

**FOREST PEST  
OUTREACH PROJECT  
MAINE**



**Raising Awareness of What's at Risk:  
How to Conduct an Ash Tree Tagging Event in Your Community**

Ash Tree Tagging Timeline	
1 <sup>st</sup> <b>1 Month before event</b>	locate a good place to conduct a tree tagging event, consider: <ul style="list-style-type: none"> <li>• Visibility and traffic</li> <li>• Amount of ash trees present – get number and dbh for material preparation</li> <li>• Identify ownership and obtain permission</li> <li>• Consider making a map with tree locations</li> </ul>
2 <sup>nd</sup> <b>1 Month before</b>	Contact the property owner, i.e. city, other agency, private landowners(s): <ul style="list-style-type: none"> <li>• Introduce the program and its objectives</li> <li>• Provide a timeline for the ash tag presence</li> <li>• Obtain permission</li> </ul>
3 <sup>rd</sup> <b>1 Month to 2 weeks before</b>	Identify a group of volunteers and organize a meeting/tagging date with them: <ul style="list-style-type: none"> <li>• Notify volunteers of the meeting at least two weeks in advance</li> <li>• Meet before the event and do ash identification</li> <li>• Notify local papers/media of your event</li> </ul>
4 <sup>th</sup> At least 3 days before	Reminder of the event and prepare materials: <ul style="list-style-type: none"> <li>• Send out reminder at least 3 days in advance</li> <li>• Route maps if applicable</li> <li>• Tags</li> <li>• Flagging tape</li> <li>• Markers</li> <li>• Scissors</li> <li>• Other EAB handouts</li> </ul>
5 <sup>th</sup> Day of event	Tagging event <ul style="list-style-type: none"> <li>• You may want a sign-up sheet and name tags</li> <li>• Go over tree tagging objectives</li> <li>• Provide ash tree identification handouts and EAB facts</li> <li>• Do a tagging demonstration</li> <li>• Consider taking a preliminary walk or assign routes to volunteers</li> </ul>
6 <sup>th</sup> Within 1 week after	Check in and removal of tags <ul style="list-style-type: none"> <li>• Work with property owner to check tags weekly to make sure they do not become litter</li> <li>• Remove tags within 3 months of event</li> </ul>



For more information about the Forest Pest Outreach Project contact the Maine Department of Agriculture, Conservation, and Forestry at 1-800-367-0223.

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