**Fire Fighters & Law Enforcement Advisory Committee Meeting**

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**May 7, 2020**

**8:30 to 11:30 am**

**ZOOM Meeting and Dial Conference Number 1-877-455-0244 PIN# 2177171953**

Committee members in attendance: Paul Gaspar, Daniel Felkel, Ronnie Green, Chief Richard Canton, Kurt Caswell, Ex. Director Employee Health & Benefits, Joan Hanscom, Program Administrator Employee Health & Benefits

Committee members absent: John Martell, Phillip Hamm

Others present: Chief Michael Crouse

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| Agenda Item | Discussion | Action/Next Steps |
| I. Call to Order (8:32am) | Kurt Caswell called the meeting to order |  |
| II. Approval of Meeting Minutes | Meeting minutes from March 12, 2020 were reviewed. | No changes to the meeting minutes were requested. Ronnie Green motioned to accept the meeting minutes. Seconded by John Martell. Motion Approved. |
| III. Legislation Update | Kurt Caswell gave an overview and background information regarding  LD 2049 which had been submitted to make administrative and technical revisions to LD 1674. Ronnie Green outlined the work required to get this piece of legislation thru the various Committees. Unfortunately, the Legislature was adjourned before this piece of Legislation could be voted into Law. This legislation is pending until the Senate and House are called back into session. It was voted out unanimous OTP-A by the Labor Committee and is currently in a "Carry Over" status pending a Special Session of the 129th Legislature. | Pending Legislative Approval |
| IV. Membership Update | Joan Hanscom reported there are approximately 573 active plan participants and 125 retirees collecting under the subsidy program. |  |
| V. Financial Reports: | Kurt Caswell gave an update regarding LD 1664 which establishes a dedicated Trust Fund for which the monies from the Fire Fighters & Municipal Law Enforcement Health Insurance Subsidy Program will be transferred. Kurt is working with the State Controller’s Office on startup process, investment process, financial reporting, budgeting etc. He will report back to the Advisory Committee with more information regarding the process for the establishment of the dedicated Trust. |  |
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| V1. Updates | The Advisory Committee reviewed and discussed the addition of adding an Appeals Section to the Bylaws. Discussion took place regarding the process and possibly having a subcommittee to hear appeals. More research and information is required. Vote deferred until more guidance is developed and received regarding workflow. A special meeting will be held on May 18, 2020 to discuss the Appeals process. |  |
| 1. Town of Saco Appeal | The Town of Saco sent correspondence requesting refunds for two current employees who were erroneously continued to be enrolled in the Fire Fighters & Law enforcement Subsidy Program after they were no longer eligible. | Request tabled. Due to no formal appeal process outlined in the Bylaws. Requested was deferred until the Bylaws can be revised to include an Appeal process. |
| V11. New Business: | None |  |
| V111. Other Business: | None |  |
| V11II. Adjourn Meeting (9:30 am) | Next meeting May 18, 2020 8:30 to 9:30 | Motion to adjourn made by John Martell and seconded by Paul Gaspar  Motion Approved. |

JH 5.18.20