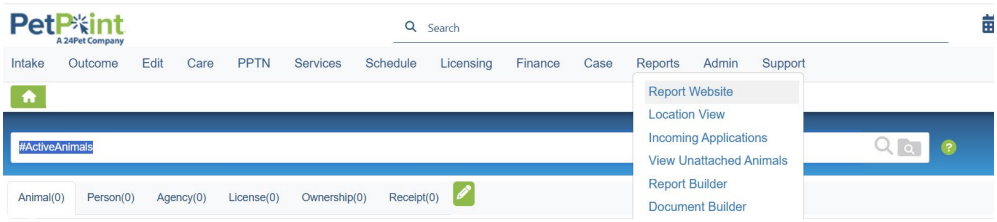
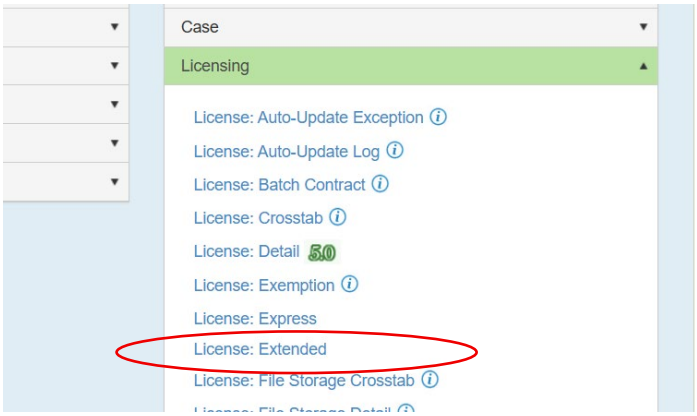
How to Run a Report of your ONLINE Purchased Licenses:

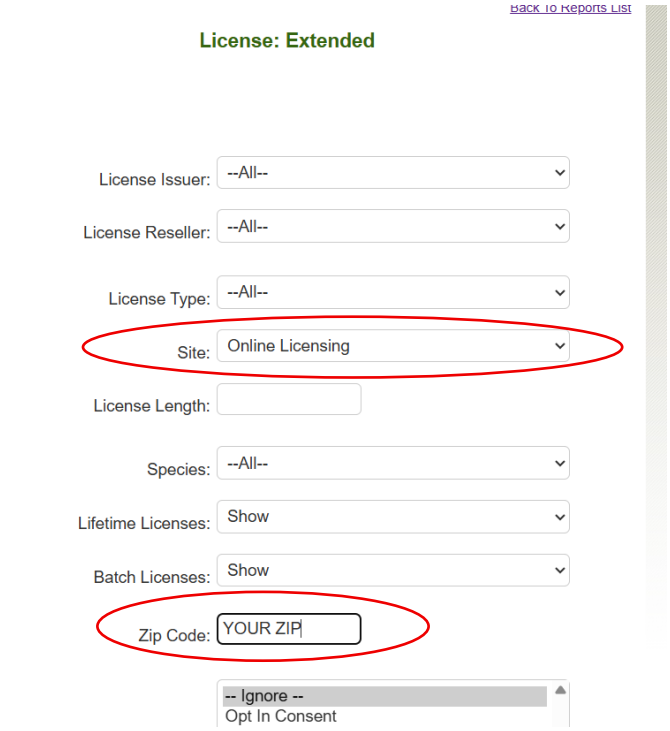
Reports>Report Website



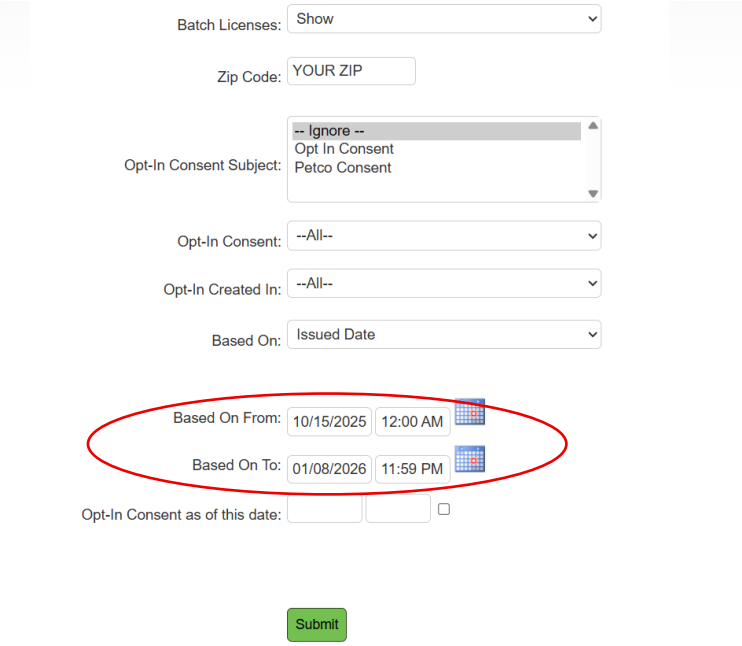
Licensing>License Extended



Select ONLINE LICENSING for the SITE and enter YOUR ZIP CODE



Select your dates- if you are looking for all of the new 2026 licenses, use 10/15/2025 as the BASED ON FROM date. The BASED ON TO date will default to today.



Hit the green SUBMIT Button. This will download a spreadsheet with much more information than you are likely looking for.

If you SHARE A ZIP CODE, you will want to sort by CITY and delete those not within your municipality.