

DEPARTMENT OF ADMINISTRATION
BUREAU OF HUMAN RESOURCES

June 21, 1990

HUMAN RESOURCES MEMORANDUM 15-90

TO: Administrative Directors/Personnel Managers/
Payroll Personnel

SUBJECT: MFASIS Health Insurance and Retirement Rate Changes

New health insurance and retirement rates will be effective for the July 3 (cycle B) and July 11 (cycle A) payrolls. The deductions affected are:

- * Deduction 18 - State Paid Retirement
- * Deduction 19 - State Paid Confidential Retirement
(Public Safety only)
- * Deduction 22 - Employee Paid Health Insurance
- * Deduction 23 - State Paid Health Insurance

HEALTH INSURANCE RATE CHANGES

Employee and employer paid health insurance rates will be updated automatically on Saturday, June 23. The new rates will be loaded into the HOBDC and HBUU1 records of each employee that meets the selection criteria.

Selection Criteria for Automatic Update:

- * Employee Status must be 1 (active) and
- * Employee Plan Status (HBQ30) must be 000 (active)

The assignment of rates will be based on the following data on the HBU30 screen - Plan ID, Plan Option, and Family Coverage Code.

Voluntary Reduction Program

- * Full-time employees who have reduced work hours will retain full employer paid coverage.
- * Part-time employees who have reduced work hours will be calculated incorrectly by the automatic update process. However, the Employee Health Insurance Program (EHIP) will correct these prior to the first payroll.

Inactive/Terminated Employees

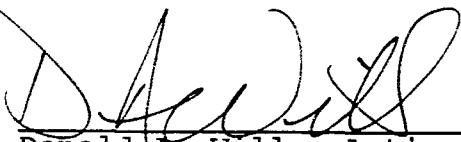
Inactive and terminated employees will not be updated. It is important that inactive or terminated employees returning to work have their deductions recalculated using the HBQ30 screen.

RETIREMENT RATE CHANGES

Employer paid retirement rates will be updated automatically on Monday night, June 25. The new rates will be loaded into the HOBDC and HBUU1 record of each employee that meets the selection criteria.

Selection Criteria for Automatic Update

- * The presence of deduction 18 (HOBDC) with an amount greater than zero.



Donald A. Wills, Acting Director
BUREAU OF HUMAN RESOURCES