

Registered Professional Nurse Licensure by Examination

State of Maine Licensure Requirements

The following information is the general information needed for licensure and does not reflect other information that may be requested based on review of an application.

Application and Fee

1. Apply on-line at www.maine.gov/boardofnursing. Select I want to “apply for a license” and follow the instructions.
2. Upload a current picture (not a copy of a driver’s license, ID, or passport)
3. Upload a signature page that is manually signed (electronic signatures are not accepted). The on-line process will provide information where to find this form or go to www.maine.gov/boardofnursing and the form is located in the licensing section.
4. Send in supporting documentation. All “yes” responses to questions in the disciplinary section of the application require a signed explanation (and court documents for any incidents that occurred less than 10 years ago).
 - Maine State Board of Nursing 158 SHS Augusta ME 04333; or
 - Diana.K.Lemelin@maine.gov
5. The non-refundable application fee is \$75.00.

Nurse Licensure Compact Information

1. A legal resident of another compact state cannot apply for registered professional nurse licensure by examination in the state of Maine.
2. A legal resident of another compact state, moving to Maine, is required to provide a Declaration of Primary Residence Form when the applicant relocates to Maine. The form can be found at www.maine.gov/boardofnursing in the licensing section.
3. Maine state law authorizes the board to request any or all documents that provide proof of legal residency in Maine, including driver’s license, voter registration, car registration, tax forms, and validation of residence.

Transcript(s)

1. Applicants graduating from out-of-state programs must have the school send or e-mail a final transcript with degree and date conferred to:
 - Maine State Board of Nursing 158 SHS Augusta ME 04333 or
 - diana.k.lemelin@maine.gov

School Certification

1. The school must complete the Certification of School Form for on-line applicants located at www.maine.gov/boardofnursing in the licensing section under examination.

Criminal Background Check

1. Maine state law authorizes the State Board of Nursing to require an applicant to complete the fingerprinting process for a criminal background check on initial licensure. Go to www.maine.gov/boardofnursing. Select “I want to obtain a criminal background check” and follow the instructions. The criminal background check results are only valid for 90 days.

Foreign or Canadian Applicants (Without Social Security Numbers)

1. Paper applications are available at www.maine.gov/boardofnursing. Select “Licensure by examination”.
2. The school must place a seal on the third page of the application.
3. The applicant is required to have a transcript review by the Commission of Graduates of Foreign Nursing Programs (CGFNS), and that information must be submitted to the Board office by CGFNS or posted for review on the CGFNS website.

United States (US) Social Security Number

1. The applicant must be issued a US Social Security Number before the applicant can be issued a Maine Registered Professional Nursing License.

Important Information

1. Applications are processed in the order they are received. Status of an application may be checked by going to the following link: www.maine.gov/boardofnursing. Select "I want to check the status of an application" and follow the instructions.
2. A license will be emailed to the current email address on file with the board.
3. After verifying an active Maine state license on the board website, enrollment with [Nursys E-Notify](#) is recommended. Select "As a Nurse" to complete the registration process.
4. Maintain current contact information with the Maine State Board of Nursing. To update your information, go to www.maine.gov/boardofnursing and select the appropriate option in the "I want to" box.
5. Qualifications for Registered Professional Nurse Licensure can be found at: <http://legislature.maine.gov/statutes/32/title32sec2201.html>