



Matthew Dunlap
Secretary of State

*Department of
the Secretary of State
Bureau of Motor Vehicles*

Patty A. Morneault
Deputy Secretary of State

David W. Guilmette
Director, Office of Investigation
& Dealer Licensing

Dear Dealer Applicant:

In order to process your application for a dealer license, you must submit a completed Maine State Police, Bureau of Identification (SBI) search record. If you are an individual owner, please submit your own record; if it is a partnership, a record for each partner; and if it is a corporation, a record for each owner or corporate officers on the application.

To obtain your SBI record, complete the attached form and mail to:

Maine State Police
SBI Record Search
State House Station #42
Augusta, ME 04333-0042
Phone: 1-800-452-4664

You may also apply online at: www.informe.org/PCR/

If processing a SBI record by mail, a check must be made payable to Treasurer, State of Maine, in the amount of \$31.00 per owner listed. Payment by a credit card is needed for processing a SBI record online.

If you have any questions, please feel free to contact us at 624-9000 ext. 52143.

Sincerely,

A handwritten signature in cursive script that reads "David W. Guilmette".

David W. Guilmette
Director, Office of Investigation
& Dealer Licensing

29 State House Station; 101 Hospital Street; Augusta, ME 04333-0029
Dealer Licensing
Email: dealerlicensing.bmv@maine.gov
(207) 624-9000 ext. 52143 Fax (207) 624-9126
TTY Users call Maine relay 711