

# Maine Charter School Commission

## **August 7, 2018 Business Meeting Minutes Approved by Commission Vote on September 4, 2018**

The Maine Charter School Commission held a regular Business Meeting at the **Burton M. Cross Office Building**, Room #103A/B, on **Tuesday, August 7, 2018**

### **1. Call to Order and Declare a Quorum**

The meeting was called to order by Commission Chair, Laurie Pendleton, at 9:33am and a quorum was declared.

Commission members present were: Laurie Pendleton, Chair; Dr. Mike Wilhelm, Vice Chair; John Bird; Jim Rier; Fern Desjardins; Shelley Reed; and Jana Lapoint.

Also present were Bob Kautz and Amy Allen.

### **2. Members of the Public Are Asked to Sign In**

Laurie Pendleton reminded those present to sign-in if they had not already done so.

Members of the public present were: Roger Brainerd and Judith Jones (*MACS*); Deborah Emery (*Snow Pond Arts Academy*); Tonya Arnold and Mike Muir (*Maine Academy of Natural Sciences*); Travis Works and Heather Neal (*Cornville Regional Charter School*); David Silvernail; Joe Drago; Kelli Pryor, Angela Atkinson Duina and Alison Crean Davis (*Baxter Academy for Science and Technology*); Andy Cashman (*PretiFlaherty*); Vicki Wallach (*Maine School Management Association*); Leon Garnett (*Ecology Learning Center*); and Tom Tracy (*Umbrella Preschool*).

### **3. Reminders:**

- ✓ **This meeting is being recorded. MACS is video recording and the Charter Commission is audio recording.**
- ✓ **Please turn your cellphones to silent or vibrate.**
- ✓ **Private conversations should be held in the hallway and not during the meeting.**

### **4. Election of Maine Charter School Commission Officers**

Motion to elect Dr. Mike Wilhelm as Chair of the Maine Charter School Commission for a one year term.

**Moved by Shelley Reed; seconded by Jana Lapoint and voted unanimously by those present to elect Dr. Mike Wilhelm as Chair of the Maine Charter School Commission for a one year term.**

Motion to elect John Bird as Vice Chair of the Maine Charter School Commission for a one year term.

**Moved by Shelley Reed; seconded by Dr. Fern Desjardins and voted unanimously by those present to elect John Bird as Vice Chair of the Maine Charter School Commission for a one year term.**

### **5. To Consider Action Relative to Additions or Adjustments to the Agenda**

Item #7 should read FY18 Budget vs. Actual – End of Fiscal Year Report not FY19 Budget vs. Actual – July 1 Report.

*Bob Kautz and newly elected Commission Chair, Dr. Mike Wilhelm, presented a plaque to Laurie Pendleton recognizing her work as Chair of the Maine Charter School Commission from 2016-2018.*

**6. To Act Relative to Accepting as Printed the Minutes of the June 5, 2018 Business Meeting**

No discussion.

**Moved by Shelley Reed; seconded by John Bird and voted unanimously by those present to accept as printed the minutes of the June 5, 2018 Business Meeting.**

**7. To Accept FY18 Budget vs. Actual – End of Year Fiscal Report**

A copy of the report was distributed for review and discussion.

**Moved by Shelley Reed; seconded by John Bird and voted unanimously by those present to accept FY18 Budget vs. Actual – End of Year Fiscal Report.**

**8. To Accept FY19 Budget vs. Actual – August 1 Report**

A copy of the report was distributed for review and discussion.

**Moved by Shelley Reed; seconded by Jana Lapoint and voted unanimously by those present to accept FY19 Budget vs. Actual – August 1 Report.**

**9. NEW BUSINESS**

**9a. To Consider and Approve Cornville Regional Charter School's Request to Amend Enrollment Table(s) for Funding Purposes and Addition of Kindergarten at PreK Building**

It was noted that the dates on the enrollment chart(s) are incorrect. They will be corrected before submitting to the Department of Education.

**Moved by Shelley Reed; seconded by John Bird and voted unanimously by those present to approve Cornville Regional Charter School's request to amend enrollment table(s) for funding purposes and adding kindergarten at PreK building.**

**9b. To Consider and Approve Maine Academy of Natural Sciences Request to Amend Enrollment and Grade Span for the Threshold Program**

Maine Academy of Natural Sciences formally withdrew this request prior to the Business Meeting. No further action needed.

**9c. To Accept Notification of MeANS Governing Board Changes**

Mike Muir was introduced as the new Governing Board Chair.

**Moved by John Bird; seconded by Shelley Reed and voted unanimously by those present to accept notification of MeANS Governing Board changes.**

**10. OLD BUSINESS**

**10a. To Consider and Approve Silver Analytics Proposed Changes to Performance Measures**

David Silvernail shared “Proposed Changes in Maine Charter School Performance Framework” PowerPoint summarizing the proposed changes. Members of the Department of Education – Commissioner Bob Hasson, Mary Paine and Suzan Beaudoin – were in attendance for this portion of the agenda.

David will be presenting at the August 24<sup>th</sup> Heads of School/Executive Directors Workshop and will bring formal proposal to the Commission at its September Business Meeting.

**11. REPORTS**

**11a. Chair – Dr. Mike Wilhelm**

No report given.

**11b. Vice Chair – John Bird**

No report given.

**11c. Executive Director – Bob Kautz**

Graduation Updates

Bob shared that all graduations have been held. The last one of the 2017/18 school year was the MeANS graduation which was held on August 3<sup>rd</sup>. The Maine Charter School Commission was represented by Commission staff at all graduations.

Renewal Contract Updates

Bob indicated that all three renewal charter contracts – Baxter Academy, Harpswell Coastal Academy and Fiddlehead – have been signed.

RFP Update

Bob shared that work is still continuing on the RFP. Staff is exploring the possibility of using Epicenter instead of Fluid Review when the next RFP is issued.

Heads of School/Executive Directors Workshop

Bob gave details about the upcoming workshop which will be held on August 24<sup>th</sup>. Topics of discussion will be Panorama, Epicenter and Performance Framework.

Performance-Based Diploma Update

Bob indicated that the Governor recently signed the enacted bill repealing the Proficiency-Based Diploma requirement in Maine. He shared that despite the repeal to LD 1666, Maine’s public charter schools will continue to use this method as originally required.

**11d. Update from Site Visit Protocol Subcommittee**

Shelley Reed summarized the meeting that was held on July 3<sup>rd</sup>. A report was distributed for review and consideration.

**Moved by John Bird; seconded by Shelley Reed and voted unanimously by those present to approve the proposed site visit changes indicated in the report.**

**12. ANNOUNCEMENTS**

**12a. Turn in Expense Account Vouchers at the End of the Meeting**

**12b. Next Business Meeting Date – September 4, 2018**

**13. PUBLIC COMMENT**

Roger Brainerd from MACS commented that the national conference had in Texas in June was well attended.

Judith Jones from MACS shared that the Portland Rotary has invited MACS to present at their next meeting which will be held on Friday, August 10<sup>th</sup>.

**14. ADJOURN – Meeting was adjourned at 11:56am.**

**Moved by Laurie Pendleton; seconded by John Bird and voted unanimously by those present to adjourn.**