

STATE OF MAINE  
DEPARTMENT OF PERSONNEL

January 2, 1979

PERSONNEL MEMORANDUM 2-79

TO: All Department Personnel Officers

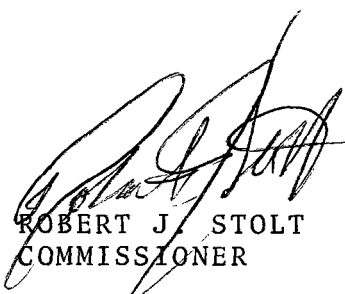
SUBJECT: Certification of Eligibles on Emergency, Temporary  
or Provisional Appointments

Your attention is called to Personnel Rules 8.2, 8.4, 8.5,  
8.6 and 8.7

When an agency receives approval to appoint someone on an emergency, temporary or provisional basis, the above-mentioned rules apply. Then at a later date the person given an emergency, temporary or provisional appointment must be qualified, examined and reachable on the appropriate register within the time frame of the particular type of appointment. Once they are on the register, the top six eligibles will be certified to you.

A person appointed to a position on an emergency, temporary or provisional basis who fails the selection device(s), or is not reachable (top 6) on the appropriate register, must be terminated on or before the appointment date.

It is the responsibility of each appointing authority to explain this to the individual given such appointment before they are hired.



ROBERT J. STOLT  
COMMISSIONER

Attachment

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS