

Cornville Regional Charter School  
Pre-Opening Visit – Early Childhood and Downtown  
August 24, 2017

Cornville Regional Charter School: Travis Works, Steve Govoni (Engineer)  
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On August 24, 2017 the Maine Charter School Commission (MCSC) Review Team for Cornville Regional Charter School (CRCS) and MCSC staff met at the school's new Downtown and Early Childhood campuses to review the school's plan to open the new locations.

CRCS met with MCSC staff regularly during the month of August to provide progress updates. The pre-opening visit was the most recent in the series of update visits. Below is a summary of updates.

Education:

- CRCS has all instructional materials purchased.

Organization:

- Staff have been hired for both campuses. There are designated leaders at both new campuses (teaching principals) as well as teaching staff.
- Due to recent resignations CRCS needs to hire an additional special education teacher, a speech and language therapist, and additional ed techs.
- CRCS has hired a full time special education director (a new position for the schools)
- CRCS will continue to use the social worker, occupational therapist, physical therapist, and nurse it has had on contract in the past.
- CRCS plans to hire a full time administrative assistant for the Early Childhood location.
- The teachers for the Early Childhood program met with each student's family and hosted a s'mores night at the school.
- CRCS is working in a new Organizational Chart and will submit it to the MCSC at the end of September.
- The staff handbook has had minor revisions. A copy will be sent to the MCSC as required.
- Lunch for all 3 sites will be provided by Good Will Hinckley
- Bussing will continue through the same company as in past years with adjustments made to accommodate needed route changes
- Building renovations were nearly complete at the time of the visits. The Downtown HS Site has flooring and ceiling tiles to be done during the first 2 weeks of school while students are out of the building for activities and field trips. The Occupancy Permit has been issued with conditions to be met in the future (upstairs and basement still under renovation)
- Technology equipment has been purchased and will be ready for use after the first 2 weeks of school (field trips).
- While a student Code of Conduct exists at the k-8 site, the Downtown HS students will be creating a new one in the early weeks of school.
- Students at the Downtown HS location will each have a Macbook Air and an ipad.

Location	Grades	Number of Students
Early Childhood	preK	32
Cornville	k-6	144
Downtown HS	7-9	45 (+/- 3)

Governance:

- CRCS recently had some governing board member changes. 2 members have stepped down and 2 new members have joined. Members have varied skills. The board is considering increasing its membership to 7 members instead of 5.

Business and Financial:

- CRCS's annual financial audit has been started.
- CRCS reports being in "overall in good shape" with its operating budget and anticipated carryover.
- CRCS is finalizing a USDA loan for \$700,000 over 20 years through Bangor Savings Bank. Included in the loan is a line of credit. Payments on the loan are in the schools budget.

To be done:

- Air quality testing at Early Childhood site
- Early childhood center's playground still has some work to be done
- Completion of lighted exit signs, new railing, and GFCI outlet installation

Recommended:

- Additional doors with ramps at exits

It is the opinion of the Review Team that CRCS is prepared to open the Early Childhood and Downtown Campuses for the 2017-18 school year.