

**DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF HUMAN RESOURCES**

June 4, 2009

**HUMAN RESOURCES MEMORANDUM 07-09 (corrected version)**

TO: All Agency Department Heads, Human Resource Representatives

**SUBJECT: REVISED VALUE OF BENEFITS WHEN PUBLISHING SALARIES**

Maine law (MRSA Title 5, §53) requires that a statement of the dollar value of the fringe benefits package provided by the state must be placed in all advertisements that indicate the salary of a position or employee. This includes all advertisements or other announcements that agencies may develop to fill "direct hire" vacancies. This memorandum reflects revised health insurance, dental insurance and retirement rates that are effective July 1, 2009.

All advertisements for positions that will be filled on or after July 1, 2009 must reflect the health/dental insurance and retirement rates listed below. All previous human resource memoranda pertaining to the value of benefits are superseded effective July 1, 2009.

**VALUE OF STATE-PAID HEALTH AND DENTAL INSURANCE** (All Positions):  
\$356.62 bi-weekly (US1G Employee Only - Health \$343.33 biweekly / Dental \$13.29 biweekly)

**VALUE OF THE STATE'S SHARE OF EMPLOYEE RETIREMENT CONTRIBUTIONS FOR NEW EMPLOYEES** (MSRS plan ID and plan type for a position may be viewed on the HMDU1 screen in the MFASIS system. Agency HR representatives should be consulted.):

| <b>ADMINISTRATIVE UNIT</b>  | <b>MSRS PLAN NO.</b> | <b>VALUE</b>  |
|---|----------------------|---------------|
| MSEA - NO SPECIAL PLAN  | 110(01)              | 23.54% of pay |
| AFSCME - NO SPECIAL PLAN (State-Paid Retirement)  | 110(01)              | 28.54% of pay |
| CONFIDENTIAL - NO SPECIAL PLAN (State-Paid Retirement)  | 110(01)              | 28.54% of pay |
| MSEA - SPECIAL PLAN FOR FIREFIGHTERS, OIL HAZARDOUS MATERIALS SPECIALISTS ( <u>without</u> State-paid Retirement) | 200(30)/240(30)      | 23.15% of pay |
| MSEA - SPECIAL PLAN FOR OIL HAZARDOUS MATERIALS SPECIALISTS ( <u>with</u> State-paid Retirement)                  | 240(30)              | 28.75% of pay |

| ADMINISTRATIVE UNIT   | MSRS PLAN NO.                      | VALUE         |
|---|------------------------------------|---------------|
| MSLEA - SPECIAL PLAN AND MSEA - SUPERVISORY UNDER LAW ENFORCEMENT SPECIAL PLAN FOR CAPITOL SECURITY OFFICERS, FIRE MARSHALS, FOREST RANGERS, BAXTER PARK RANGERS ( <i>State-Paid Retirement</i> ) | 120(30)/ 180(30)/ 190(30)/ 230(30) | 28.75% of pay |
| MSLEA - SPECIAL PLAN AND MSEA SUPERVISORY UNDER LAW ENFORCEMENT SPECIAL PLAN FOR MARINE PATROL OFFICERS AND GAME WARDENS ( <i>State-Paid Retirement</i> )   | 330(30)/ 340(30)                   | 26.18% of pay |
| MSEA CORRECTIONS - SPECIAL PLAN ( <i>without State-Paid Retirement</i> )  | 150(30)                            | 23.15% of pay |
| MSEA CORRECTIONS - SPECIAL PLAN ( <i>with State-Paid Retirement</i> )   | 150(30)                            | 28.75% of pay |
| MSLEA CORRECTIONS - SPECIAL PLAN ( <i>State-Paid Retirement</i> )   | 150(30)                            | 28.75% of pay |
| AFSCME CORRECTIONS - SPECIAL PLAN ( <i>State-Paid Retirement</i> )  | 150(30)                            | 28.75% of pay |
| CONFIDENTIAL CORRECTIONS - SPECIAL PLAN ( <i>State-Paid Retirement</i> )  | 150(30)                            | 28.75% of pay |
| STATE POLICE ( <i>State-Paid Retirement</i> )   | 120(23)                            | 26.18% of pay |

HEALTH AND DENTAL INSURANCE RATES FOR PART-TIME POSITIONS MUST BE PRORATED.

Please take immediate steps to ensure that the proper statement for the value of employee benefits is placed in all publications that include employee or position salaries.

A separate memorandum will be issued addressing the changes in health insurance rates effective October 1, 2009.

HR representatives should contact Thaddeus Cotnoir (624-7799) with questions or comments.

***S/ Alicia Kellogg***

Alicia Kellogg, Director  
 Bureau of Human Resources