

# SUBSTITUTE TEACHER RETIREMENT OPTION FORM

## STATE OF MAINE - BUREAU OF HUMAN RESOURCES

<b>NAME</b>	<b>SOCIAL SECURITY #</b>  - -
<b>DEPARTMENT</b>	<b>CLASS TITLE</b>

**In accordance with Title 5 MRS, §17652, sub-§6, membership in the Maine Public Employees Retirement System (MainePERS) is optional for Substitute Teachers.**

Maine law requires that these employees must make an election at the time of initial hire whether to be a member of the MainePERS. Once an election is made, the election is irrevocable with respect to all subsequent employment with the same employer when membership in the program is not mandatory.

**STEP 1** (Complete only if you have never exercised this option at any time in the past. If you have already made this choice at any time in the past, that choice must remain in effect and you must skip to Step 2):

I understand that I must elect whether to join the MainePERS. I also understand that this election is irrevocable with respect to all subsequent employment with the State when membership in the program is not mandatory. Therefore, I elect the following (check only one):

- to join the MainePERS.
- to **not** join the MainePERS (go to STEP 2 below).

**STEP 2** (complete only if you elected to **not** join the MainePERS now or any time in the past):

I understand that I must join a federally approved retirement plan. Therefore, I elect the following (check only one):

- to join the federal Social Security system.
- to join one of the State's deferred compensation plans and to contribute at least 7.5% of my salary to that plan.

\_\_\_\_\_  
(Employee's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_ Employee Copy

\_\_\_\_ Controller's Office/BHR Copy

\_\_\_\_ MainePERS Copy