

Councilmember	In-Person	Remote	Absent	Notes
Amber Pulcifer		X		
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover			X	
Joe Everett	X			
Liz Blackwell-Moore		X		XXXX
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel	X			arrived @ 1:50pm
Tess Parks	X			
Todd Brackett			X	

Date:

1/9/2025

Date: 1/9/25 Meeting: Full Council Recorded by: Grayson Havens

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifur				
2 Ben Mann	X			
Betsy Fitzgerald	X			
1 Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel				
Tess Parks	X			
Todd Brackett				

Motion: Motion to approve the minutes
from the 12/12 meeting

Date: 1/9/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifer	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel				absent
Tess Parks	X			
Todd Brackett				absent

Motion: to elect Pat Kimball as chair person

Date: 1/19/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifur	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel				absent
Tess Parks	X			
Todd Brackett				absent

Motion: to elect Chasity Tuell as vice
Chair

Date: 1/9/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifur	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion: to elect Ben Mann as Treasurer

Date: 1/19/25 Meeting: Full Council Recorded by: Brayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifer	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion: to elect Betsy Fitzgerald as
Secretary

Date: 1/9/25 Meeting: Full Council Recorded by: Graysan H.

2
1

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifur	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion: to elect Bruce Noddin, Gordon Smith, and Paul Vinsel as At Large members of the Exec committee

Date: 1/19/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifur	X			
Ben Mann	X			
Betsy Fitzgerald	X			
2 Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
1 Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion: Accept the attached job description for an Executive Director

MRC Executive Director
Proposed Job Description and Responsibilities

(40%) Program Management and Leadership

- Articulate the MRC’s mission and goals by working with the board, staff, and stakeholders to build alignment with MRC priorities and a clear strategic vision for the organization.
- Oversee implementation and management of the MRC’s current programs and services, ensuring quality and effectiveness of programming and activities.
- Provide recommendations, make key decisions, and seek guidance to effectively execute MRC programs and goals.
- Lead vendor relationships, supervise collaborative tasks, and manage contracted staff positions to ensure alignment with MRC mission, programs and goals.

(40%) Process Development and Coordination

- Develop operational strategies and procedures to ensure effective implementation of MRC programs and funding activities.
- Coordinate with key internal and external stakeholders, including MRC Council Member, OAG, and other state departments, to align on common goals and develop collaborative processes.
- Collaborate with community organizations and funders to align on common goals and objectives to promote the mission and vision of the MRC.
- Support development of communication strategies that regularly engage MRC stakeholders, including members of the public, and promote transparency.

(20%) Financial Management & Compliance

- Maintain awareness and understanding of MRC financial records, statements, schedule of agreements, and support timely distribution of funds to recipients.
- Support development of standardized reporting requirements, payment procedures that comply with MRC regulatory requirements and meet the highest standards possible.
- Assist the Treasurer with development of an annual budget aligned with MRC’s strategic vision, outcomes and goals.

Date: 1/9/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifer	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
1 Joe Everett	X			
Liz Blackwell-Moore	X			
2 Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion: Motion to accept the recommendation of the Executive Committee, to promote MLC coordinator Mary Coyne to Executive Director, with a contract going from January 31, 2025 to October 1, 2025 at a rate of \$65/hour up to 50 hours per week

Date: 1/19/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifer	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
1 Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
2 Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				

Motion: to extend Mary Coyne's coordinator contract until January 31, 2025

Date: 1/9/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifer	X			
Ben Mann	X			
2 Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
1 Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion: That the MLC accept the proposal to contract with a new Coordinator

Date: 1/9/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifur	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
2 Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
1 Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion:

"I move that the Council delegate to the Executive Committee, established and governed by Section 6.3 of the Council's Bylaws, the task of reviewing and considering all applications received for the Council Coordinator contract opportunity which shall be posted to the Council's website. The Committee's task shall include determining which applications are complete, determining whether to interview applicants and which ones, and whether to make a recommendation to the Council of a proposed candidate to which the Council could award the contract and any proposed terms of the contract.

"I further move that the Council authorize the Executive Committee to meet in executive session to complete this task, pursuant to Section 4.10 of the Council's bylaws and section 405, subsection 6(A), of Maine's Freedom of Access Act, codified in Title 1, Chapter 13, Subchapter 1 of Maine's statutes."

Date: 1/9/25 Meeting: Bolton Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifer	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore	X			
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion: To amend the 10/29 Milestone vote to include conversion of detox beds to residential beds

Date: 1/9/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifer	X			
Ben Mann	X			
Betsy Fitzgerald	X			
Bruce Noddin	X			
Chasity Tuell	X			
Gordon Smith	X			
Holly Stover				absent
Joe Everett	X			
Liz Blackwell-Moore				absent
Maggie McLoughlin	X			
Melissa Hackett	X			
Pat Kimball	X			
Paul Vinsel	X			
Tess Parks	X			
Todd Brackett				absent

Motion: To approve the slate of committee assignments, as attached to this vote

Maine Recovery Council Committees-2025

The names listed where committee that council members serve on for the last two years.

Governance Committee

Paul Vinsel, Chairperson

Pat Kimball

Gordon Smith

Tess Parks

Joe Everett

Betsy Fitzgerald

Maggie McLoughlin

Finance Committee

Ben Mann-Treasurer-Chairperson

Pat Kimball

Paul Vinsel

Todd Brackett

Tess Parks

Program/Grants

Joe Everett, Chairperson

Pat Kimball

Chasity Tuell

Liz Blackwell-Moore

Gordon Smith

Bruce Noddin

Todd Brackett

Melissa Hackett

Amber

The following new members do not have committee assignments:

Amber Pulcifer

Hon. Holly Stover

~~Margaret McLoughlin~~

~~Melissa Hackett~~ ✓

Date: 1/19/25 Meeting: Full Council Recorded by: Grayson H.

Councilmember	Yay	Nay	Abstain	Notes
Amber Pulcifer				
Ben Mann				
Betsy Fitzgerald				
Bruce Noddin				
Chasity Tuell				
1 Gordon Smith				
Holly Stover				
Joe Everett				
Liz Blackwell-Moore				
Maggie McLoughlin				
Melissa Hackett				
Pat Kimball				
2 Paul Vinsel				
Tess Parks				
Todd Brackett				

Motion: to add St. John Valley Recovery High School
to the list of funded grant projects, awarding
them \$600,000

Withdrawn