# ConnectME Authority

Broadband Planning Grant Phase 1

Notice of Commencement

**Notice of Commencement should be filed within 30 days of the commencement date of work on project.**

|  |  |
| --- | --- |
| Grant Recipient: |  |
| Partners: |  |
| Authorized Representative of Grant Recipient: |  |
| Date |  |

**Please provide a schedule of project milestones and the expected date of completion of each milestone:**

|  |  |
| --- | --- |
| Project Milestones | Dates of Expected Completion of Milestone |
|  |  |

**Expected Completion Date for Project: ­­­**

**Payment Method for Grant Funds:**

* 50% Upfront, upon receipt of Notice of Commencement.
* Final 50% at completion of project with submission of Final Phase 1 Completion Report.

Copies of all contracts between the grant recipient and any vendor related to the project for which the grant funds were rewarded are available on request.

**Payment Request (up to 50% of total grant award):**

Payee Details:

Name:

Address:

The undersigned is an authorized representative of grant recipient.

Signature:

Name:

Title: ­

Date:

If you would like an electronic funds transfer (EFT), please complete information below.

Wire Instructions:

Bank Name

Bank Address

City, State, Zip

ABA:

Acct. #: