

# MAINE DEPARTMENT OF CORRECTIONS RESIDENT ALLOWABLE PROPERTY LIST

## FEMALE RESIDENTS

*\* Non-Transferable Between DOC Facilities*

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
<b>FOOTWEAR/CLOTHING</b>		
BOX LOCK, COMBINATION	1	State Issue (replacements will be resident's responsibility - one for one basis) *Non-Transferable NOTE: Residents required to secure property box. Staff will secure lock upon completion of inventory.
ID CARD	1	State Issue (Replacement at resident's expense) - PROPERTY OF THE STATE
STORAGE BOX OR LOCKER	1	State Issue *Non-Transferable

(Refer to policy on purchase of personal clothing items by residents at minimum and community facilities.)

ATHLETIC SUPPORTERS, i.e., ANKLE, KNEE, WRIST	2 EACH	Canteen Purchase
BALL CAP	1	Gray Only - Canteen Purchase
BALL CAP (WHITE)	1	Food Service Worker Only, if allowed by facility. Replacement is resident's responsibility
BATHROBE	1	State Issue - Blue Only
BELT OR SUSPENDERS	1	Belt - Approved Color Only - State Issue
BRAS	7	White only - Canteen purchase or up to 4 that are state issue for a total of 7
COAT HANGERS	If allowed at facility	State Issue * Non-transferable
GLOVES/MITTENS (SEASONAL)	1 PAIR	State Issue
GYM SHORTS (NO CUT OFFS) WORN IN LIVING AREA AND TO AND FROM REC ONLY	2 PAIR	7" - 9" inseam - Gray Only Canteen Purchase
INSOLES	1 SET PER FOOTWEAR	Canteen Purchase
JEANS	4 PAIR	State Issue

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
LAUNDRY BAGS	2	State Issue - White Only (IF REQUIRED BY FACILITY) *Non-Transferable
NIGHTGOWN	1	State Issue - Gray only
ODOR EATERS	1 SET PER FOOTWEAR	Canteen Purchase
SHIRTS	4	Blue Only - State Issue
SHOELACES	1 SET PER FOOTWEAR	Received with footwear
SHOWER SHOES	1 PAIR	State Issue or Canteen Purchase
SNEAKERS/SHOES/BOOTS	2 PAIR	One pair of sneakers/shoes/boots allowed in at Intake, otherwise State issue or Canteen purchase. Total of two pairs allowed at transfer. No steel toe, steel shank or composite toe footwear. Footwear value may not exceed \$100.00.
SOCKS OR	7 PAIR	White Only - State Issue for a non-cotton blend or canteen purchase. Canteen purchase for 100% cotton socks. Only a total of 7 pairs of any type of socks is allowed.
SOCKS (DIABETIC)		Canteen Purchase or Issued by Medical. Only a total of 7 pairs of any type of socks is allowed.
SWEATPANTS	2 PAIR	Gray Only - State Issue
SWEATSHIRTS	2	Gray Only - State Issue
TANK TOPS - APPROVED TYPE WORN IN LIVING AREA AND TO AND FROM REC ONLY	3	Gray only - Canteen Purchase
THERMAL UNDERWEAR (IF MEDICALLY REQUIRED OR ISSUED DUE TO WORK ASSIGNMENT)	2 PAIR	State Issue or Canteen Purchase
T-SHIRTS	4	Blue Only - Canteen Purchase - 4 of which are state issued
UNDERWEAR (BOXERS) OR		White Only - Canteen purchase. Only a total of 7 of any type of underwear is allowed.
UNDERWEAR (BRIEFS)	7	White Only - State Issue or canteen purchase for a non-cotton blend. Canteen purchase for 100% cotton underwear (briefs). Only a total of 7 of any type of underwear is allowed.
WEIGHTLIFTING BELT	1	Canteen Purchase
WEIGHTLIFTING GLOVES	1 PAIR	Canteen Purchase
WEIGHTLIFTING STRAPS	1 SET	Canteen Purchase
WINTER COAT	1	State Issue
WINTER HAT	1	State Issue

### JEWELRY

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
24 IN SILVER PLATED BOX CHAIN	1	Canteen Purchase
WEDDING RING, BAND TYPE, WITHOUT STONE - NO OTHER PERSONAL JEWELRY ALLOWED	1	MAY BE BROUGHT IN AT INTAKE OR RECEIVED AS PART OF APPROVED MARRIAGE CEREMONY
<b>HYGIENE ITEMS</b>		
(Refer to policy on what items are transferable)		Some items are transferable if in original packaging unopened and only if transferring to a lesser security facility. Permitted in State storage as allowed by facility
BARRETTES (PLASTIC)	2 PAIR	Canteen Purchase
BATTERY OPERATED SHAVERS (requires 2 AA batteries)	1	Canteen Purchase or issued by medical, only if allowed by facility
COMB	1	State Issue or Canteen Purchase
COSMETIC ITEMS (MAKE-UP)	6	Canteen Purchase
CURLING IRON	1	Canteen Purchase AT MINIMUM AND COMMUNITY SECURITY FACILITIES
DENTAL FLOSS	1	SHORT LENGTHS ONLY - Canteen Purchase
DENTURE CUP	1	Canteen Purchase
DENTURE ITEMS (CLEANING TABLETS/POLIGRIP, ETC.)	1 EACH	Canteen Purchase - Transferable if in original packaging unopened. Permitted in State storage as allowed by facility
DEODORANT	2	State Issue or Canteen Purchase - Transferable if in original packaging unopened. Permitted in State storage as allowed by facility
DISPOSABLE RAZOR	1	State Issue - NOTE: 1 for 1 BASIS - Permitted in State storage as allowed by facility
ELECTRIC RAZOR	1	Canteen Purchase
EMERY BOARDS	2	State Issue - NOTE: 1 for 1 BASIS
FEMININE HYGIENE ITEMS	AS DETERMINED BY FACILITY	State Issue or Canteen Purchase
HAIR BRUSH	1	Canteen Purchase
HAIR CARE PRODUCTS (IN ADDITION TO SHAMPOO)	3 (AT ANY ONE TIME)	Canteen Purchase - Transferable if in original packaging unopened. Permitted in State storage as allowed by facility
HAIR DRYER	1	Canteen Purchase AT MINIMUM AND COMMUNITY SECURITY FACILITIES
HAIR PICK	1	Canteen Purchase
LIP BALM	2	Canteen Purchase - Transferable if in original packaging unopened. Permitted in State storage as allowed by facility
MOUTHWASH	2	Canteen Purchase - Transferable if in original packaging unopened. Permitted in State storage as allowed by facility

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
NAIL CLIPPER (TOENAIL OR STANDARD)	1	Canteen Purchase
PONYTAIL HOLDERS	1 PKG.	Canteen Purchase
SHAMPOO	2	State Issue or Canteen Purchase -Transferable if in original packaging unopened. Permitted in State storage as allowed by facility
SHAVING CREAM	2	Canteen Purchase - Transferable if in original packaging unopened. Permitted in State storage as allowed by facility
SKIN CARE PRODUCTS (IN ADDITION TO SHAVING CREAM & SOAP) - INCLUDES LOTIONS, FOOT POWDER, SUNBLOCK, ETC.	3 (AT ANY ONE TIME)	Canteen Purchase - Transferable if in original packaging unopened. Permitted in State storage as allowed by facility
SOAP	2	State Issue or Canteen Purchase
SOAP BOX, CLEAR	1	Canteen Purchase
TOOTHBRUSH	1	State Issue or Canteen Purchase
TOOTHBRUSH HOLDER	1	Canteen Purchase - Clear Only
TOOTHPASTE	2	State Issue or Canteen Purchase - Transferable if in original packaging unopened. Permitted in State storage as allowed by facility

### **ELECTRONIC EQUIPMENT & COMPONENTS**

AA/AAA BATTERIES		A resident is only allowed to possess batteries if they have a battery operated shaver or a TV remote controller. A resident may only have enough batteries to power the device(s) and one set of spare batteries, i.e., 2 batteries plus 2 spares for a shave
AM/FM RADIO - CLEAR CASE - NO SPEAKERS	1	Canteen Purchase
ANTENNA (AS APPROVED BY FACILITY)	1	Canteen Purchase
AUDIO BOOKS	Included in total count of 30 CDs	Must be ordered from a publisher or APPROVED commercial distributor.
AUDIO CDs (NO EXPLICIT LYRICS) AND CD CLEANING DISC (ALL MUST HAVE FACTORY LABEL)	30 (Religious CDs and videogames will be included in total count)	NO HYBRID CDs - NO DVDs (EXCEPT AS SET OUT BELOW) OR COMBINATION AUDIO/VIDEO CDs, MUST BE MARKED WITH RESIDENT'S NAME & MDOC NUMBER EXPLICIT LYRICS, EITHER FACTORY LABELED OR DETECTED DURING REVIEW, ARE NOT ALLOWED

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
CABLE SPLITTER, TV CABLES, INCLUDING HD CABLES, ADAPTERS, ETC.	DETERMINED BY FACILITY	Canteen Purchase IF ITEMS ARE DETERMINED NECESSARY BY FACILITY
CD PLAYER LENS CLEANER	1	Canteen Purchase
CD STORAGE CASES	2	Canteen Purchase - Clear Only
CLEAR ADAPTER	1	Canteen Purchase
CLEAR EARBUDS	1	Canteen Purchase
COAXIAL CABLE	1	Canteen Purchase - 3' or 6'
DISC PLAYER W/AC ADAPTER & MINI HEADPHONES (CLEAR CASE)	1	Canteen Purchase
DVDs - EDUCATION/ TREATMENT/PROGRAM		As provided by education/treatment/program staff, must be for current education/treatment/program needs
DVDs - RELIGIOUS		As provided by facility chaplain, or other designated facility staff
HEADPHONE EXTENSION & ACCESSORY KIT	1	Canteen Purchase NOT TO EXCEED 6'
HEADPHONES W/ADAPTER	1	Canteen Purchase (IN ADDITION TO MINI HEADPHONES W/DISC PLAYER)
MEMORY CARD FOR VIDEOGAME PLAYER	2	Canteen Purchase
PERSONAL COMPUTER TABLET & COMPONENTS (EAR BUDS & AC ADAPTER)	1	Canteen Purchase
PERSONAL COMPUTER TABLET PROTECTIVE COVER	1	Canteen Purchase
REPLACEMENT CUTTER/FOIL SHAVER HEAD	1	Canteen Purchase
TV (CLEAR CASE)	1	Canteen Purchase - No Speakers, 15" OR LESS (DIAGONALLY MEASURED)
TV REMOTE CONTROLLER (requires 2 AAA batteries)	1	Canteen Purchase, only if allowed by facility
VIDEOGAME CDs	Included in total of 30 (with audio CDs)	Max. Rating "T"

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
VIDEOGAME CONSOLE WITH BUILT-IN GAMES: NINTENDO, SUPER NINTENDO, OR SEGA-GENESIS	1	Privilege Level 4 only. Allowable as extra allowable property, as set forth in Department Policy 10.1, Resident Allowable Property. Must be ordered through practices established by the facility
VIDEOGAME PLAYER PLAYSTATION 2 - NO MODEM - CD TYPE ONLY W/APPROPRIATE CABLES/ADAPTERS and GAME CONTROLLER. (Only "grandfathered" PlayStation 2s are allowed & no new purchases).	1	Allowable as extra allowable property, as set forth in 10.1, Resident Allowable Property. MAY ONLY BE USED TO PLAY VIDEO GAMES OR AUDIO CDs. Cables/adapters, game controllers may be ordered through practices established by the facility.
<b>MUSICAL INSTRUMENTS - MUST BE ORDERED THROUGH PRACTICES ESTABLISHED BY FACILITY</b>		
GUITAR W/FOLLOWING ACCESSORIES: Guitar Strings (exchanged on a one to one basis, as established by Facility). Soft case, plastic guitar picks, plastic key winder, guitar strap	1	Allowable as extra allowable property, as set forth in Department Policy 10.1, Resident Allowable Property. Purchase price may not exceed \$600 (electric) and \$400 (acoustic). Storage and use of guitars and guitar effects, (continued below)
GUITAR EFFECTS PEDAL	1	(same as above) pedals will be determined by each facility based on space constraints etc., (e.g., stored in cells/rooms, stored in music room, stored in recreation- allowed for use in cells/rooms, in music room, in recreation, etc.)
HARMONICA	1	Allowable as extra allowable property, as set forth in Department Policy 10.1, Resident Allowable Property
<b>PUBLICATIONS</b>		
HARDCOVER /SOFTCOVER BOOKS, NEWSPAPERS, MAGAZINES	15	Newspapers or magazines DIRECTLY from publisher or commercial distributor, books DIRECTLY from publisher or APPROVED commercial distributor. Packing list/invoice must be included with shipment for books.
HARDCOVER BOOKS	Part of the 15 included above	Hardcover book must be no more than 9" x 12" x 3", except for hardcover textbooks used in an authorized education class & must be disposed of after class completion, unless approved by the CAO. *Non-transferable if exceeds size limits.
RELIGIOUS HARDCOVER/SOFTCOVER BOOKS, NEWSPAPERS, MAGAZINES	Part of the 15 included above	In addition to the above, these religious publications may be received directly from religious catalogs available from the facility chaplain, or other designated facility staff. Hardcover religious book(s) must be within size limits, unless CAO approves
DICTIONARY	1	Canteen Purchase - will be counted in total book count
EDUCATION/TREATMENT/ PROGRAM MATERIALS		As provided by education/treatment/program staff, must be for current education/treatment/program needs

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
POLITICAL MATERIALS, E.G., BROCHURES, PAMPHLETS, CATALOGS	MUST FIT IN THE LETTER SIZE ACCORDION FOLDER PROVIDED	Received through the Mail
RELIGIOUS MATERIALS, e.g., BROCHURES, PAMPHLETS, CATALOGS	MUST FIT IN THE LETTER SIZE ACCORDION FOLDER PROVIDED	May be acquired in accordance with Policy 24.3, Religious Services

### RELIGIOUS ITEMS

RELIGIOUS ITEMS (OTHER THAN RELIGIOUS PUBLICATIONS, RELIGIOUS AUDIO CDs, DVDs AND VIDEOGAMES)		May be acquired in accordance with Policy 24.3, Religious Services, except that allowable religious headwear may be brought in at Intake
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### BEDDING/LINEN

BEDSHEETS	2	State Issue - *Non-Transferable
BLANKETS	2	State Issue - *Non-Transferable
BLANKET - PERSONAL	1	Only allowed for residents AT MINIMUM AND COMMUNITY SECURITY FACILITIES. Must be ordered through practices established by the facility. Purchase price may not exceed \$50.00.
MATTRESS	1	State Issue - *Non-Transferable
PILLOW	1	State Issue - *Non-Transferable
PILLOW CASE	1	State Issue - *Non-Transferable
TOWELS	3	State Issue - *Non-Transferable
WASHCLOTHS	2	State Issue - *Non-Transferable

### MISCELLANEOUS ITEMS

(Refer to policy on what items are transferable)		Some items are transferable if in original packaging unopened and only if transferring to a lesser security facility. Permitted in State storage as allowed by facility
ACCORDION FOLDER (LETTER SIZE) TO HOLD PERSONAL MAIL	1	State Issue - Replacement will be resident's responsibility - one for one basis
ACCORDION FOLDERS (LEGAL SIZE) TO HOLD LEGAL MATERIALS	2	State Issue - Replacement will be resident's responsibility - one for one basis

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
ADDRESS BOOK SOFTCOVER - NO WIRE	1	Canteen Purchase
ART SUPPLIES (DRAWING PAPER PADS, COLORED PENCILS)	1 PAD - 1 SET PENCILS (not to exceed 36 pencils)	Canteen Purchase
ASPIRIN, TYLENOL, ADVIL, COUGHDROPS, ANTACIDS, MULTI-VITAMINS, FISH OIL AND OTHER NON-PRESCRIBED MEDICATIONS	DETERMINED BY FACILITY	State Issue or Canteen Purchase
CALCULATOR, CLEAR	1	Canteen Purchase
CALENDAR	2	Canteen Purchase for personal OR one religious (via publisher, commercial distributor or religious catalog)
CELL FAN 6"	1	Not allowed at MSP - upon transfer to MSP, will be processed as non-allowable
CELL LAMPS	1	Canteen Purchase
CEREAL/SOUP BOWL W/LID	2	Canteen Purchase
CIGARETTES	10 PACKS/1 CARTON	Canteen Purchase AT MINIMUM AND COMMUNITY SECURITY FACILITIES
CLEAR HOT POT	1	Canteen Purchase, only if allowed by facility - *Non-Transferable
COFFEE CUP WITH LID	1	Canteen Purchase AT MINIMUM AND COMMUNITY SECURITY FACILITIES
DRINKING CUP, NOT INSULATED	1	State Issued
HANDKERCHIEFS	3	Canteen Purchase - May not be worn on head, altered or marked. White Only.
INDIVIDUAL SIZE PERSONAL COOLER	1	Canteen Purchase - Work release worker only, if allowed by facility.
LEGAL MATERIALS	Must fit in the two (2) legal size accordion folders provided. All other legal materials will be stored by facility	May be brought in at intake, received through mail, or via Library



<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
MEDICAL DEVICES, E.G., DENTURES, PROSTHETICS		May be brought in at intake. All new devices will provided by Medical. Any item creating a safety or security risk must be approved by Chief Administrative Officer, or designee.
MEDICATIONS		Other than OTC medications sold in Canteen and allowed in amounts specified by the facility, all medications will be provided by Medical
MESH BAG FOR CANS	1	State Issue (if used by facility) one for one basis. Residents will be charged for replacements *Non-Transferable
PERSONAL CORRESPONDENCE		Must fit in the letter size accordion (provided)
PHOTO ALBUM (ONLY 1 PHOTO PER SLEEVE)	2	Canteen Purchase
PHOTOGRAPHS (GROUP)	1 on display & others in photo album	FOR RESIDENTS IN GENERAL POPULATION. Purchased by resident at a cost of \$2.00 per photo taken by designated staff or approved resident photographer - max. 4" x 6". Residents must be fully clothed and picture must otherwise be appropriate. Must be kept
PHOTOGRAPHS (NO POLAROID)	94	Received via mail or approved commercial distributor - Max. 4" x 6" - MUST NOT BE PROHIBITED UNDER POLICY 21.2 Resident MAIL – ALSO NO NUDE PHOTOS, i.e., (NO EXPOSED GENITALS, ANUS OR FEMALE BREASTS) MUST BE KEPT IN PHOTO ALBUM AND ONLY 1 PHOTO PER SLEEV
PLAYING CARDS	2 DECKS	Canteen Purchase
POSTAGE STAMPS	2 BOOKS	Canteen Purchase
PRESCRIPTION EYEGLASSES	1 PAIR	May be brought in at intake. All new eyeglasses will be provided by Medical.
REPLACEMENT BULBS FOR LAMP	1	Canteen Purchase - one for one basis
REPLACEMENT RIBBON/TYPEWRITER RIBBON	1	Canteen Purchase
RUBBER SECURITY MIRROR	1	Canteen Purchase, if available
SUNGLASSES (NON-MIRRORED/NON-METAL)	1	Canteen Purchase
SURGE PROTECTORS	1	If allowed for sale at the facility *Non-transferable
TYPEWRITER	1	Canteen Purchase - Clear Plastic
WATCH BAND REPLACEMENT	1	Canteen Purchase
WATCH BATTERY	1	In watch - One for one exchange
WATER JUG	1	Canteen purchase. Work release worker only, if allowed by facility.
WRIST WATCH	1	Canteen Purchase Only - Not allowed to be brought in at intake (Watch battery must be in watch)

<u>ITEM(S) ALLOWED</u>	<u>MAXIMUM QUANTITY ALLOWED</u>	<u>ADDITIONAL INFORMATION/REQUIREMENTS</u>
WRITING SUPPLIES (PAPER, JOURNAL, ENVELOPES, ETC.) PENS (BLUE - CLEAR BARREL ONLY), GREETING CARDS	1 journal for personal use and other items as specified by facility	Canteen Purchase
YOGA MAT	1	Dimensions: 24" x 72". Thickness: up to 3/32 inch (3 mm) Plum color only - Canteen Purchase only if allowed in housing unit. Only 1 yoga mat is allowed.
<b>CRAFT SUPPLIES</b>		
CRAFT PROJECTS IN PROGRESS	2	
CROCHET HOOKS	4 PLASTIC	Maximum length of 6 inches.
CROCHETED BLANKET	1	
KNITTING NEEDLES	2 PAIR PLASTIC	Maximum gauge of 9mm.
MDOC ISSUED CRAFT TOTE	1 - If approved for participation in craft projects	All craft property items shall fit in the craft tote to be considered allowable to include projects being worked on, yarn supplies, needles and hooks.
YARN	A quantity that will fit into the MDOC issued craft tote	