

Maine Building Exhibitor – Meeting, Orientation, Open Office Dates 2024

Please save the dates—invitation details will be sent separately:

March

Welcome and Orientation – Webinar Call; required for all Exhibitors

12 PM/noon to 1 PM, Thursday March 14, 2024

Tentative Agenda:

Welcome & Introductions – 30 minutes

Building Management

Exhibitors

Others

Contact Information & Mentorship Pairing – 5 minutes

Mentorship pairing – makers, food and beverage, etc.

Logistics and required information – 45 minutes

Key dates

Agreements, Terms & Conditions

Billing

Code enforcement and compliance (fair, town, etc.)

Amenities and services

Wi-Fi

On-site storage rental

Food & Beverage - suppliers, temporary permits, etc.

Q and A – 20 minutes

May

Open Office Hours; optional teleconference: Tuesday 5/14/24 12 PM/Noon

Q and A; Building Management will be available to review questions

August

Optional: 17- Day Exhibitors, paid in full by 7/1. On site work day.* No inventory*

Tentative: Wednesday August 7 - 10 AM to 3 PM

Open Office Hours; optional teleconference: Tuesday 8/20/24 12 PM/Noon

Q and A; Building Management will be available to review questions

September

Exhibitor Huddle (17-day exhibitors)

Maine Building, **Thursday afternoon before fair opens (approximately 4:30 PM)**

Updated Feb. 2024