Board Members Present:
Fred Bucklin, Lisa Turner, Robert Meyers, Harry Ricker, Don Kleiner, Harry Ricker, Brad Moll, Department of Agriculture, Conservation & Forestry Temporary Deputy Commissioner Randy Charette, and Inland Fisheries and Wildlife Acting Commissioner Judy Camuso

Staff Members Present:
Sarah Demers, Tom Miragliuolo, R. Collin Therrien, and Robert Marvinney

Others:
Bethany Atkins, Maine Department of Inland Fisheries and Wildlife, Liz Petruska, Department of Agriculture, Conservation, Forest – Bureau of Parks and Lands, Monique Coombs, NE Coast Fisherman’s Association, Sandra Guay, Woodman, Edmands, Danylik, Austin, Smith & Jacques

1. Welcome and Introductions:
Acting Commissioner Judy Camuso who has been delegated the role of Acting Chair by Chairman Keliher, called the meeting to order at 1:00 p.m., welcomed everyone, and asked for introductions.

2. Minutes:
Acting Chair Judy Camuso, called for a motion to approve the minutes.
Motion to accept minutes: by Don Kleiner, and second by Bob Meyers to approve minutes of the November 13, 2018, meeting. Board voted unanimously.

3. Bond Balances -LMF Director:

Sarah Demers reviewed the status of funds, noting that $421,500 in Working Waterfront funds allocated to projects that are now inactive would roll back into the fund to support the next round of WWF projects.
4. **Project Allocations & Status – Land for Maine's Future Director:**
Sarah reviewed the project allocations and noted that cash on hand is sufficient for all allocations. The sum number of active projects was corrected to 19.

5. **Bond Notifications & Approvals – Land for Maine's Future Director:**

   A. **Biennial Report** - Sarah provided an outline of the Biennial Report, including some revised language on page 13 regarding the Conservation Lands Registry. Sarah called for edits by February 1.

   **Motion:** A motion to accept the Biennial Report pending minor corrections was made by Lisa Turner, seconded by Don Kleiner.
   **Board vote unanimous.**

   The report will be presented before the Legislature’s Agriculture, Conservation and Forestry Committee at a later date.

   B. **Access Improvement Grants** - Sarah outlined the funding proposed for four access improvement grants.
   **Motion:** Fred Bucklin for staff to inform applicants of available funds. Seconded by Bob Meyers.
   **Board vote unanimous.**

   C. **Working Waterfront Access Protection Program Update DMR** –
   Sarah reported that DMR has received:
   - 16 letters of inquiry, with 13 applicants encouraged to submit a full proposal;
   - 9 Towns represented in Cumberland, Knox, Lincoln, Hancock & Washington Counties;
   - Applicants represent a mix of Co-ops, Municipalities and private business

   D. **Land for Maine’s Future Project Review** - Sarah outlined the viewer, now available on the LMF website that allows users to access information about Conservation and Recreation, Working Waterfront, and Water Access projects. There are no farmland projects on the viewer, however some may be added at a later date.

   E. **LMF Ag. Easement update:** Staff continues to work on this issue and it will be discussed at the March meeting.

6. **Staff Updates – Land for Maine’s Future Director:**
   - **Conservation Task Force** - this group has been meeting over the past year and a summary report will soon be available, to be presented at the March meeting. The LMF program is prominent among the recommendations.

**Next AOC Meeting:** February 7, 2019
March 7, 2019

**Next Board Meeting:** March 26, 2019

The meeting adjourned at 1:35 p.m.