STATE OF MAINE

BUREAU OF HUMAN RESOURCES

August 11, 1989

HUMAN RESOURCES MEMORANDUM 9-89

TO:

Personnel Managers

SUBJECT: General Increase Reports

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Attached are listings of employees in your department who will receive and who will not receive the general increase on an automated basis.

Please use the listings to help you identify errors for correction prior to the general increase.

The salaries on the report are current salaries - do not be concerned with these.

If you have questions, please call Jeannie Johnson at 289-4433 or Brenda Rouillard at 289-4435.

Thank you.

Nancy J. Kenniston, Director Bureau of Human Resources

NJK/glr

Enclosures