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STATE OF MAINE  
DEPARTMENT OF PERSONNEL

June 7, 1979

PERSONNEL MEMORANDUM 12-79

TO: All Agency/Department Heads, Departmental Personnel  
Officers

SUBJECT: Summer Courses - UMA

Attached is a listing of the public administration/political science courses which will be offered at the University of Maine in Augusta this summer.

Please bring it to the attention of your employees who may be interested in these courses. You might also post it on your bulletin board.

It is the policy of the State to encourage employees toward further self-development through participation in such educational programs particularly when the knowledges and skills derived are shown to be of direct benefit to their agency and the State.

The cost of one three-credit course at the University is \$95. I would hope that some agencies may have the funds to pay in part or full the cost of these courses for those employees for whom they would be appropriate.

JADINE R. O'BRIEN  
COMMISSIONER

Attachment

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS