

## CIVIL SERVICE APPEALS BOARD

Minutes of the April 3, 2025 meeting of the Maine Civil Service Appeals Board.

Present: Susan Herman, Esq., Chair; Avery Day, Esq.; Arthur Kyricos (virtually); Ryan Pelletier; Holly Pomelow

Staff: Jeremy Carter, AAG; Breanna Gorneau, Clerk

Chair Herman convened the meeting at 9:00 AM.

### **1. Approval of draft meeting minutes from January 9, 2025.**

The Board reviewed the draft minutes from January 9, 2025.

Member Pelletier moved to accept the minutes. Member Pomelow seconded. Member Day abstained from the vote due to not being present for the full meeting minutes.

***Motion passed 4-0.***

### **2. Approval of draft meeting minutes from February 25, 2025.**

The Board reviewed the draft minutes from February 25, 2025.

Member Day moved to accept the minutes. Member Pelletier seconded. Member Pomelow abstained from the vote due to not being present for the full meeting minutes.

Motion passed 4-0.

### **3. Update on proposed procedural rule.**

AAG Carter discussed status and details of working with the AG's office on final approval of rule.

### **4. Hearing on Appeal relating to confidential personnel matter – Motion to enter executive session.**

Member Day moved to enter executive session pursuant to 1 M.R.S.A. 405(6)(A) at 9:10 AM. Member Pomelow seconded.

***Motion passed 5-0.***

Executive session ended at 11:36 AM.

Member Pelletier moved to enter executive session to consult with counsel pursuant to 1 M.R.S.A. 405(6)(E) at 11:37 AM. Member Pomelow seconded.

***Motion passed 5-0.***

Executive session ended at 12:49 PM.

Member Pelletier moved to enter executive session pursuant to 1 M.R.S.A. 405(6)(A) at 12:50 PM. Member Day seconded.

***Motion passed 5-0.***

Executive session ended at 1:20 PM.

## **5. Deliberation and vote on Board decision**

Member Day made a Motion to grant the appeal. In support of granting the appeal, the written decision should include:

- 1) the Department's interpretation that there is a 365-day lifetime cap on temporary disability benefits is not supported by the law which creates the benefit;
- 2) the CSAB does not defer to the agency's guidance in this case; and
- 3) appellant's unique work history and the fact that she previously was awarded more than 365 days of temporary disability benefits weights in favor of the CSAB's decision.

Member Pelletier seconded.

***Motion passed 4-1.***

## **6. Discussion of scheduling and other operational issues.**

Discussion of workload and scheduling a standing meeting day occurring every second Thursday of each month, beginning June 12, 2025.

***No Motion.***

## **Adjournment**

Member Pomelow moved to adjourn. Member Day seconded.

***Motion passed 5-0.***

The meeting adjourned at 1:54 PM.

Respectfully Submitted,  
*/s/ Breanna Gorneau*  
Breanna Gorneau, Clerk