

STATE OF MAINE

DEPARTMENT OF PERSONNEL

February 9, 1978

PERSONNEL MEMORANDUM 3-78

TO: All Agency/Department Heads that Employ Title 2, §6 Personnel
SUBJECT: Medical Examination Requirement

Pre-employment medical examinations will be required for government appointments, Title 2, §6 personnel.

When hiring for Title 2, §6 personnel, proceed as follows:

- (1) Notify the nominee of the requirement of a medical examination prior to an offer of employment.
- (2) Forward Form 55, Report of Medical Examination, and a list of approved physicians to the nominee for completion.

Include a task list with the medical form for the physician's information. This task list consists of the major duties to be performed.

- (3) Instruct the applicant to return the medical examination form to the Commissioner of Personnel marked "confidential."
- (4) The department making the appointment will be billed by the physician for the cost of the examination.
- (5) The Department of Personnel will evaluate the Medical Examination Form to determine the nominee's ability to perform job-related functions. Accommodations for handicapped individuals will be considered and recommended.

This analysis and a copy of the related documentation will be presented to the appointing authority, also to the Governor whenever requested, for their consideration. Related documentation does not include the Report of Medical Examination Form.

- (6) Medical records will remain confidential except for Step 4 and for the notification of first-aid and safety personnel.

If the performance evaluation of an employee indicates a problem related to the fitness for duty, a medical examination may be required. Follow the procedure established in Steps 1 - 5.

Copies of the Medical Examination Form are enclosed. For additional copies contact the Department of Personnel

ROBERT J. STOLT
COMMISSIONER

Enclosures: (1) Form 55
(2) Recommended List, Physicians for Medical Exams
for Government Appointees

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS

RECOMMENDED PHYSICIANS LIST

PHYSICIANS FOR MEDICAL EXAMS FOR GOVERNMENT APPOINTEES BY COUNTY:

ANDROSCOGGIN

1. Hass, Rudolph, 55 Bardwell St., Lewiston 04240
2. LaFlamme, Paul J., 106 Russell St., Lewiston 04240
3. Lynn, Geraldine, 188 Russell St., Lewiston 04240
4. Reeves, Edward L., 111 Webster St., Lewiston 04240

AROOSTOOK

1. Aungst, Melvin R., 112 W. Main St., Fort Kent 04743
2. Johnson, R. Paul, Main St., Fort Kent 04743
3. Madigan, John B., Houlton 04730
4. Nicholas, Eric F., Mars Hill 04758

CUMBERLAND

1. Anderson, John B., Dudley Coe Inf., Bowdoin College, Brunswick 04011
2. Augur, Newell A., Jr., 175 Vaughan St., Portland 04102
3. Batt, Michael G., 180 Park Ave., Portland 04102
4. Bonney, James H., 53 Chadwick St., Portland 04102
5. D'Andrea, Anthony L., 111 Westcott Road, So. Portland 04106
6. Geer, George I., Jr., 208 Vaughan St., Portland 04102
7. Hall, William J., III, 25 Bramhall St., Portland 04102
8. Hardy, Edmund W., 134 U.S. Rt. 1, Falmouth 04105
9. Hill, Douglas R., 855 Sawyer St., South Portland 04106
10. Lord, George P., 7 Bramhall St., Portland 04102
11. Martin, Ralf, 131 Chadwick St., Portland 04102
12. Paulding, Stephen B., 340 Main St., Cumberland Foreside 04021
13. Pennoyer, Doris S., 112 Vaughan St., Portland 04102
14. Saffer, Jeffrey M., 155 Spurwink Ave., Cape Elizabeth 04107
15. Shapiro, Morrill, 95 Caleb St., Portland 04102
16. Tetreau, William J., 111 Westcott Road, South Portland 04106
17. Webber, Peter B., 233 Vaughan St., Portland 04102

FRANKLIN

1. Bardo, Dale D., Depot St., Wilton 04294
2. Brinkman, Paul A., Farmington 04938
3. Condit, Roger E., 23 Court St., Farmington 04938

HANCOCK

1. Gilmore, Edward B., Hancock St., Bar Harbor 04609
2. LaCasce, Joseph H., 50 Union St., Ellsworth 04605
3. Stewart, Winston G., Hancock St., Bar Harbor 04609

KENNEBEC

1. Barron, Richard E., Western Ave., Winthrop 04364
2. Chatterjee, Manu, 295 Water St., Augusta 04330
3. Crawford, Joseph R., 12 Spruce St., Augusta 04330
4. Culver, Raymond E., 325 Kennedy Mem. Dr., Waterville 04901
5. Dachslager, Philip, 72 Winthrop St., Augusta 04330
6. Denison, John D., 89 Hospital St., Augusta 04330
7. Feagin, O. Thomas, 89 Hospital St., Augusta 04330
8. Ginder, David R., Mid-Maine Med. Ctr., Thayer, Waterville 04901
9. Hill, Anthony B., 258 Main St., Saco 04072
10. Mohlar, Robert G., Doctors Park, 89 Hospital St., Augusta 04330
11. Shaw, John H., 131 Sewall St., Augusta 04330

KNOX

1. Kahn, Richard J., Penob. Bay Physicians Bldg., Glen Cove, Rockland 04841
2. Morse, Edward K., Penob. Bay Physicians Bldg., Glen Cove, Rockland 04841
3. Warren, Henry S., Derby Rd., Isleboro 04848
4. Williams, John G., Jr., P.O. Box 95, Glen Cove, 04846

LINCOLN - SAGadahoc

1. Bachrach, Louis, 85 Baribeau Drive, Brunswick 04011
2. Belknap, Samuel L., Damariscotta 04543
3. Dumdey, Paul H., 6 Oak Grove Ave., Bath 04530
4. Evans, Peter A., 65 Baribeau Drive, Brunswick 04011
5. Keating, Anthony J., 10 Oak Grove Ave., Bath 04530
6. McGuire, Peter F., 56 Baribeau Drive, Brunswick 04011
7. Schmidt, Edward D., 66 Baribeau Drive, Brunswick 04011
8. York, Elihu, 62 Baribeau Drive, Brunswick 04011

OXFORD

1. Moore, Beryl M., High St., Oxford 04270
2. Nangle, Thomas P., West Paris 04289
3. Phillips, David L., 191 Lincoln Ave., Rumford 04276
4. Ware, Donald E., 17 Winter St., Norway 04268

PENOBSCOT

1. Babcock, Edward B., 431 State St., Bangor 04401
2. Burger, Charles S., Hampden Highlands 04445
3. Evans, Stanley J., 336 Mt. Hope Ave., Bangor 04401
4. Hamlin, Irvin E., Main St., E. Millinocket 04430
5. Hudson, Mary H. H., 110 Sprint St., Dexter 04930
6. Kellogg, Robert O., 222 Kenduskeag Ave., Bangor 04401
7. Wagner, Samuel L., 2 Holmes St., Winterport 04496

PISCATAQUIS

1. Lightbody, Charles H., No. Main St., Guilford 04443
2. Stitham, Linus J., 50 Main St., Dover-Foxcroft 04426

SOMERSET

1. Dow, John P., Grove Hill, Pittsfield 04967
2. Hoch, Gretl J., Phillips 04966
3. Hornstein, Louis S., 220 Water St., Skowhegan 04976
4. Laney, Richard P., P.O. Box 600, Skowhegan 04976

WALDO

1. Caswell, John A., 16 Waldo Ave., Belfast 04915
2. Childs, T. Craig, P.O. Box 285, Belfast 04915

WASHINGTON

1. MacBride, Robert G., 25 Washington St., Lubec 04652
2. Mace, Christopher D., RFD, Ashville 04607

YORK

1. Cote, Robert P., 10 Winter St., Sanford 04073
2. Crowley, Patrick J., 260 Main St., Biddeford 04005
3. Endicott, Ruth E., Grasshopper Lane, Ogunquit 03907
4. Ficker, Robert F., Maine Street, Kennebunkport 04046
5. Houle, Marcel P., 200 Alfred St., Biddeford 04005
6. Magocsi, Alexander W., York 03909
7. McCall, Ronald E., 10 Winter St., Sanford 04073
8. Moulton, Marion K., W. Newfield 04095