

STATE OF MAINE
BUREAU OF HUMAN RESOURCES

October 16, 1987

HUMAN RESOURCES MEMORANDUM 14-87

TO: All Agency/Department Heads/Personnel Officers

SUBJECT: 1988 HOLIDAY SCHEDULE

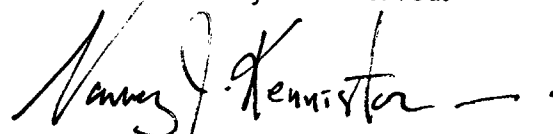
This memorandum is issued under the provisions of Chapter 11, §1 of the Civil Service Rules and applies only to those employees not covered by negotiated contract.

<u>LEGAL HOLIDAYS</u>	<u>DAY/DATE TO BE OBSERVED</u>
New Year's Day	Friday - January 1
Martin Luther King, Jr. Day	Monday - January 18
Washington's Birthday	Monday - February 15
Patriot's Day	Monday - April 18
Memorial Day	Monday - May 30
Independence Day	Monday - July 4
Labor Day	Monday - September 5
Columbus Day	Monday - October 10
Veteran's Day	Friday - November 11
Thanksgiving Day	Thursday - November 24
*Friday Following Thanksgiving	Friday - November 25
Christmas	Monday - December 26

*The Governor has granted this day as a leave day for State agency employees in order to treat nonbargaining unit members fairly, even though it is not an official holiday.

An employee who is required to work on any of these days will be granted compensatory time off at the mutual convenience of the employer and employee. If the holiday falls on a normal day off, an additional compensatory day will be granted. Cash payments shall be made only in the instance of departmental policy established in conformance with Chapter 11, §1 of the Civil Service Rules.

Employees shall be eligible for holiday pay only if they were in pay status on the normal workday immediately preceding and the normal workday following the day and date on which the holiday is observed.


NANCY J. KENNISTON, DIRECTOR
BUREAU OF HUMAN RESOURCES

MAY BE REPRODUCED LOCALLY TO MEET DISTRIBUTION NEEDS