CITY OF SOUTH PORTLAND
Notice to Contractors
Recreational Boat Ramp Reconstruction
Fore River Boat Facility at Bug Light Park

The City of South Portland, Maine, is requesting bids to reconstruct and extend the recreational boat ramp at the Fore River Boat Facility in Bug Light Park as specified below.

The Issuing Office is Sebago Technics, 75 John Roberts Road, Suite 1A, South Portland, Maine. Copies of Contract Documents may be obtained upon payment of a fee of **$45.00 (non-refundable)** per set. Partial sets will not be distributed. All requests for mailed documents must be accompanied by an additional non-refundable fee of **$10.00** to cover postage and handling. **Checks should be made payable to SEBAGO TECHNICS. Credit cards will not be accepted.**

Project Outline**:** Broadly stated, the work is comprised of furnishing labor, specified materials, additional hardware, equipment, and tools necessary to reconstruct the existing recreational ramp and extend the ramp to a depth of 4.0 feet below the Mean Lower Low Water (MLLW) elevation at the site. The work will include but may not be limited to the following tasks.

1. Remove and replace approximately 136 standard 10 foot x 18 inch x 6 inch concrete planks on the existing ramp, salvaging serviceable planks to be reset as curbing along the edge of the reconstructed ramp.
2. Excavate, backfill and install ramp planks to replace the existing planks and to extend the ramp to reach a depth of 4.0 feet at MLLW;
3. Install large diameter riprap protection at the toe and sides of the ramp;
4. As an Add Alternate, remove and replace a bituminous paved apron above and adjacent to the ramp.

Deadline: Complete proposals shall be submitted in sealed envelopes plainly marked "Bid #18-13 Boat Ramp Upgrades" to Colleen Selberg, Purchasing Agent, City of South Portland, 25 Cottage Road, P.O. Box 9422, South Portland, Maine, 04116-9422 not later than 2:00 P.M. Friday, December 7, 2012, at which time they will be publicly opened and read aloud. Proposals received after that time and date shall not be accepted. Proposals will be evaluated in accordance with the specifications. CONTRACTORS are requested to submit an original signed proposal and four additional copies.

Mandatory pre-bid meeting and site visit: A mandatory pre-bid meeting will be held at 1:00 p.m. on Wednesday, November 28, 2012, convening in the lower conference room at South Portland City Hall, 25 Cottage Road, South Portland, Maine. A mandatory site inspection will immediately follow at the boat ramp site at Bug Light Park in South Portland, Maine.

Work Schedule

It is desired the work begin not earlier than January 1, 2013 and the Base Bid shall be completed not later than March 30, 2013. The Contractor shall prosecute the work continuously until completion unless other arrangements are authorized in writing in advance.

Award will be made to the lowest responsive, responsible bidder based on the total of the base bid and all alternates, inclusive.

The selected Contractor will be required to sign a standard City contract and provide a certificate of insurance for public liability, property damage and worker's compensation coverage.

Proposals shall include a completed **Bid Form including a statement of the number of working days to complete the project, Experience and Qualifications Statement, and Bid Security in the amount of 5% of the total bid.**

These should include the legal name of the firm and a statement as to whether or not it is a sole proprietorship, a corporation or other legal entity. If incorporated, the state of incorporation must be provided. Each proposal shall contain a statement that the signatory to the proposal is an individual duly authorized to bind the organization to a proposal and a contract.

The firm shall signify in their proposal that all conditions outlined in this Invitation to Bid and the attached Contract Documents have been read and understood. The firm shall rely only on information contained in these documents and written addenda hereto and on Bidder's observations made at the mandatory pre-bid site visit.

Selected sections of the firm's response may be incorporated as part of any agreement the City executes with the selected firm.

Questions regarding this Invitation to Bid must be directed in writing to the Engineer: Sebago Technics, Inc. 75 John Roberts Road Suite 1A, South Portland, ME 0406-6963, Attention Daniel Riley, P.E. (driley@sebagotechnics.com). Questions which may influence responses will be answered in writing with copies to all bid holders of record as written addenda.

The City also reserves the right to waive or disregard any informality, irregularity, or deficiency in any proposal received and to reject any or all bids received for whatever reason it deems appropriate.

Colleen Selberg
Purchasing Agent

November 16, 2012