

STATE OF MAINE
Department of Personnel

January 17, 1977

PERSONNEL MEMORANDUM 3-77

TO: All Agency Heads

SUBJECT: Personnel Memorandum 2-77 - Essential Services

Pursuant to Personnel Memorandum 2-77 agencies were authorized to grant compensatory time off to all second and third shift employees required to report to work without regard to Monday's weather conditions, who performed essential services. Essential services as used in that memorandum means those second and third shift employees required to maintain the security of state buildings, maintain heating systems, and provide direct patient care.

Only those employees that fall within the above definition are eligible to receive compensatory time.

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS