

Important! Submit fingerprints **AFTER you have initiated
the nurse licensure application process**

**Maine State Board of Nursing
Criminal Background Checks**

State and FBI criminal background checks (CBCs) are required for all applicants for initial licensure and licensure by endorsement, including applicants for multistate licensure pursuant to M.R.S. Title 32, chapter 31, subchapter 2-A.

Requirements

- All applicants for initial licensure (PN, RN, APRN) or licensure by endorsement, including multistate licensure, are required to have a fingerprint-based criminal background check (CBC) under 32 M.R.S. §§ 2111, 2173(2) & 2173(3)(F).
- For more information, see [Board Rules, Chapter 13](#)

Application Process

- CBC requirement is only part of the [application process](#) and applicants must comply with all other application requirements.
- Once you successfully complete the exclusive online application process for an PN/RN/APRN initial license or PN/RN license by endorsement you are eligible to request a fingerprint-based background check through IdentoGo, the vendor responsible for processing your fingerprints.
- Online applicants may also view their MSBON [application status](#) through their applicant checklist.

Fingerprint Process: NOTE: Applicants shall repeat the CBC if the original/prior CBC results received by the Board are more than 90 days old.

- **Inside Maine applicant** fingerprints will be done electronically through Livescan, digital fingerprint image technology, which provides a faster and more accurate collection process, and the cost is \$52.00.
- **Outside Maine applicants** should register with IdentoGo as a "MAIL IN", then go to your local police department or sheriff's office to have your fingerprints inked onto a fingerprint card. You will then mail your fingerprint card and the receipt that you received in your e-mail from IdentoGo when you registered, to Prints, Inc, IdentoGO NJ Card Scan Operations, 100 Salem Ct., Tallahassee, FL 32301.
- IdentoGo is the exclusive vendor for the MSBON and is a nationally recognized service provider.
- IdentoGo provides 24/7/365 fingerprint scheduling through their web-based portal and answering questions through their call center.
 - **Schedule your fingerprint appointment online at [IdentoGo](#).** IdentoGo's web portal will include details for creating your secure account and steps for entering the required information so that your appointment may be scheduled at your convenience.
 - Contact [IdentoGo](#) for questions at 855-667-7422.

PLEASE NOTE:

FINGERPRINT CARDS MUST NOT BE SENT DIRECTLY TO THE MAINE STATE BOARD OF NURSING. WE ARE UNABLE TO PROCESS FINGERPRINT CARDS AND UNABLE TO SEND BACK TO YOU OR TO IDENTOGO. PLEASE PAY CAREFUL ATTENTION TO IDENTOGO INSTRUCTIONS.

Results

- Notification of the results are typically available to the MSBON within 24-48 hours; results for applicants **outside of Maine** may require additional processing time due to manual processing and mailing times. However, if an applicant has a criminal history, the actual results may not be available for 30 days or more, dependent on the FBI and/or Maine Department of Public Safety (DPS).
- Applications with an associated criminal history record will take longer to process since they must be reviewed by the Board or a designated Board staff member.
- The MSBON Criminal Background Check staff will notify applicants by mail or email regarding results that may require additional information.
- For additional information regarding the MSBON CBC process please see [Frequently Asked Questions](#)