

Maine Secretary of State
Bureau of Corporations, Elections and Commissions
Apostille/Authentication Request

Fee: \$10.00 per signed document

Name of requester: _____

Address of requester: _____

Telephone number of requester: _____

Email address of requester: _____

Name of person documents pertain to: _____

Type of documents (birth certificate, marriage certificate, transcripts, diploma etc.): _____

Number of documents for Apostille/Authentication: _____

Country of destination (**country requesting the Apostille/Authentication**) _____

Payment method: Check * Money Order*
 Visa MasterCard
 Discover American Express

Credit Card Number: _____

Name as is appears on card: _____

Credit card billing Address: _____

Expiration Date: _____

Delivery method requested: _____

A shipping label is required for documents that you are requesting this office to mail out of the United States.

Any forms required by U.S. Customs are the responsibility of the requester.

If requesting delivery by courier service, please be sure to include the shipping label with your account information.

*Checks and money orders should be made payable to the Secretary of State in U.S. funds.

Submit request together with documents requiring special certification to:

Mailing Address:
Secretary of State
Division of Corporations, UCC and Commissions
101 State House Station
Augusta, ME 04333-0101

Physical Address:
Secretary of State
Division of Corporations, UCC and Commissions
111 Sewall St., 4th Floor, Burton Cross Bldg.
Augusta, ME 04333

Telephone Inquiries: (207) 624-7752
Email Inquiries: cec.notaries@maine.gov