

Minutes of the Maine Real Estate Commission

January 28, 2016

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Adam Shub, Chairman	Karen Bivins, Director
David Kitchen	Jeffrey Hill, Deputy Director
Donald Plourde	Bruce Osborne, Field Investigator
Cathy Manchester	Catherine Pendergast, Education Coordinator
Joan Chrane	Kim Baker, Office Specialist I
	Deborah Fales, Office Specialist I
<u>MEMBERS ABSENT</u>	Robert Perkins, AAG
None	

Location: Central Conference Room

Start: 9:00 a.m.

Adjourn: 9:19 a.m.

Agenda Modifications

A motion was made by Chrane and seconded by Kitchen to add the proposed dismissal in case number 2015-REC-11421. Unanimous.

Commission Minutes

A motion was made by Kitchen and seconded by Plourde to approve the minutes of the December 17, 2015 meeting as corrected. Unanimous.

Election of Officers

A motion was made by Kitchen and seconded by Shub to elect Plourde as Chair and Chrane as Vice-Chair. Unanimous.

Decisions And Orders

A motion was made by Kitchen and seconded by Plourde to approve the Decision and Order in case number 2015-REC-11643, Kathleen Rae-Lawson v. Director, as presented. Chrane abstained; Shub, Kitchen, Plourde and Manchester voted in the affirmative. Motion carried.

Proposed Consent Agreements

Shub and Manchester recused and left the room.

A motion was made by Kitchen and seconded Chrane to approve the proposed consent agreement in case number 2014-REC-10324. Shub and Manchester recused; Chrane, Kitchen and Plourde voted in the affirmative. Motion carried.

Shub and Manchester returned to the room.

Proposed Dismissals

Plourde recused and left the room.

A motion was made by Manchester and seconded by Chrane to approve the proposed dismissal in case number 2015-REC-11421. Plourde recused; Manchester, Chrane, Kitchen and Shub voted in the affirmative. Motion carried.

Plourde returned to the room.

A motion was made by Plourde and seconded by Chrane to approve the proposed dismissal in the following case numbers: 2015-REC-11359, 2015-REC-11435, 2015-REC-11440, 2015-REC-11693. Unanimous.

Director's Report

The Board reviewed and discussed the 2015 year end report on qualifying and continuing education as presented by staff.

Meeting Dates

The next meeting is scheduled for Thursday, March 17, 2016.

Adjournment

The meeting adjourned at 9:19 a.m.

This report respectfully submitted,
Kim Baker, Office Specialist I