



Career and Technical Education Committee
Maine State Board of Education
Minutes of the June 2, 2016 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Thursday, June 2, 2016 at the Department of Education in Augusta. The following were present: Committee Chair Heidi Sampson; John Bird; Wilson Hess; and Noa Sreden by phone (Board Members); Meg Harvey and Donna Tiner (Department of Education); and Mary Becker, Secretary Associate, State Board of Education.

Guest: Stephen Pritz, Welding/Metal Fabrication Program Instructor, Sanford Regional Technical Center

Call to Order:

Heidi Sampson called the meeting to order at 10:06 AM.

MOTION by Wilson Hess, seconded by John Bird, and unanimously voted by those present to accept the minutes of the April 1, 2016 and April 29, 2016 meetings as written.

CTE Update from DOE: Meg Harvey

- Professional Development Opportunities:
 - CTE Leaders Academy and/or Intensive Technical Assistance - Career Pathways System Development. The deadline was June 1, 2016. Meg will contact the Deputy Commissioner with a suggestion that CTE participate in this opportunity next year following new Perkins, LD 1627, and a Business Program has been implemented.

- Advance CTE:
 - Advance CTE was formerly known as the National Association of State Directors of Career and Technical Education Consortium (NASDCTEC). Meg shared a handout about Advance CTE.

- FY 17 School Reviews:
 - Meg distributed a Master CSR (Consolidated School Review) and MOA (Methods of Administration) Schedule for CTE Schools. The CTE staff at

DOE conducts site visits. Meg invited CTE Committee members to join her team for a review.

- Consolidated School Review Status:
 - Dexter needs facilities report
 - Rockland needs facilities report and approval of the last program
 - Waterville needs facilities report
 - Farmington draft review is needed

- CSR Position:
 - On June 1, 2016, the CTE interview team hired Danielle Despins for the Consolidated School Reviews (CSR) position.

- CTE Needs:
 - CTE is looking to convene a business and industry advisory board and will want someone from the CTE Committee (SBE member) to serve on the board.

- Regional Calendar:
 - Meg distributed a copy of the 2016/17 regional school calendar and reviewed it with the Committee. Sixteen of the twenty-two schools that have submitted their information are within the five dissimilar mandated days and are approved.

- CTE Learning:
 - Shared vision by CTE State Leaders. Meg has an opportunity to receive up to 500 copies of the brochure. The Committee would like 10+- copies for each Board member.

- Cosmetology Update:
 - Meg has reviewed the rule and her team has reviewed the rule. The Commissioner currently has the rule and Meg is waiting for his approval. The program will not start this fall.

- Business Programs Update:
 - The Committee discussed the issues with business programs.
 - Business Association Standards

Snapshots of a CTE Class:

- Stephen Pritz shared a handout with the Committee and talked about a day and life in a CTE class.

Handouts at Meeting (copies in file)

- Advance CTE – State Leaders Connecting Learning to Work
- Master CSR and MOA Schedule for CTE Schools
- Regional School Calendar Numbers 2016-17
- Putting Learner Success First: A Shared Vision for the Future of CTE
- SRTC Welding and Metal Fabrication – 2015/16 First Year Syllabus (Instructor: Mr. Pritz)

The next CTE Committee meeting is scheduled for Thursday, July 7, 2016. The meeting will be held in room 538 at the Cross State Office Building.

Meeting adjourned at 11:52 AM.