DEPARTMENT OF ENVIRONMENTAL PROTECTION

State House Station #17, Augusta, ME 04333
*Offices Located at 28 Tyson Drive, Augusta

JOB VACANCY BULLETIN

OPEN COMPETITIVE

Make a difference
MAINE
State Government

ENVIRONMENTAL SPECIALIST III

Class Code – 9253

OPENING DATE: December 3, 2012 **CLOSING DATE:** December 14, 2012

SALARY: Range 23 ($35,859.20 – $ 48,526.40 /annual) **LOCATION:** Augusta

Value of State's share of Employee's Retirement: 11.54% of pay - **Value of State-paid Dental Insurance:** $13.69 biweekly
Value of State-paid Health Insurance:**
Level 1: 100% State Contribution (employee pays nothing): $363.77 biweekly
Level 2: 95% State Contribution (employee pays 5%): $345.58 biweekly
Level 3: 90% State Contribution (employee pays 10%): $327.39 biweekly
Level 4: 85% State Contribution (employee pays 15%): $309.20 biweekly
****The level of the actual value of state paid Health Insurance will be based on the employee's wage rate and status with regard to the health credit premium program as of July 1, 2011.**

POSITION TYPE: Permanent Full Time **POSITION NUMBERS:** 08330-1579

The Department of Environmental Protection, Bureau of Air Quality, is seeking to fill an Environmental Specialist III vacancy in Augusta.

BRIEF JOB DESCRIPTION: This position will process claims for third party damages and payment of cleanup costs and determine whether the claims or reimbursements are eligible pursuant to statute, rule, and policy. This position will initiate or take escalated cost recovery actions as appropriate for programs throughout the Department. The position will also: 1) prepare written position statements and Department orders for review and approval by Bureau management; 2) represent the Department at public meetings and appeal hearings before the Fund Insurance Review Board and hearing examiners. This position will work with responsible parties and their consultants, as well as Department field staff and project managers in the review of oil site cleanup work plans and project-related issues. For more information, please contact James Cumming at (207) 287-7860.

MINIMUM QUALIFICATIONS: A six year combination of education and/or experience in environmental, biological, physical science, or engineering which includes two years of environmental experience. Qualifying education must include at least 15 credit hours of science or engineering coursework from an accredited educational institution.
Preference will be given to candidates with the following skills and experience:

- Experience in processing insurance claims or other types of claims for reimbursement or compensation.
- Experience in the evaluation of environmental damage, preferably oil damage.
- Experience processing applications under federal, state, or local requirements.
- Experience in negotiation and conflict resolution.
- Experience working with a variety of interested parties, such as the public, municipalities, the regulated community, and legal counsel.
- Experience in technical writing, such legal documents and position statements.
- Experience in creating, using, maintaining, or updating computerized databases.

APPLICATION INFORMATION: This is a competitive position. This posting is not intended to allow time for employees not already on the register to be tested, scored and placed on the register. DEP employees interested in transferring as an ES III must send a Resume and memo/email requesting an interview to Thomas Cotnoir (thomas.j.cotnoir@maine.gov), Natural Resources Service Center, SHS #155, Augusta, ME 04333 by the closing date of this posting. Please call Thomas Cotnoir at 287-5046 if you have any questions.

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