

BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES – August 23, 2016

MEMBERS PRESENT:

David Titcomb, Chair
Michael Sackett, Vice-Chair
Roderick Craib
Dierdra Perry

STAFF PRESENT:

Karen Bivins, Administrator
Ron Guay, Assistant Attorney General
Kim Baker, Office Specialist I
Cathy Pendergast, Education Coordinator
Deborah Fales, Office Specialist I

MEMBERS ABSENT:

Elwood Ellis, Complaint Officer
James Nadeau

CALL TO ORDER

The meeting was called to order at 8:44 a.m. by Chairman David Titcomb.

AGENDA MODIFICATIONS

A motion was made by Perry and seconded by Craib to add to the following items to the agenda:

1. a request from Ellis for out-of-state travel to New Mexico for a NCEES exam subcommittee meeting;
2. Email from Jeff Teunisen dated 8/17/2016
3. Email from Johann Buisman dated 8/05/2016

Unanimous.

OLD BUSINESS

Action on Minutes of June 21, 2016 Meeting

A motion was made by Craib to approve the minutes of the June 21, 2016 meeting; seconded by Sackett. Titcomb, Sackett and Craib voted in the affirmative; Perry abstained. Motion carried.

Action on Minutes of June 21, 2016 Exam Subcommittee Meeting

A motion was made by Sackett and seconded by Craib to approve the minutes of the June 21, 2016 meeting. Titcomb, Sackett and Craib voted in the affirmative; Perry abstained. Motion carried.

NEW BUSINESS

Administrator's Report

The administrator reported that PearsonVue may be able to administer the Maine Specific Multiple Choice Exam in the near future. For the October administration staff will administer a paper and pencil version of the exam at the office. This should only be a one-time occurrence pending arrangements to be finalized with PearsonVue.

Complaint Officer's Report

Sackett recused and left the room.

A motion was made by Craib and seconded by Perry to table the complaint in case number 2016-LSU-12014 for further investigation of disclosure issues. Titcomb, Craib and Perry voted in the affirmative; Sackett recused. Motion carried.

Sackett returned to the room.

Applications

The Board reviewed staff report of applications processed since the last meeting and a roster of examinees for the October administration of the exam.

Titcomb recused and left the room.

Board discussed staff review of an applicant for the PLS exam who is four months short on experience as of date of the application, but will have completed the two year requirement by 12/04/2016. Board Policy has been to allow applicants to sit for the exam if the two year requirement is met by the exam date. Staff suggested that Board Rules require two years of experience to be completed prior to issuance of the license and should not prohibit a candidate from taking the exam.

A motion was made by Sackett and seconded by Craib to allow candidate in question to sit for the PLS exam in October. Craib, Sackett and Perry voted in the affirmative; Titcomb recused. Motion carried.

Titcomb returned to the room.

Board Members also discussed Board Policy regarding the two year LSIT licensure requirement to sit for the PLS exam. A motion was made by Sackett and seconded by Perry to allow PLS exam candidates take the exam prior to completing the two year LSIT experience requirement. Unanimous.

Other Business

A motion was made by Titcomb to approve the request from Ellis for out-of-state travel to New Mexico for a NCEES exam subcommittee meeting; seconded by Perry. Unanimous.

The Board reviewed the emails from Jeff Teunisen dated 8/17/2016, and from Johann Buisman dated 8/05/2016 and directed the administrator to draft responses.

Exam Session

A motion was made by Craib and seconded by Perry to go into executive session to discuss exam questions. Unanimous.

A motion was made by Perry and seconded by Sackett to adjourn the executive session. Unanimous.

A motion was made by Perry and seconded by Titcomb to have fifty questions on the Maine Specific Multiple Choice Exam; five from each category. Unanimous.

A motion was made by Titcomb and seconded by Sackett to allow two hours for the Maine Specific Multiple Choice Exam in a closed book setting. Unanimous.

Next Scheduled Meeting Date

The regular Board meeting is scheduled for Tuesday, October 25, 2016.

ADJOURN

Being no further business, the meeting adjourned at 1:00 p.m.

Respectfully submitted,

Kim Baker, Office Specialist I