



Career and Technical Education Committee
Maine State Board of Education
Minutes of the July 7, 2016 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Thursday, July 7, 2016 at the Department of Education in Augusta. The following were present: Committee Chair Heidi Sampson; John Bird; and Wilson Hess (Board Members); Meg Harvey and Donna Tiner (Department of Education); and Mary Becker, Secretary Associate, State Board of Education.

Call to Order:

Heidi Sampson called the meeting to order at 10:00 AM.

MOTION by Wilson Hess, seconded by John Bird, and unanimously voted by those present to accept the minutes of the June 2, 2016 meeting as written.

CTE Update from DOE: Meg Harvey

- CSR Position Introduction:
 - Meg introduced Danielle Despins who was recently hired for the Consolidated School Reviews (CSR) position.
- Perkins Update:
 - Donna Tiner updated the Committee on Perkins. The year-end reports are being finalized. All grants for next year are in except for two. Still waiting for the official letter from the US DOE to inform them that they do have the money coming and can spend it.
 - Reauthorization update – the House will be bringing to the floor today for mark-up, and the Senate has not moved past the appropriations committee.
- Cosmetology Update:
 - The draft rule has been reviewed by the CTE staff, some of the directors and has been released to the Attorney General's Office for review. It is being returned to Geraldine Betts at the Office of Professional and Occupational Regulation.

- FY 17 School Reviews:
 - Meg distributed a Master CSR (Consolidated School Review) and MOA (Methods of Administration) Schedule for CTE Schools. The CTE staff at DOE conducts site visits. Meg invited CTE Committee members to join her team for a review.

- Assessment Development
 - Four need updates before proceeding – structure is needed
 - Computer Repair/Install
 - Graphic Arts
 - Small Engine Repair
 - Business Studies

Tech updates are required before they can pick a standard (National Business Association). The CTE Committee expects to see all 4 programs completed by the start of the Legislative Session in early January 2017. Meg will give the guidance to and get a vote at the MACTE meeting in January 2017.

MOTION by Wilson Hess, seconded by Heidi Sampson, and voted unanimously by members present for the CTE Committee to charge Meg Harvey to bring the Committee the completed tech updates and program requirements as listed above by the end of January 2017.

- Upcoming CTE Committee Agenda Items:
 - Discussion on action agenda
 - Tie agenda items for the Committee in with the SBE Strategic Plan
 - Heidi will speak with Deputy Commissioner Beardsley regarding LD 1627, Chapter 489 rulemaking meetings
 - Walk through the numbers on strategic plan points
 - Discussion of the Bridge Program
 - Invite Fred Woodman to an upcoming Committee meeting
 - Invite the Chancellor of the University of Maine System to an upcoming Committee meeting
 - Status and Updates of CTE

- SBE Strategic Plan – CTE Section:
 - The Committee reviewed the CTE section of the strategic plan and had discussion regarding the milestones.
 - The Committee also reviewed the Implementation Plan and Performance Measures of the strategic plan.

Handouts at Meeting (copies in file)

- SBE Strategic Plan – CTE Section
- Master CSR and MOA Schedule for CTE Schools
- Apprenticeship USA Expansion Grant Announcement Talking Points
- Putting Learner Success First: A Shared Vision for the Future of CTE
- US Department of Labor – Employment and Training Administration

The next CTE Committee meeting is scheduled for Thursday, August 11, 2016. The meeting will be held in room 538 at the Cross State Office Building.

Meeting adjourned at 11:47 AM.