



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
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Beginning 1/1/2010 the Department of Transportation required the use of electronic payroll submission on all contracts that utilize Davis-Bacon (federal) wage rates. This requirement is for all payrolls by primes and subcontractors. Paper payrolls will not be allowed.

Beginning 1/1/2011 notification of payments from MDOT to the prime contractors and their subsequent payment to their subcontractors became effective. This is a requirement on all contracts that utilize Davis-Bacon wage rates.

Web based training is offered monthly through Elation Systems. If you are registered with Elation, you will receive an invitation and a reminder. If not, please contact MaineDOT.

It will be helpful to everyone if you register with Elation Systems as soon as you know you will be the prime or a subcontractor on a contract utilizing Davis-Bacon (federal) wages.

- 1) Go to the website: <http://www.elationsys.com>;
- 2) Click on "New Registration", use the Promo Code: MaineDOT-2013;
- 3) Complete the on-line registration application;
- 4) Respond to the 1st of two e-mails by clicking the link in the message, the 2nd e-mail will confirm that your account has been activated;
- 5) Log into the system, click on the "Get Started/Help" link located near the upper right corner of the screen. This will provide online instruction on how to get started with the system.

Once these steps are complete, you will be ready to submit electronic certified payrolls. The "Get Started/Help" link also has detailed information on the payroll submittal and payment notification processes and you can contact MDOT to request a copy of the user's guide furnished by Elation Systems.

Tech support is available from 8AM to 8PM (M-F) at 925-924-0340 x 100. Elation Systems' help line is the first line for assistance and they should be able to answer most, if not all, of your questions.

If your issue is not resolved or you have ideas to improve the system, please contact the MDOT Contractor Liaison, Sonya Everett, at 207-624-3519. She will help coordinate with Elation Systems to resolve the issue.

There is no charge to the contractor to use the system or to request assistance from Elation Systems Support staff.