

CIVIL SERVICE APPEALS BOARD

Minutes of the October 9, 2025 meeting of the Maine Civil Service Appeals Board.

Present: Susan Herman, Esq., Chair; Avery Day, Esq.; Holly Pomelow; Arthur Kyricos

Staff: Jeremy Carter, AAG; Valerie Wright, AAG; Breanna Gorneau, Clerk

Chair Herman convened the meeting at 9:05 AM.

1. Approval of draft meeting minutes from August 14, 2025.

The Board reviewed the draft minutes from August 14, 2025.

Member Kyricos moved to accept the minutes. Chair Herman seconded. Member Day and Member Pomelow abstained.

Motion did not pass.

2. Hearing on Appeal Case No. 2025-008.

Hearing convened at 9:09 AM.

Member Pomelow moved to enter executive session to consult with counsel pursuant to 1 M.R.S.A. 405(6)(E) at 12:36 PM. Member Kyricos seconded.

Motion passed 4-0.

Executive session ended. Deliberations to continue at next meeting date of November 13, 2025.

3. Procedural rule now final.

Chair Herman discussed the procedural rule now final.

No Motion.

4. Discussion of status of proposed legislation.

Discussion of proposed legislation status. Proposal has been submitted to Governor's Office.

No Motion.

5. Discussion of draft forms for appeals.

Discussion of draft forms, suggested edits, and pending edits.

Member Pomelow moved to adopt forms for use. Member Day seconded.

Motion passed 4-0.

6. Discussion of remote participation policy.

Discussion of remote participation policy for witnesses/parties.

No Motion.

Adjournment

Member Pomelow moved to adjourn. Member Kyricos seconded.

Motion passed 4-0.

The meeting adjourned at 1:18 PM.

Respectfully Submitted,
/s/ Breanna Gorneau
Breanna Gorneau, Clerk