



**State of Maine
DEPARTMENT OF CORRECTIONS
CAREER OPPORTUNITY**

Correctional Officer, Maine State Prison
Warren, Maine, United States | Correctional Services | Full-time
Apply by: No close date

Correctional Officer – Maine State Prison

Code: 5207

Pay Grade: 16 \$21.11 - \$24.63 hourly,

This rate does not include \$1/hr. institutional stipend and does not include applicable night or weekend shift differentials

Close: Until Filled

CURRENT VACANCY INFORMATION

The Department of Corrections is accepting applications for Correctional Officers at the Maine State Prison in Warren, Maine. This position is open to current Maine DOC Correctional Officers who wish to transfer to this facility and all outside candidates.

JOB DESCRIPTION

As a Correctional Officer, your work will involve the custody, security, discipline, treatment, and rehabilitation of adult inmates committed to the Maine State Prison. This includes monitoring prisoner behavior, directing and overseeing prisoner activities, enforcing prisoner discipline and writing incident reports. This position requires exposure to chemical agents (OC Spray).

KNOWLEDGE, SKILLS & ABILITIES REQUIRED TO PERFORM THE JOB SUCCESSFULLY:

- Knowledge of prisoner motivation and psychology.
- Knowledge of problems associated with institutional life.
- Knowledge of prisoner rehabilitation and treatment programs.
- Knowledge of correctional institution rules, regulations, policies, and procedures.
- Ability to understand and follow instructions.
- Ability to interpret and enforce correctional center rules, regulations, policies, practices, and procedures.
- Ability to perform various strenuous duties such as climbing stairs and/or escorting unruly inmates.
- Ability to stand for long periods of time.
- Ability to communicate effectively orally and in writing.
- Ability to handle critical and stressful situations.
- Ability to communicate effectively.

- Ability to write clearly and effectively.
- Ability to read and perform basic math functions.
- Ability to observe situations and behavior in detail.
- Ability to make decisions and act quickly in emergency and dangerous situations.
- Ability to model appropriate behavior, attitude, ethics, and morals.
- Ability to utilize standard desktop computer technology (e.g. word processing, spreadsheets, databases, internet, e-mail).

MINIMUM QUALIFICATIONS

Graduation from high school or equivalent.

Some positions, based upon collateral duties/option, may require background education and/or experience in an appropriate field (e.g. food preparation; skilled trade/training experience; retail experience; supply room experience).

LICENSING/CERTIFICATION REQUIREMENTS

At time of hire: Valid Driver's License

Prior to attaining Permanent Status: Maine State Driver's License

Completion of the Basic Corrections Training Course (organized and funded by DOC upon hire – includes mandatory exposure to chemical agents)

BENEFITS

The bi-weekly dollar values of some State-paid benefits for full-time employees include: \$14.60 for dental insurance; 19.63% of employee's pay towards retirement; and, depending on the employee's annual pay, at least 85% (\$412.23) of health insurance premiums (more information is available here). Participation in the Health Premium Credit Program can decrease the employee's cost of health insurance by 5%.

Maine State Government is an Equal Opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We provide reasonable accommodations to qualified individuals with disabilities upon request.