

Fire Fighters & Law Enforcement Advisory Committee Meeting



**March 11, 2021
10:30 am to 12:00 am**

MICROSOFT TEAMS Meeting/Dial Conference Number 207-209-4724 ID# 247238531# PIN35140

Committee members in attendance: Chief Phillip Hamm, Paul Gaspar, Ronnie Green, Daniel Felkel, Chief Richard Caton, John Martell, Shonna Poulin-Gutierrez, Employee Health & Wellness, Joan Hanscom, Employee Health & Wellness,

Committee members absent: None

Others present: Heather Perreault, Department of Administrative & Finance, Kurt Caswell, Employee Health & Wellness, Emily Atkins, Assistant Attorney General, Attorney General's Office, State of Maine

Agenda Item	Discussion	Action/Next Steps
I. Call to Order (10:32am)	Shonna called the meeting to order	
II. Approval of Meeting Minutes	Meeting minutes from December 10, 2020 were reviewed.	Ronnie Green made a motion to accept the December 10, 2020 meeting minutes. Seconded by John Martell. Motion approved.
III. Legislation Update	None	
IV. Membership Update	None	
V. Financial Reports:	None	
VI. Updates	Emily Atkins from the Attorney General's office explained that the office of the Attorney General is to act independently, be a neutral party and be an advisor to help the office of Employee Health & Wellness and the FF-LEO Advisory Committee be in compliance with existing statutes that govern the FF-LEO Program. Emily also provided guidance and reviewed of the authority and powers granted to the Advisory Committee and the Office of Employee Health & Wellness regarding the administration of the FF-LEO Program. Emily referenced the applicable statues of 5 M.R.S. Sections 12004-I(74-L), 286-M and 286-N, as well as the bill that created the FF-LEO program and LD 1674 in how she determined her opinion of responsibilities. Emily confirmed the office of Employee Health & Wellness makes rules and policies with recommendations from the FF-LEO Advisory Committee.	Shonna Poulin-Gutierrez/Emily Atkins

	Extensive discussion regarding the administrative functions of the program ensued. The discussion was tabled until the next meeting to give the FF-LEO Advisory Committee time to review and discuss the findings and next steps	
a. Town of Saco Appeals	Tabled	Shonna Poulin-Gutierrez
V11. New Business:	None	
V111. Other Business:	None	
V1111. Adjourn Meeting (11.55am)	Next meeting 4.11.2021 @ 10:00 am to 11:00 am	Motion to adjourn made by John Martell and seconded by Paul Gaspar. Motion Approved.

JH 3.29.2021