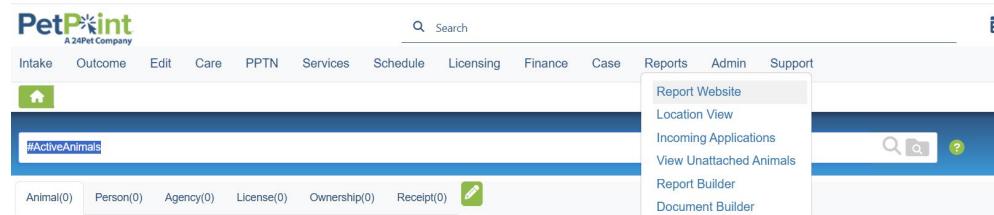


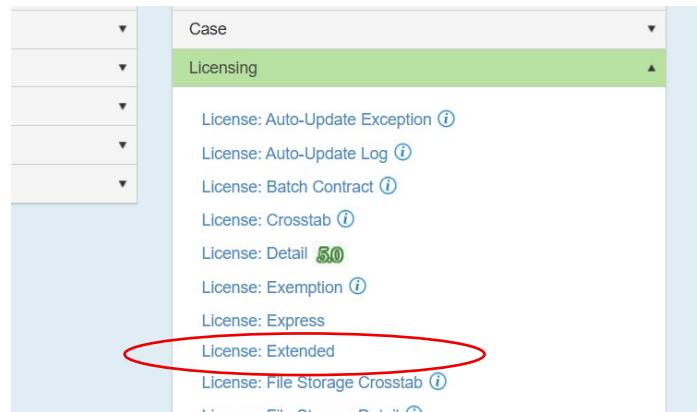
How to Run a Report of your ONLINE Purchased Licenses:

Reports>Report Website



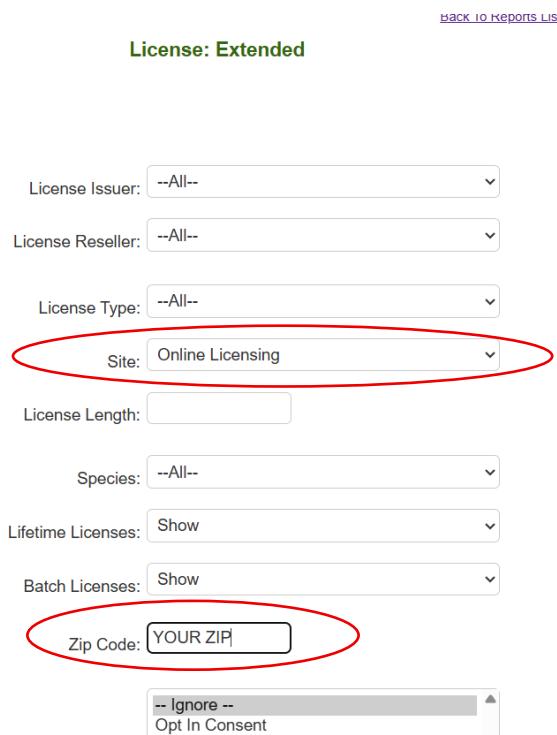
The screenshot shows the PetPoint software interface. At the top, there is a navigation bar with links for Intake, Outcome, Edit, Care, PPTN, Services, Schedule, Licensing, Finance, Case, Reports, Admin, and Support. The Reports menu is open, showing sub-options: Report Website, Location View, Incoming Applications, View Unattached Animals, Report Builder, and Document Builder. Below the navigation bar, there is a search bar and a toolbar with icons for Active Animals, Home, and other functions. The main content area shows search filters for Animal(0), Person(0), Agency(0), License(0), Ownership(0), and Receipt(0), along with a green edit icon.

Licensing>License Extended



The screenshot shows the PetPoint software interface with the Licensing menu selected. The left sidebar has a tree structure with 'Case' expanded, showing 'Licensing' as the selected item. Under 'Licensing', there are several options: License: Auto-Update Exception, License: Auto-Update Log, License: Batch Contract, License: Crosstab, License: Detail (50), License: Exemption, License: Express, and License: Extended. The 'License: Extended' option is circled in red.

Select ONLINE LICENSING for the SITE and enter YOUR ZIP CODE



The screenshot shows the 'License: Extended' report configuration page. The 'Site' dropdown is set to 'Online Licensing' and is circled in red. The 'Zip Code' input field is labeled 'YOUR ZIP' and is also circled in red. Other filter options include License Issuer, License Reseller, License Type, Species, Lifetime Licenses, and Batch Licenses. At the bottom, there is an 'Opt In Consent' section with a '-- Ignore --' button.

License: Extended

License Issuer: --All--

License Reseller: --All--

License Type: --All--

Site: **Online Licensing**

License Length:

Species: --All--

Lifetime Licenses: Show

Batch Licenses: Show

Zip Code: **YOUR ZIP**

-- Ignore --

Opt In Consent

Select your dates- if you are looking for all of the new 2026 licenses, use 10/15/2025 as the BASED ON FROM date. The BASED ON TO date will default to today.

Batch Licenses:

Zip Code:

Opt-In Consent Subject:

Opt-In Consent:

Opt-In Created In:

Based On:

Based On From:

Based On To:

Opt-In Consent as of this date:

Hit the green SUBMIT Button. This will download a spreadsheet with much more information than you are likely looking for.

If you SHARE A ZIP CODE, you will want to sort by CITY and delete those not within your municipality.