

July 15, 2013

**Cornville Regional Charter School
Monitoring Results**

Year One 2012-2013

June 20, 2013

| Indicator | Measure | Target negotiated in contract with Charter School Operator | Evidence presented as part of the monitoring plan | Meets Contract Agreement | Partially Meets | Does not Meet |
|-------------------------------------|--|---|--|--------------------------|-----------------|---------------|
| 3 a. Exhibit B condensed | | | | | | |
| Student Academic Proficiency | * Proficiency Level on State Assessments | * Percentage of students at proficiency level will increase every year by 3% on NECAP in Reading and Math. | In the first year, the Commission will ask for a 6-month update on its plan. | Benchmarking Year 1 | | |
| | * Proficiency Level on school-developed assessments | * NWEA to be given pre and post midterm for struggling learners to show 3% increase. | Data will be submitted annually thereafter. | Available 2013 Fall | | |
| | | * Local assessment to include DRA administered 2 times a year and unit tests for Math based on MLR/Common Core Standards. | | | | |
| Student Academic Growth | * Value added nationally normed individual and group assessment or equivalent for English and Math | * 80% of the students will achieve mastery of all their PLP performance indicators demonstrating advancement/growth. | In Year One, the school will submit its plan within 6 months of opening. | Benchmarking Year 1 | X | |
| | * Established benchmarks for each student | 10% will achieve 75% mastery of their PLP performance indicators. | The Commission will review the school's reports annually thereafter. | | | |
| | * Place-based Rubric specific to charter school | 10% will achieve 50% mastery of their PLP performance indicators. | A major review to be completed in the Year 3. | | | |
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|---|---|---|---|---------------------------------|------------------------|----------------------|
| 3 a. Exhibit B condensed | | | | | | |
| Indicator | Measure | Target negotiated in contract with Charter School Operator | Evidence presented as part of the monitoring plan | Meets Contract Agreement | Partially Meets | Does not Meet |
| Achievement Gaps in proficiency and growth between major student subgroups | * Gaps in proficiency and growth between major student subgroups | * Goals for gap closure include charting population to identify subgroups and establish a goal of 4-5% growth. * Agreement to review goals annually with authorizer. * State data will be used as comparison. | Annual Reports | Benchmarking Year 1 | | |
| Student Attendance | * Average daily attendance rate * Individual student attendance rate * Unexcused absences | * MEDMS System for reporting data * Targets established at 94% attendance * Create process for working through student unexcused and excessive absences * School data to be compared with state average and for "comparison band" schools. | Report on status of systems to be done within 6 months of opening. Annual reports thereafter. | X | | |
| Recurrent Enrollment from Year to Year | * Student re-enrollment from one year to the next * Continuous enrollment of students for multiple years | * Enrollment records. * 90% recurrent enrollment target. * Establish exit interview to determine cause for not re-enrolling. | MCSC to receive reports sent to each school district in accordance with the statutory requirements. | X | | |
| Postsecondary Readiness for high schools | * Not appropriate as this is a K-8 School. | Not applicable. | Not applicable. | | | |

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| 3 a. Exhibit B condensed | | | | | | |
|---|--|---|--|---------------------------------|------------------------|----------------------|
| Indicator | Measure | Target negotiated in contract with Charter School Operator | Evidence presented as part of the monitoring plan | Meets Contract Agreement | Partially Meets | Does not Meet |
| Financial Performance and Sustainability | * Budget versus actual revenue and expenditures | *School will produce monthly financial reports and evidence that reports are reviewed by governing board monthly through agenda item. | Annual audit by a qualified CPA or public accountant licensed by the Board of Accountancy. | X | | |
| | * External audit reports | * When monthly financials vary by more than 5% item is flagged for special governing board consideration. | Copies of quarterly reports to the operator's board will be sent to MCSC. | | | |
| Governance Board Performance and Stewardship | * Public Accountability- transparent, responsive and legally compliant Board operation | * Governance Board meetings to be held monthly. | MCSC interviews with the Board Chair and school leadership done within 6 months of contract. | X | | |
| | * Oversight of school leadership team | * Application shows evidence of bylaws and policies in place and are regularly reviewed. | Annually thereafter. | | | |
| | | * Governing Board membership to be increased to 7 members. | | | | |
| Adequacy of Facilities Maintenance in Support of Program | * Actual facility cost | * Daily cleaning logs to be maintained. | First review within 6 months of opening. | X | | |
| | * Room utilization | | | | | |
| | * Cleanliness of facility | * Quarterly Building Committee meetings to monitor facility and capital improvement plan. | Annual review thereafter. | | | |
| | * Maintenance request log | | | | | |
| | * Capital improvement plan | | | | | |
| Transportation and Food Service | * As planned in the application and approved contract | * As outlined in the application 2 routes for pick up. | First Year: 6-month report. | X | | |
| | | * Transportation provided by Donn Poland, a certified bus provider. | Annually thereafter. | | | |
| Continued next page: | | * Continue to explore drop-off and | | | | |

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| | | pick-up sites in catchment area. | | | | 4 of 17 |
| 3 a. Exhibit B condensed | | | | | | |
| Indicator | Measure | Target negotiated in contract with Charter School Operator | Evidence presented as part of the monitoring plan | Meets Contract Agreement | Partially Meets | Does not Meet |
| Transportation and Food Service continued | | * Year 1 breakfast and lunch offered only for students who need food service. | | | | |
| | | * Food options and wellness offerings to be continuously explored. | | | | |
| School Social and Academic Climate | * Instances of bullying, harrasment or other abusive practices | * The school will maintain the same state and federal reporting requirements as for public schools. | Governing Board to review and approve the survey form. MCSC may require revisions in the form if found inadequate. | X | | |
| | * Confidential surveys of parents, staff and students regarding social and academic climate | * School will participate in the state student climate surveys; data compared with comparison schools. | Parent and student survey - results to Governing Board and MCSC annually. | | | |
| | * Emotional/social growth of students | * Survey to be developed to measure parent/student/ community feedback. | | | | |
| Parent and Community Engagement | * Partnerships | * Goal is to have all families involved in the school community in ways that are meaningful to parents and the school therefore seek 80% parent participation. | See previous column. | X | | |
| | * Communications systems | | | | | |
| | * Parent participation in their children's education and in operation of the school | * Involvement noted in school handbooks for parents and students | | | | |
| | | * Plan for parent conferences established and records maintained | | | | |
| Continued next page: | | | | | | |

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| 3 b. Summary of Performance Compliance by Indicator | | | | | |
| Indicator | Meets | Partially Meets | Does not Meet | | |
| | Contract Agreement | Contract Agreement | Contract Agreement | | |
| Student Academic Proficiency | Benchmarking Year 1 | | | | |
| Student Academic Growth | Benchmarking Year 1 | X | | | |
| Achievement Gaps in proficiency and growth between major student subgroups | Benchmarking Year 1 | | | | |
| Student Attendance | X | | | | |
| Recurrent Enrollment from Year to Year | X | | | | |
| Postsecondary Readiness High School only | Not applicable | | | | |
| Financial Performance and Sustainability | X | | | | |
| Governance Board Performance and Stewardship | X | | | | |
| Adequacy of Facilities Maintenance in Support of Program | X | | | | |
| School Social and Academic Climate | X | | | | |
| Parent and Community Engagem | X | | | | |

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| 4. Evidence and Documentation | | | |
|---|--|--|---|
| Performance Measure | Documented Evidence | Interview/Focus Group | On-site Observation |
| Student Academic Proficiency | Winter 2012/Spring 2013 | Administration cites: | |
| | NWEA results Grades K-6 | * Adequate DRA Results | |
| | 48 out of 61 students in Math showed growth. | * Outstanding Saxon Math Results | |
| | 31 students made progress in Reading. | * Stand-out DPVA Results. | |
| | Fall NECAP Results | NECAPs given 8 days into school not reflective of the new charter school, but can be a baseline. | |
| | Fall 2012/Spring 2013 | Overall CRCS felt that reading scores showed inadequate growth. | |
| DRA - | Developmental Reading Assess. 95% of students made progress. | | |
| | Fall 2012/Winter 2013/Spring 2013 | | |
| DPVA - | Developmental Place Value Assess Math for K-4 | | |
| | Fall 2012/Spring 2013 Saxon Math Grades 5-6 | | |
| Saxon - | 100% made significant progress. | | |
| Student Academic Growth | | School currently collecting data on individual student growth on PLP. | |
| Achievement Gaps in proficiency and growth between major student subgroups | Do not have data. | | |
| Student Attendance | | 95.60% | |
| Recurrent Enrollment from Year to Year | Recruitment Enrollment from Year-to-year list of returning | Stated robust with target of 90 students enrolled fro 2013-14. | Review of budget documentation show surplus/carry-over funds. |

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| 4. Evidence and Documentation | | | |
|--|--|--|--|
| Performance Measure | Documented Evidence | Interview/Focus Group | On-site Observation |
| Adequacy of Facilities | Maintenance Report. | The heating system was moving | |
| Maintenance in Support of Program | "School building overall in good condition." | forward at 6-month monitoring visit. Later was placed on hold by the Governing Board due to unsure state legislation. | |
| | "up to industry standards to be used as a public school building." (p 2*) | Review Team expressed hope that CRCS would be able to move forward balancing costs with long-term efficiencies. | |
| * CRCS Capital Improvement Plan Section 1. | Goal to replace heating system for a bio mass or pellet system rather than oil. | | |
| School Social and Academic Climate | Student and parent survey results. | Behavior on the bus emerged as issue addressed through parent and student discussions and placing monitors on the bus. | Teachers, students principal, executive director all interacting in positive ways. |
| | 10 Question Parent Survey. 33 responses. | Monitors placed in budget for 2013-14. | Student work in hallways. |
| | Highest possible score: 165. All 10 questions scored 140-157. On a 5 point scale the Top 3 scores: | | Next to last day of school, classrooms empty for summer. |
| | * Parents feel welcome and respected. | | |
| | * There is an atmosphere of open communication at CRCS. | | All student hand tree posted in the lobby. |
| | * They would recommend this school to other parents. | | |
| | 10 Question Student Survey. 50 students responding. | | |
| | Responses: Agree or Disagree or I don't know. | | |
| Continued next page: | Top scores unknown. | | |
| | * I like student interest groups. | | |

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| | * I would recommend this school to other students. | | | | | 10 of 17 |
| 4. Evidence and Documentation | | | | | | |
| Performance Measure | Documented Evidence | Interview/Focus Group | On-site Observation | | | |
| School Social and Academic Climate continued | Student responses continued: * I feel safe at school. * I feel my teacher cares about me. | | | | | |
| | Student Conduct and Discipline Report for 2012-2013: * No expulsions * 5 suspensions (1 or 2 days) * 28 lesser disciplinary actions. | | | | | |
| Parent and Community Engagement | Volunteer/Parent Participation Record: September to June. | Parents expressed strong support and appreciation for the school. Comments: * Kids are learning at their own levels. * Blossoming like never before. * There are no cracks for kids to fall in like in larger schools. | | | | |
| | Engagement opportunities in: * Principal's Newsletter * Technology * Student Interest Group sign-up. | | | | | |
| | Figures show a 43% eligibility for free/reduced lunch, but parents are providing lunches for students on a regular basis with lunch provided by CRCS when it is needed. | There is good communication between parents and staff. For example: * Every Friday there is a Principal's newsletter. * Parents are grateful for transparency of the Governing Board and the dialogue afforded them at Board Meetings between the Board and the Parents. PTA open to community members. | Parents observed actively participating in the field day games and in the lunch room. | | | |

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| 5. Commendations | | | | | | |
| A. The school was well prepared for the visit, providing much of the documentation ahead of the visit and arranging for the availability of parents, board members, teachers and students for the focus group time. | | | | | | |
| B. Parents showed strong support and appreciation for the charter school, stating that kids were: "Learning at their own levels," "Blossoming like never before," "There are no cracks for kids to fall through like in larger schools." | | | | | | |
| There is good communication between parents and staff; every Friday there is an administrator newsletter; parents feel free to call any time; and are grateful for the transparency of the Board and the dialogue between the Board and the parents provided at Board Meetings. Meets contract agreement. | | | | | | |
| C. Cornville Regional Charter School is financially stable with a projected surplus of funds to end Year One. Meets contract agreement. | | | | | | |
| D. Student Attendance at a rate of 95% is excellent. Meets contract agreement. | | | | | | |
| E. School social and academic climate, as expressed by focus groups, is wonderful and the one issue that emerged - behavior on the bus - has been addressed through placing monitors on the buses. Meets contract agreement. | | | | | | |
| F. Facility maintenance discussion focused on improvements to the heating system that had been pursued at the time of the 6-month monitoring visit. The Board placed the purchase on hold due to the uncertain results of legislation. Due to the long range projection of financial savings, as well as balancing academic program needs and facility needs, the Review Team expressed hope that the charter school would be able to move forward and replace the existing system. | | | | | | |
| G. Cornville Regional Charter School has met special education approval from the Department of Education, noting all policies and procedures are in place. | | | | | | |
| H. Special education students show encouraging test results. Accommodations are being made for students and students are making great gains. | | | | | | |
| I. Administration reported that there are huge success stories with special education students. Children not able to function previously have made academic, behavioral and social gains. | | | | | | |
| J. Based upon data, CRCS will be hiring special education techs to meet the needs of students with behavioral issues. | | | | | | |
| K. Based upon the review of student results, CRCS is building internal literacy capacity in reading and language arts with the hiring of a new staff member with those skills. | | | | | | |
| L. Using data to address math needs, the administration and teachers worked together to choose the Singapore Math Program, which will be implemented in the 2013-2014 school year with supportive training. | | | | | | |

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| 5. Commendations continued | | | | | | |
| M. CRCS is a progressive learning environment through its use of Personal Learning Plans and joining a cohort for Mass Customized Learning. | | | | | | |
| Teachers commented on their growth in the development of PLP's. | | | | | | |
| N. CRCS time scheduling for core subjects allows for vertical student level placement and teachers having the opportunity to know all the school's students, thus creating a cohesive environment. | | | | | | |
| O. Utilization of Educate Software will provide teachers, parents and administrators a clear picture of student academic performance and growth in 2013-2014. | | | | | | |
| P. Budget demonstrates a commitment to continuing staff professional development. | | | | | | |
| Q. Recurrent enrollment is robust with enrollment figures of 90 students for 2013-2014. Meets contract agreement. | | | | | | |
| R. Best Practices of the CRCS Board of Directors have been drawn up for the purpose of creating operating principles to sustain high performance. | | | | | | |
| S. Governing Board Members stated the Board is working well together with open and honest dialogue and the conscious need always to put students first. Items are initially brought to subcommittees and then to the whole Board. Members take on individual roles of facility management, volunteer coordination, fundraising and financial management. Meets contract agreement. | | | | | | |
| T. Evidence was provided confirming that observations of the January 24, 2013, monitoring visit are being addressed: academic proficiency and growth data are being analyzed and plans made to address growth and professional development to make the adjustments. The charter school is making preparations for more special education students' needs. | | | | | | |
| 6. Recommendations | | | | | | |
| A. CRCS is encouraged to share its good news, progress and success to build public confidence in their charter school and the charter school movement in Maine. | | | | | | |
| B. Continue to implement a proficiency-based system with clear record keeping to show student attainment of standards. | | | | | | |
| C. Truly integrate Educate Software. | | | | | | |
| D. With the addition of 55 computers, CRCS is encouraged to appropriately integrate technology into the curriculum. | | | | | | |

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| List of Documents provided by Cornville Regional Charter School for the Annual Review June 20, 2013. | | | | | | |
| Cornville Packet | Provided by Cornville Prior to June 20th visit. | | | | | |
| Cornville Visit Schedule for June 20, 2013 | | | | | | |
| Justin Belanger 6/17/13 Email Re: | | | | | | |
| Recurrent Enrollment | | | | | | |
| Student Conduct and Discipline | | | | | | |
| Parents and Student Engagement | | | | | | |
| Communications system list | | | | | | |
| Special Education information | | | | | | |
| Copy of the June 2013 Monitoring-Reporting Schedule | | | | | | |
| Monitoring Report for Transportation | | | | | | |
| Monitoring Report for Food Service | | | | | | |
| Building Maintenance - Capital Improvement Plan Report, Sam Jencks | | | | | | |
| Summary: Winter 2012 / Spring 2013 NWEA Results | | | | | | |
| Summary: Fall 2012 NECAP Results | | | | | | |
| Summary: Fall 2012 / Spring 2013 Developmental Reading Assessment Results (DRA) | | | | | | |
| Summary: Fall 2012 / Winter 2013 / Spring 2013 Developmental Place Value (DPVA) Math Assessment Results | | | | | | |
| Summary: Fall 2012 / Spring 2013 Saxon Math Assessment Results | | | | | | |
| June 13, 2013, Letter to "Kenny" from Jean Walker, Chair, CRCS Board of Directors | | | | | | |
| May 1, 2013, CRCS Board Meeting Minutes - All meeting minutes available on CRCS Website. | | | | | | |
| CRCS Board of Directors Terms and Duties 2012-2013 | | | | | | |
| Cornville Regional Charter School By-Laws | | | | | | |
| Exhibit 10 Organizational Chart 2012 | | | | | | |
| Cornville Regional Charter School Board of Directors Best Practices | | | | | | |

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| Budget 2012-2013 School-year Revenues / Expenses by Month | | | | | 16 of 17 |
| Documents provided June 20, 2013: | | | | | |
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| June 17, 2013, Email from Sam Jencks to J. Belanger Re: Building Plan with copy of the Capital Improvement Plan 2012-2015 - as previously submitted | | | | | |
| Sample: Individual Student Assessment Review | | | | | |
| Summary: Fall 2012 NECAP Results for: Beginning of Grade 6, Beginning of Grade 5, Beginning of Grade 4, Beginning of Grade 3, | | | | | |
| Summary: Winter 2012 / Spring 2013 NWEA Results with Scores | | | | | |
| Summary: Fall 2012 / Spring 2013 Developmental Reading Assessment Results (DRA) with scores | | | | | |
| Summary: Fall 2012 / Spring 2013 Saxon Math Assessment Results with scores | | | | | |
| Summary: Fall 2012 / Winter 2013 / Spring 2013 Developmental Place Value (DPVA) Math Assessment Results with scores | | | | | |
| Student Intent-To-Return Form | | | | | |
| Enrollment for 2013-2014 - MSAD 54 | | | | | |
| Sample Attendance Form | | | | | |
| Student and Parent Survey Results | | | | | |
| Student Conduct and Discipline Report 2012/2013 | | | | | |
| Parent and Community Involvement: Request for Parents: "A Note from the Principal's Office" copies for: June 7, April 26, April 5, January 25, October 12 Sign-up Sheets for: Box Tops, PTF, Harvest Ball, Craft Fair, Luck of the Draw, Spagetti Supper, Field Day Parent Involvement/Student Interest Group Committee, Technology Committee | | | | | |
| Budget - 2012-2013 Year Revenues / Expenses | | | | | |
| Budget 2012-2013 School-year Revenues / Expenses by Month - as previously submitted | | | | | |
| List of Board Members and School Staff Ex-officio Board Members | | | | | |
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