STATE OF MAINE

DEPARTMENT OF PERSONNEL

November 2, 1978

PERSONNEL MEMORANDUM 28-78

TO: Agency Personnel Officers/Payroll Clerks

SUBJECT: Employee Recognition Program - Retirees & Long-Term Employees

I call your attention to Personnel Memorandum 18-78A, dated June 5, 1978. It emphasizes that agency cooperation is the key to successful administration of the Employee Recognition Program.

If retirees and long-term employees are to receive the recognition due them, agencies must submit to this department a list of its eligibles on a regular, timely basis. This is not being done as well as it could be.

I have just reviewed the retirement listing published in the October 1978 issue of MAST (copy attached). Only those persons whose names are checked were referred to me for recognition, and each of these persons received a special retirement letter from Governor Longley; those with twenty (20) or more years of State service also received a certificate, as tribute to their appreciated service.

But the goal of this program is to recognize <u>all</u> retirees, and this goal rests with each individual agency. So, once again, agencies are asked to make that extra effort to provide the advance notices to make this program work.

Thank you for your cooperation.

ROBERT J. STOLT COMMISSIONER

Attachment

following persons have retired with benefits from state service: Ronald E. Alden 🗸 Margaret C. Arno 🗸 Forrest B. Austin Ruth E. Bryant ✓ Virginia M. Burnham 🗸 Elwyn M. Carpenter Byron W. Catlin, Jr. ✓ Roland P. Chabot Aurora Cornish Clayton L. Crosby Laurence P. Cruise Alice K. Cunningham 🗸 George A. Davala -Reginald J. Dennis Eddie Dostie Elsie M. Dumont Irving V. Ellingwood William A. Ellingwood, Jr. Barbara S. Glidden Alma T. Grindle James J. George, Sr. 🗸 Helen E. Gifford 🗸 John S. Greer 🗸 Charles M. Guyler Vida H. Grant 🗸 Ruth A. Haynes Roy E. Henderson John G. Herbert Ellsworth L. Howe 🖍 Fred W. Jacobs Robert J. Janson 🗸 Evelyn L. Johnson 🗸 James A. Johnson Verna H. Kelly 🕶 Joseph LaCrosse ✔ Howard Lambertson▼ Henry S. Legassie Yvonne C. Levesque * Pauline V. Martin Kenneth A. Mills Francena C. Morey Hartley T. Oakes Helen M. Philbrook H. George Poulin Mary T. Pratt Benedict J. Reilly Madeline W. Rines Frances A. Schroyer Charles Sharpe Francis B. Sprague 🗸 Rev. Leo E. Staves Shirley L. Stiles▼ Maurice H. Strand Leroy A. Strout Emma H. Sullivan 🛩 Richard A. Thomas Richard W. White George Willard

Roger W. Woodcock.