Flood Hazard Development Permit Application & Permit Forms

For Communities with Unnumbered A Zones [60.3(b)]

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This document was prepared by the
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93 State House Station
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Phone (207) 287-2801
FLOOD HAZARD DEVELOPMENT APPLICATION
_____________________, Maine
(All applicants must complete entire application)

Application is hereby made for a Flood Hazard Development Permit as required under Article II of the Floodplain Management Ordinance of __________, Maine, for development as defined in said ordinance. This permit application does not preclude the need for other municipal permit applications.

Owner: _____________________________________________
Phone No.: __________________________________________
Applicant: ___________________________________________
Phone No.: __________________________________________
Contractor: __________________________________________
Phone No.: __________________________________________

LEGAL DESCRIPTION

Is this part of a subdivision? ☐ Yes ☐ No  If yes, give the name of the subdivision and lot number:

Subdivision: _____________________________  Lot #: __________
Tax Map: ________________________________  Lot #: __________
Address: ________________________________  Street/Road Name
Zip Code: ________________________________  Town/Zip Code

General explanation of proposed development: ____________________________________________

Estimated Value of Proposed Development (all materials and labor): $________

Proposed Lowest Floor elevation [for new or substantially improved structure]: __________

OTHER PERMITS

Are other permits required from State or Federal jurisdictions? ☐ Yes ☐ No
If yes, are these other permits attached? ☐ Yes ☐ No ☐ Not Applicable

Federal and State Permits may include but are not limited to: ME/DEP/Natural Resource Protection Act, Site Location of Development Act, Metallic Mineral Exploration, Advanced Exploration and Mining; USACE/Section 9 & 10 of the Rivers and Harbors Act/ Section 404 of the Clean Water Act; Federal Energy Regulation Commission.

SEWER AND WATER

Sewage Disposal: ☐ Public ☐ Private ☐ Existing ☐ Proposed ☐ Not Applicable Type ________________________________
Water Supply: ☐ Public ☐ Private
**LOCATION**

Flooding Source (name of river, pond, ocean, etc.): __________________________________________

- A Zone  
- FRINGE  
- FLOODWAY (2 width of floodplain in A Zone)

Base Flood Elevation (bfe) at the site _____  
- NGVD  
- NAVD [Required for New Construction or Substantial Improvement]

Lowest floor elevation of proposed or existing structure __________  
- NGVD  
- NAVD [Required for New Construction or Substantial Improvement]

Basis of unnumbered A Zone bfe determination:
- From a Federal Agency:  
  - USGS  
  - USDA/NRCS  
  - USACE  
- From a State Agency:  
  - MDOT  
- Established by Professional Land Surveyor  
- Established by Professional Engineer  
  - HEC/RAS  
  - HEC II  
  - HY 7  
  - TR20  
  - TR55  
  - Quick-2  
- Established by Professional Engineer  
- Highest Known Water Level  
- Other (Explain) __________________________________________

**VALUE**

If the development involves work on an existing structure, enter the Market Value of existing structure before improvements:  
$ __________  
What is the value of the improvements? (all materials and labor): ________

- New Construction or Substantial Improvement  
- Minor improvement or minor addition to existing development

**TYPE OF DEVELOPMENT**

Check the appropriate box to the left of the type(s) of development requested and complete information for each applicable line:

- 1. Residential Structure
  - 1a. New Structure
  - 1b. Add to Structure
  - 1c. Renovations/repairs/maintenance
- 2. Non-Residential Structure
  - 2a. New Structure
  - 2b. Add to Structure
  - 2c. Renovations/repairs/maintenance
  - 2d. Floodproofing
- 3. Accessory Structure
- 4. Functionally Dependent Use:
  - 4a. Dock
  - 4b. Pier
  - 4c. Boat Ramp
  - 4d. Other
- 5. Paving
- 6. Conditional Use (Lobster/Fish Shed seaward of mean high tide)
  - Note: Conditional Use requires add’l. information due to specific standards, public hearing, and Planning Board review.

- 7. Filling
- 8. Dredging
- 9. Excavation
- 10. Levee
- 11. Drilling
- 12. Mining
- 13. Dam: Water surface to be created
- 14. Water Course Alteration
  - Note: Detailed description must be attached with copies of all applicable notifications, state and federal permits.
- 15. Storage of equipment or materials
- 16. Sewage Disposal System
- 17. Water Supply System
- 18. Other: Explain

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1 Certain prohibitions apply in Velocity Zones

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Attach a Site Plan – Drawn to scale with north arrow.

- Show property boundaries, floodway, and floodplain lines.
- Show dimensions of the lot.
- Show dimensions and location of existing and/or proposed development on the site.
- Show areas to be cut and filled.

Attach Statement – describing in detail how each applicable development standard in Article VI will be met.

For New Construction or Substantial Improvement also show:

- Existing and proposed grade elevations adjacent to the walls of the structure done by a Professional land Surveyor, Architect, or Engineer.
- Location and elevation of temporary elevation reference marks on the site.

Special Note:
Substantial Improvement is defined as any reconstruction, rehabilitation, addition or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. Please refer to the floodplain management ordinance, Article XIV, for more complete definitions of New Construction and Substantial Improvement.

The applicant understands and agrees that:

- The permit applied for, if granted, is issued on the representations made herein;
- Any permit issued may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- Any permit issued on this application will not grant any right or privilege to erect any structure or sue any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The applicant hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- If issued, the permit form will be posted in a conspicuous place on the premises in plain view; and,
- If issued, the permit will expire if no work is commenced within 180 days of issuance.

I hereby certify that all the statements in, and in the attachments to this application are a true description of the existing property and the proposed development project.

Owner: _________________________________________________________ Date: ________________________________

Signature

or

Authorized Agent: __________________________________________________ Date: ________________________________

Signature

(This section to be completed by Municipal Official)

Date: Submitted _______; Fee Paid _______; Reviewed by CEO _______; Reviewed by Planning Board _______

Permit # ___________________ Issued by ___________________________ Date ________________________________
FLOOD HAZARD DEVELOPMENT PERMIT
PART I
____________________, Maine
(For New Construction or Substantial Improvements)

For New Construction or Substantial Improvement of any structure, this Flood Hazard Development Permit allows construction only up to the establishment of the lowest floor. This permit is issued based on documentation that the information provided in the Flood Hazard Development Permit Application is in compliance with the Floodplain Management Ordinance. Once the lowest floor is established, the permittee must provide an Elevation Certificate establishing the as built lowest floor elevation. When the Code Enforcement Officer finds the documentation in the Elevation Certificate to be in compliance with the Floodplain Management Ordinance, the Part II Flood Hazard Development Permit shall be issued. The Part II Permit must be issued in order for construction to continue.

A Part I Flood Hazard Development Permit is hereby issued as provided under Article V.F. of the Floodplain Management Ordinance of _______________________. Maine, for development as defined in said ordinance.

Tax Map: _________________________  Lot #: ______________

Project Description: ___________________________________________________________________________________________

The permittee understands and agrees that:

- The permit is issued on the representations made herein and on the application for permit;
- The permit may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- The permit will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The permittee hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- The permit form will be posted in a conspicuous place on the premises in plain view; and,
- The permit will expire if no work is commenced within 180 days of issuance.

I hereby certify that all the statements in, and in the attachments to this permit are a true description of the existing property and the proposed development project.

Owner: _________________________________________________________ Date: __________________________

Signature

or

Authorized Agent: ________________________________________________ Date: __________________________

Signature

Issued by: ______________________________________________________ Date: __________________________

Permit #: ______________________________________________________
FLOOD HAZARD DEVELOPMENT PERMIT
PART II
____________________, Maine
(For completion of New Construction or Substantial Improvements)

The following information has been submitted and found compliant with the Development Standards of the Floodplain Management Ordinance:

☐ FEMA Elevation Certificate Form 81-31

A Part II Flood Hazard Development Permit is hereby issued as provided under Article V.F. of the Floodplain Management Ordinance of ____________________________, Maine, for development as defined in said ordinance.

Tax Map: _________________________ Lot #: _______________

The permittee understands and agrees that:

- The permit is issued on the representations made herein and on the elevation certificate;
- The permit may be revoked because of any breach of representation;
- Once a permit is revoked all work shall cease until the permit is reissued or a new permit is issued;
- The permit will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, codes, or regulations of the municipality;
- The permittee hereby gives consent to the Code Enforcement Officer to enter and inspect activity covered under the provisions of the Floodplain Management Ordinance;
- The permit form will be posted in a conspicuous place on the premises in plain view; and,
- The permit will expire if no work is commenced within 180 days of issuance.

I hereby certify that all the statements in, and in the attachments to this permit are a true description of the existing property and the proposed development project.

Owner: _________________________________________________________ Date: ______________________________

Signature

or

Authorized Agent: ________________________________________________ Date: ______________________________

Signature

Issued by: ______________________________________________________ Date: ______________________________

Permit #: ______________________________________________________