

## CIVIL SERVICE APPEALS BOARD

Minutes of the October 9, 2025 meeting of the Maine Civil Service Appeals Board.

Present: Susan Herman, Esq., Chair; Avery Day, Esq.; Holly Pomelow; Arthur Kyricos

Staff: Jeremy Carter, AAG; Valerie Wright, AAG; Breanna Gorneau, Clerk

Chair Herman convened the meeting at 9:05 AM.

### **1. Approval of draft meeting minutes from August 14, 2025.**

The Board reviewed the draft minutes from August 14, 2025.

Member Kyricos moved to accept the minutes. Chair Herman seconded. Member Day and Member Pomelow abstained.

*Motion did not pass.*

### **2. Hearing on Appeal Case No. 2025-008.**

Hearing convened at 9:09 AM.

Member Pomelow moved to enter executive session to consult with counsel pursuant to 1 M.R.S.A. 405(6)(E) at 12:36 PM. Member Kyricos seconded.

*Motion passed 4-0.*

Executive session ended. Deliberations to continue at next meeting date of November 13, 2025.

### **3. Procedural rule now final.**

Chair Herman discussed the procedural rule now final.

*No Motion.*

### **4. Discussion of status of proposed legislation.**

Discussion of proposed legislation status. Proposal has been submitted to Governor's Office.

*No Motion.*

### **5. Discussion of draft forms for appeals.**

Discussion of draft forms, suggested edits, and pending edits.

Member Pomelow moved to adopt forms for use. Member Day seconded.

*Motion passed 4-0.*

**6. Discussion of remote participation policy.**

Discussion of remote participation policy for witnesses/parties.

***No Motion.***

**Adjournment**

Member Pomeow moved to adjourn. Member Kyricos seconded.

***Motion passed 4-0.***

The meeting adjourned at 1:18 PM.

Respectfully Submitted,  
/s/ *Breanna Gorneau*  
Breanna Gorneau, Clerk