Infrastructure Grant Completion Report

**Contact Staff**

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**Authority Members**

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The ConnectMaine Authority awards infrastructure grants to support investments in expanding the availability of broadband service. Before ConnectMaine releases final award funds, the applicant must submit a completion report that demonstrates compliance with infrastructure grants program requirements. ConnectMaine reserves the right to request additional information necessary to evaluate project compliance and completeness. For assistance with reports, please contact ConnectMaine staff.

**Instructions**

Except for the requested map and mapping data, and except for information to remain confidential, please don’t submit separate files. Project cost information may be attached or submitted separately. The project focus information, which isn’t confidential, will contribute to publicly available maps.

The “applicant” is the entity contracted by ConnectMaine and authorized to receive grant funds. Please use the same mailing address and entity name that are associated with the state vendor code.

The “affected communities” include each affected municipality or geography of the local government authority where the project has occurred.

For the “timeline” please indicate the date project work was completed.

**Please submit your completion report within one year of when the grant was awarded by emailing** [**Connect.ME@maine.gov**](mailto:Connect.ME@maine.gov) **with the subject heading Grant Funding Request.**

**Information**

Applicant Signature

Date Submitted:

Applicant Name:

Affected Communities:

Grant Amount Awarded:

Grant Amount Received:

Remaining Amount Requested:

Applicant and Grant Recipient:

Title or Role:

Mailing Address:

Phone Number:

Email Address:

If different, Project Point of Contact:

Title or Role:

Mailing Address:

Phone Number:

Email Address:

**Cost-Benefit**

Optionally, describe the importance of this grant in realizing the project as completed.

**Households**

By community, within the project area, include the number of households that don’t or didn’t have access to at least 25/3mbps service and of those the number that are now served:

|  |  |  |
| --- | --- | --- |
| Affected Community | Previously and currently unserved households | Previously unserved households now served |
|  |  |  |
|  |  |  |

**Community Support**

In the project area, include the total number of households and the number of those subscribing to service of at least 25/3mbps.

|  |  |
| --- | --- |
| Households (#) | Subscribers (#) |
|  |  |

**Project Scope**

The applicant may voluntarily submit, as separate files, a map of the geographic area now served that is at a fine enough scale to identify street-level data and the GIS data behind the map.

**Service**

For each service level offered, in download/upload mbps, include only the areas where at least 10/10mbps, reliable service has been made available, by community:

|  |  |  |  |
| --- | --- | --- | --- |
| Offering | Affected Community | Subscribed Customers (#) | Expected Customers (#) |
| 10/10mbps |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Timeline**

All project work must be completed within one of year of receipt of funds, or within 180 days of all pole licenses and permits, whichever later, unless a waiver was approved by ConnectMaine. If an extension was granted by ConnectMaine, the project work must be completed within one year of the waiver or by the completion date indicated in the extension, whichever is later.

Project completion date:

**Cost**

Itemize the costs of the project including the expenses to be covered by grant dollars.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Capital & Operations | Quantity | Unit Cost | Total Cost | Grant Dollars | Other Dollars |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Totals** | - | - |  |  |  |

**Project Value**

In the project area, include the total number of businesses and the number of those subscribing to service of at least 25/3mbps.

|  |  |
| --- | --- |
| Businesses (#) | Subscribers (#) |
|  |  |

**Prices**

Of subscriptions, include the service levels and the prices per subscriber, including the service level subscribed to by the most customers in the project area.

|  |  |  |
| --- | --- | --- |
| Service (mbps/mbps) | Price ($/mo) | Details |
|  |  |  |
|  |  |  |
| Popular Offering: |  |  |
| Lowest Cost Offering: |  |  |
| Fastest Speeds Offering: |  |  |
| Affordability Offering: |  |  |