

Class B Instructor Preparation Course Criteria

The following is an outline of course content required for the Class B instructor preparation course. Please submit your proposed course syllabus for approval.

Classroom

Time: 3 hours

Administrative Responsibilities

- Restricted permit – intended use
- Vehicle requirements – signs, insurance, safety equipment
- Overview of driver education rules
- Sexual harassment training
- Rules of the road – to include signs, signals, Title 29-A and the Motorist Handbook & Study Guide
- Explanation of the instructor road test

Behind –the-wheel

Time: Phase A, 1 hour

Instructor demonstrates proper teaching methods for the sixteen mandatory and four optional behind-the-wheel subjects. (see attached Candidate Skills Report)

- No more than two candidates in the vehicle with the instructor.

Time: Phase B, 4 hours

Instructor candidate's peer teach the twenty subjects, acting both as student and instructor. Class A instructor will critique and evaluate instructor candidates using the Candidate Skills Report.

Total course time: 8 hours

Class B Instructor Candidate Skills Report

Instructor Candidate: _____ Date of Birth: _____

Candidate's School Affiliation: _____

Class A Instructor: _____ Date: _____

All sixteen mandatory subjects must be covered plus at least four optional subjects.

No.	Maneuver	Mand./Optional	Sat.	Unsat.
1	Outside Checks, Entering the Car Safely	Mandatory		
2	Inside Checks (Vehicle Orientation)	Mandatory		
3	Starting the Engine	Mandatory		
4	Braking	Mandatory		
5	Tracking in a Straight Line, Tracking on Turns	Mandatory		
6	Hand-Over-Hand Steering/Push-Pull Steering	Mandatory		
7	Steering from/to the Curb	Mandatory		
8	Leaving the Car Safely	Mandatory		
9	Changing Lanes	Mandatory		
10	Right Turn	Mandatory		
11	Left Turn	Mandatory		
12	Tracking to the Rear	Mandatory		
13	Parallel Parking	Mandatory		
14	Starting on an Uphill Grade (Hill Stop)	Mandatory		
15	Managing Power and Speed	Mandatory		
16	Managing Visibility, Time and Space in Various Environments	Mandatory		
17	Two-Point Turn, Backing Into a Driveway	Optional		
18	Two-Point Turn, Heading Into a Driveway	Optional		
19	U-Turn	Optional		
20	Three-Point Turn	Optional		
21	Angle Parking	Optional		
22	Perpendicular Parking	Optional		
23	Expressway Entry	Optional		
24	Expressway Exit	Optional		
25	Passing	Optional		
26	Starting the Engine, Manual Shift	Optional		
27	Putting a Car with Manual Shift in Motion	Optional		
28	Shifting to a Higher Gear	Optional		
29	Downshifting	Optional		
30	Stopping from Low Gear	Optional		
31	Emergency Downshifting	Optional		
32	Parking Downgrade	Optional		

Comments: