and stating that a sufficient and healthful water supply is likely to be available.
- A test well dug or drilled on site and a report prepared which indicates the volume and potability of water obtained from the well.

Additionally, if you plan to install a central water supply, submit detailed plans for the water supply system in conformance with the Maine Drinking Water Regulations. Such plans must be designed by a Maine Registered Professional Engineer and must show all water supply locations, wells, support facilities and structures, and pipelines. You must also describe proposed methods for continued maintenance of the system.

## **S2-G. ROADWAY DESIGN AND MAINTENANCE.**

If you are proposing to construct or upgrade any roadways, submit a plan (drawn to scale) which shows the location of all proposed roadways, as well as turnarounds, water crossings and turnouts and drainage control measures (such as ditches, water bars, etc.). Identify each roadway by name and include width of roadways, rights of way and travel surfaces. Also submit three drawings, each to scale, illustrating the following:

- A typical overhead view of the proposed roadways showing widths of the travel way, shoulders, and rights of way, and the roadway center line.
- A typical cross section showing the roadway travel surface, location and materials of original ground surface, depth and type of fill to be used, slopes, drainage ditches and other water control devices, and boundaries of the travel surface, shoulders and rights of way.
- A typical profile showing elevations of the roadway and the original ground surface, and the percent slope of the final roadway from the center line of the entire length of the roadway.

If you will dedicate any roadways to a town or plantation, you must also submit a maintenance plan that specifies the proposed roadway construction and design standards that will be used.

## **S2-H. TECHNICAL EXPERIENCE AND ABILITIES.**

To demonstrate that you and/or your contractors have adequate technical experience and abilities to undertake the proposed development, submit information which demonstrates such technical capacity including but not be limited to: a statement of the applicant's and/or the contractor's prior experience and appropriate training relating to the nature of the proposed development

and a description of professional qualifications of personnel who will be employed to design, install and oversee the proposed development, including stabilization and erosion control measures.

#### **S2-I. PARKING LANDSCAPING PLAN.**

If your proposed development has a parking area that is more than one acre in size, you must submit a landscaping plan that indicates planting locations, type and maintenance. The plan must include provisions that all parking areas will have landscaped strips along the perimeter, as well as landscaped islands within the parking area. The plan also must include provisions that expanses of parking areas will be broken up with landscaped islands that include shaded trees and shrubs. Contact the [LUPC office that serves your area](#) for additional details about the requirements for a landscaping plan.

#### **S2-J. TRAFFIC IMPACT STUDY.**

If your proposed development has the potential to generate significant amounts of traffic or if safety or capacity concerns exist in the area, you may be required to conduct a traffic impact study of roadways and intersections in the vicinity of your project site. If such information is needed, the LUPC will contact you during the review of your proposal.

#### **S2-K. ARCHAEOLOGICAL SURVEY.**

If any portion of your development site includes an archeologically sensitive area or a structure listed in the National Register of Historic Places, or is considered by the Maine Historic Preservation Commission or other pertinent authority as likely to contain a significant archaeological site or structure, you must conduct archaeological surveys or submit information on the structure. If such information is needed, the LUPC will contact you during the review of your proposal.

#### **S2-L. PHOSPHORUS CONTROL.**

If your development creates a disturbed area of one acre or more within the direct watershed of a lake or pond that is 10 acres or larger in size, you must submit a phosphorus impact analysis and control plan using the methods and procedures set forth in the "Maine Stormwater Best Management Practices Manual, Volume II, Phosphorus Control in Lake Watersheds: A Technical Guide to Evaluating New Development" Maine Department of Environmental Protection, 2008. The Technical Guide is available on the Department of Environmental Protection's website at: [www.maine.gov/dep/land/stormwater/stormwaterbmps/](http://www.maine.gov/dep/land/stormwater/stormwaterbmps/) or by calling the Department at (207) 287-3901. This exhibit must include plans for protection and long term maintenance of any proposed phosphorus control measures, including vegetative buffers.

 Certain small projects (less than 3 acres of impervious area and less than 5 acres of developed area) designed to meet specific performance standards in the Department of Environmental Protection's Technical Guide, or the LUPC's alternative buffer standard contained in Chapter 10, Section 10.25.L may not require a phosphorus impact analysis. Before you conduct a phosphorus impact analysis, contact the [LUPC office that serves your area](#) for guidance on how to proceed.

#### **S2-M: EROSION AND SEDIMENTATION CONTROL PLAN.**

If the total area of soil disturbance on your property will be one acre (43,560 square feet) or more, or if soil disturbance activities will occur when the ground is frozen or saturated, you must submit an erosion and sedimentation control plan that includes the following information:

- A map (drawn to scale) identifying vegetation type and location, slopes, and other natural features such as streams, gullies, berms and drainage ditches on your property.
- A timeline identifying the sequence of construction events on your property, including stripping and clearing; rough grading; construction of utilities, infrastructure and buildings; and final grading and landscaping. Also identify the expected date on which clearing will begin, the estimated duration of exposure of cleared and disturbed areas, the location of cleared and disturbed areas, the sequence of installation of temporary erosion and sedimentation control measures, and the planned date of establishment of permanent vegetation.
- A detailed description of all temporary and permanent erosion and sedimentation control measures, including seeding mixtures and rates, types of sod, method of seedbed preparation, expected seeding dates, type and rate of lime and fertilizer application, and kind and quality of mulching for both temporary and permanent vegetative stabilization measures.
- A summary of the provisions that will be used for continued maintenance and inspection of erosion and sedimentation control devices or measures, including estimates of the cost of maintenance, plans for meeting maintenance expenses and inspection schedules.

## **S2-N: DRIVEWAY / ENTRANCE PERMIT**

If you are proposing to construct a road or trail entrance regarding a state or state-aid road, or if you are proposing to increase traffic volume or potentially create a safety or drainage concern, you must obtain a Driveway/Entrance Permit from the Maine Department of Transportation (MDOT) and submit it with your application. For more information, contact the regional MDOT office that serves your area or go to the Department's website at [www.maine.gov/mdot/](http://www.maine.gov/mdot/). In addition, if a permit is required for new entrances off of County, Town or Plantation roads in your area, you must obtain this permit and submit it with your application. Please contact your County Commissioners' office or Town/Plantation office for information on what is required.

## **SUPPLEMENT S-3: REQUIREMENTS FOR WETLAND ALTERATIONS**

If the project will alter a total of one acre or more of land, or any amount of land that is mapped P-WL Subdistrict, or any ground below the normal high water mark of any lake, pond, river, stream, or intertidal area, you must submit this supplement with your LUPC permit application. You may be required to hire a qualified professional to delineate wetlands within your project area. Contact the [LUPC office that serves your area](#) for additional information and to obtain a copy of this supplement or go to [www.maine.gov/dacf/lupc/application\\_forms/index.shtml](http://www.maine.gov/dacf/lupc/application_forms/index.shtml).

## **SUPPLEMENT S-4: REQUIREMENTS FOR DEVELOPMENT IN FLOOD PRONE AREAS**

If any part of the project is located in one of the following areas, you must complete Supplement S-4: Development in Flood *Prone* Areas:

- a mapped P-FP (Flood Prone Area Protection) Subdistrict;
- a mapped FEMA (Federal Emergency Management Agency) flood zone, or
- an unmapped area prone to flooding?

In order to prepare the supplement you may need to hire a qualified land surveyor, architect, or professional engineer to determine the elevation of your property or of a proposed or an existing structure. Contact the [LUPC office that serves your area](#) for additional information and to obtain a copy of this supplement or go to [www.maine.gov/dacf/lupc/application\\_forms/index.shtml](http://www.maine.gov/dacf/lupc/application_forms/index.shtml).

**NOTICE OF FILING OF PERMIT APPLICATION  
WITH THE MAINE LAND USE PLANNING COMMISSION**

At the time a permit application is filed with the Maine Land Use Planning Commission, the applicant must send by regular mail a completed copy of this notice to: all persons owning or leasing property abutting or within 1,000 feet of the property; plantation assessors or town selectboard; and county commissioners.

This is to notify you that \_\_\_\_\_  
(name and address of applicant)

has filed an application for a permit with the Maine Land Use Planning Commission, pursuant to provisions of  
12 M.R.S. Section 685-B, to \_\_\_\_\_

\_\_\_\_\_ (general description of proposed activity and use)

located in \_\_\_\_\_  
(name of town, township or plantation, and county)

The application will be filed for public inspection at the Maine Land Use Planning Commission office circled below (*circle the appropriate office*) on \_\_\_\_\_  
(specify the date that this application will be filed with the LUPC).

<b><u>AUGUSTA OFFICE</u></b>	<b><u>NORTHERN REGION</u></b>
18 Elkins Lane - Harlow Bldg. 22 State House Station Augusta, ME 04333-0022	45 Radar Road Ashland, ME 04732-3600
Tel. (207) 287-2631 TTY (888) 577-6690 FAX (207) 287-7439	Tel. (207) 435-7970 Tel. (207) 435-7969 FAX (207) 435-7184
<b><u>DOWNEAST REGION</u></b>	<b><u>EASTERN REGION</u></b>
<i>Serving Hancock, Knox, Lincoln, and Sagadahoc Counties, and portions of Washington, Kennebec, Penobscot and Piscataquis counties; and the coastal islands in the LUPC service area</i>	<i>Serving southern Penobscot County, southern Aroostook County, and portions of Piscataquis County</i>
106 Hogan Rd, Suite 8 Bangor, ME 04401	191 Main Street East Millinocket, ME 04430
Tel. (207) 215-4685 Tel. (207) 592-4448 FAX (207) 941-4222	Tel. (207) 485-8354 Tel. (207) 399-2176 FAX (207) 746-2243
<b><u>MOOSEHEAD REGION</u></b>	<b><u>WESTERN REGION</u></b>
<i>Serving Somerset County and most of Piscataquis County</i>	<i>Serving Franklin County and Oxford County</i>
43 Lakeview Street P.O. Box 1107 Greenville, ME 04441	932 US Route 2 East Wilton, ME 04294
Tel. (207) 695-2466 Tel. (207) 731-4398	Tel. (207) 670-7492 FR Tel. (207) 670-7493 OX

Written comments from interested persons should be sent to the Maine Land Use Planning Commission address circled above and **must be received by the Commission in a timely manner.**

Requests for a public hearing must be submitted in writing and **must be received by the Commission in a timely manner.** Requests for a public hearing must clearly state the reasons for why a public hearing is warranted on this project.

For information on how to request a public hearing or for additional information, contact the Maine Land Use Planning Commission staff at the office circled above.