

STATE OF MAINE
DEPARTMENT OF PERSONNEL

September 21, 1979

PERSONNEL MEMORANDUM 27-79

TO: All Department/Agency Heads

SUBJECT: Contract Provisions vis-a-vis Personnel Rules

Some classifications in the classified service have been designated as "confidential", and ineligible for coverage under negotiated contracts. Employees in these classes are covered by the Personnel Law and Rules.

Negotiated contract provisions replace some of the Personnel Rules. For example, Chapter 12 of the Rules requires the Commissioner of Personnel receive notice of dismissal or suspension prior to the effective date - present contract provisions do not; and Chapter 11 of the Rules provides for accrual of 90 days of sick leave before lapsing - contract provisions are different.

The purpose of this memo is to urge you to refer to the appropriate manual when taking action or processing. If in doubt, consult with the Governor's Office of Employee Relations (289-3941).

JADINE R. O'BRIEN
COMMISSIONER

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS